

EAST AYRSHIRE COUNCIL

DEVELOPMENT SERVICES COMMITTEE – 22 AUGUST 2006

KILMARNOCK TOWN CENTRE ON-STREET PARKING: MAINTENANCE AGREEMENT FOR PAY & DISPLAY MACHINES

Report by the Executive Director of Development and Property Services

1. PURPOSE OF REPORT

1.1 The purpose of the report is:

- (a) to advise the Committee of the need for a maintenance agreement for the servicing and repair of the on-street pay and display parking ticket machines in Kilmarnock Town Centre, and
- (b) to seek the Committee's approval for the Head of Roads and Transportation to enter into a Comprehensive Maintenance Agreement contract with Metric Group Limited, who are the sole supplier of this service.

2. BACKGROUND

2.1 On-street parking charges in Kilmarnock town centre were introduced on 25 April 2005. Metric Group Limited won the contract for the supply and installation of 62 'Accent S3' solar powered Pay & Display machines and back office computer systems in competition with three other tenderers.

2.2 The Pay & Display machines came with a 12 month warranty period, during which time Metric carried out all necessary support, upgrades and repairs at their own expense. The warranty period has now expired and the Head of Roads and Transportation has determined that there is a need to enter into a fixed price term maintenance agreement with Metric for future support, upgrades and repairs to the machines. It is proposed that the term of the contract should be three years.

2.3 Metric Group Limited is the sole supplier of this service for Accent S3 machines.

2.4 The Council currently has a broadly similar maintenance agreement with Parkeon Limited for the service and repair of the Parkeon 'DG4' and 'Stelio' Pay & Display machines in the Council's car parks.

3. DETAILS OF MAINTENANCE AGREEMENTS.

3.1 Metric offer two levels of maintenance agreement, as described below—

Comprehensive Maintenance Agreement

The Comprehensive Maintenance Agreement covers:

- All labour and parts for repairs necessitated by fair wear and tear
- 2 preventative maintenance visits per year
- 12 hour response time for repairs (9am to 5pm, Monday to Friday, excluding public holidays)

Preventative Maintenance Agreement

The Preventative Maintenance Agreement covers:

- 2 preventative maintenance visits per year
- 16 hour response time repairs (9am to 5pm, Monday to Friday, excluding public holidays)
- A fixed price charge for labour for repair visits
- All parts used on a preventative maintenance visit or a repair is chargeable

3.2 For reasons of budgetary management and operational efficiency, the Head of Roads and Transportation has determined that the Comprehensive Maintenance Agreement is the more suitable option.

3.3 Metric Group Limited has provided a firm quote of £269 per machine per annum, plus an annual fee of £1275 for support for the back office computer systems. The quoted cost per machine of £269 compares favourably with the cost of the maintenance agreement for the Parkeon pay & display machines in the off-street car parks (currently £354.62 per machine per annum).

3.4 The cost of the Comprehensive Maintenance Agreement for the 60 machines that have been installed plus support for the back office computer systems will therefore be £17,415 per annum for the Comprehensive Maintenance Agreement. This will amount to a total of £52,245 over the three year term of the contract. All prices are exclusive of VAT.

4. LEGAL IMPLICATIONS

None.

5. FINANCIAL IMPLICATIONS

The cost of the maintenance agreement will be met from existing budgets.

6. POLICY IMPLICATIONS

None.

7. COMMUNITY PLAN IMPLICATIONS

None.

8. RECOMMENDATIONS

8.1 It is recommended that the Committee:

- (i) notes the need for a maintenance agreement for the servicing and repair of the on-street pay and display parking ticket machines in Kilmarnock Town Centre, and
- (ii) grants approval to the Head of Roads and Transportation to enter into a three year Comprehensive Maintenance Agreement contract with Metric Group Limited, who are the sole supplier of this service.

James Lavery
Executive Director of Development and Property Services
8 August 2006
AJD

BACKGROUND PAPERS

Nil

For further information on this report, please contact Keith Orton, Principal Engineer, Traffic, Safety & Transportation (Tel: 01563 555714)

Implementation Officer: Barrie McDonnell, Car Parking and Bus Infrastructure (Tel: 01563 576357)