EAST AYRSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON THURSDAY 5 DECEMBER 2013 AT 11am IN THE BELFORD MILL, BREWERY STREET, KILMARNOCK

PRESENT: Councillor Douglas Reid, East Ayrshire Council; John Burns, Chief Executive, NHS Ayrshire and Arran; Theresa Correia, Senior Manager, Scottish Enterprise; Superintendent Neil Kerr, Police Scotland; Jim Scott, Area Manager, Scottish Fire and Rescue Service; Jean Brown, Chair, East Ayrshire North Communities Federation; Ian Smith, Chair, Coalfield Communities Federation; Heather Dunk, Principal and Chief Executive, Ayrshire College; Fiona Skilling, General Manager and Brian Broadley, Chair, Council of Voluntary Organisations (East Ayrshire) Ltd; Vincent Logue, Skills Development, Scotland; and Pauline Gilroy, Scottish Government.

ATTENDING: Gwen Barker, Policy, Planning and Performance Manager and Jennifer Morrison, Democratic Services Officer. Part-meeting (Afternoon session only): Eddie Fraser, Head of Service: Community Care; Katie Kelly, Strategic Manager, Vibrant Communities; Helen Sinclair, Strategic Planning, Team Leader.

ALSO ATTENDING: Dr Carol Davidson, Director of Public Health, NHS Ayrshire and Arran (observing).

APOLOGIES: Dr Martin Cheyne, Chair, NHS Ayrshire and Arran Board; Fiona Lees, Chief Executive, East Ayrshire Council; Gillian MacDonald, Divisional Commander, Police Scotland; Jim Reid, Stakeholder and Networks Director, Scottish Enterprise; Alex McPhee, Executive Director of Finance and Corporate Support, East Ayrshire Council; and Aileen McKechnie, Scottish Government.

CHAIR: Councillor Douglas Reid, East Ayrshire Council, Chair (Item 3 onwards); and Heather Dunk, Ayrshire College, Vice-Chair (Items 1 and 2).

ORDER OF BUSINESS

1. It was agreed to alter the order of business to take the Ayrshire College Presentation as the first item on the Agenda.

AYRSHIRE COLLEGE PRESENTATION

2. Heather Dunk, Principal and Chief Executive gave an overview presentation on the background and strategic priorities of the new Ayrshire College. Heather also provided an update on progress with the new Kilmarnock Campus. Following the presentation, there was a wide ranging discussion by Partners who welcomed the excellent progress being made.

Councillor Douglas Reid joined the meeting at this point.

MINUTE OF PREVIOUS MEETING

3.1 APPROVAL AS A CORRECT RECORD

There were submitted, and approved, the Minutes of the meeting of the Community Planning Partnership Board held on 10 October 2013 (circulated).
3.2 MATTERS ARISING

3.2.1 Community Transport Issues

It was noted that Ian Smith, Coalfield Communities Federation had met with SPT regarding community transport and My Bus. The issue of funding for the ‘scooters for work’ project had also been discussed.

It was agreed that the Policy, Planning and Performance Manager would arrange for a relevant Council Officer to meet with Ian Smith to discuss options for future funding for ‘scooters for work’.

3.2.2 Early Years Change Fund Guidance/ Early Years Collaborative Update

The Policy, Planning and Performance Manager tabled the following papers for the Board’s information (a) a letter of 4 December 2013 from David Martin, Chair of the Early Years Taskforce sub-group on Supporting Local Delivery, providing an update on the Change Fund, following receipt and analysis of the CPP returns and an Early Years Taskforce Meeting; and (b) an e-mail from the Deputy Director Early Years regarding the advanced training programme commencing March 2014 and information as to who should be considered as an applicant for the programme.

Board Members agreed to consider making a suitable nomination for the EYC advanced training programme prior to the closing date of 16 December 2013.

3.2.3 Education Provision

The Policy, Planning and Performance Manager reported that at a meeting of the Council’s Cabinet on 30 October 2013, it was agreed to the merger of Kilmarnock Academy, James Hamilton Academy, New Farm Loch Primary School and Early Childhood Centre and Silverwood Primary and to build a new 3-18 campus at Sutherland Drive, Kilmarnock. The decision at Cabinet is now awaiting consideration from the Scottish Government.

3.2.4 Single Outcome Agreement – Improvement Action

Areas identified for improvement have now been considered by the Joint Officers’ Group and allocated to appropriate lead officers for action. An update on progress will be provided at a future CPP Board meeting.

3.2.5 Annual Budget Meeting

The Policy, Planning and Performance Manager tabled a paper “Response to Request from National Community Planning Group for Update on Joint Resourcing” for information and noting. It was further noted that the Partnership’s budget meeting convened on 28 November 2013 had been particularly useful.

3.2.6 Corporate Parenting National Training Programme

The Policy, Planning and Performance Manager reported that a number of Partners had attended the Corporate Parenting National Training Programme on 14 November 2013. The training was well received and provided Partner agencies with an update and overview of their corporate parenting responsibilities.

3.2.7 Opencast Mining in East Ayrshire

In response to a question from Ian Smith, it was noted that it was the Council’s intention to take the Independent Review to a Special Meeting of the Council in December 2013.
COMMUNITY PLAN COMPREHENSIVE REVIEW 2014/15

4. There was submitted a report dated 22 November 2013 (circulated) by the Executive Director of Finance and Corporate Support which presented for consideration and agreement, proposals in respect of taking forward a fundamental and comprehensive review of the Community Plan and Community Planning arrangements.

Having considered the proposals it was agreed:-

(i) to endorse the proposed Review process;
(ii) to ensure appropriate participation in the series of seminars and events;
(iii) that the initial session with core Community Planning Partners on the Community Plan review would be held in early February 2014 and that the Partnership Chief Officers’ Seminar would be at the end of May 2014;
(iv) that the JOG should assume responsibility for driving forward the review from a Partnership perspective;
(v) to ensure that processes were in place within individual Partner organisations to participate effectively in the review process;
(vi) to agree to have the Community Planning review as a standing item on CPP Board meetings; and
(vii) otherwise, to note the contents of the report.

COMMUNITY PLANNING UPDATE

5. There was submitted a report dated 20 November 2013 (circulated) by the Executive Director of Finance and Corporate Support which updated the Board on developments in relation to Community Planning.

It was agreed:-

(i) to consider the Risk Register as attached at Appendix 1 to the report and in this regard to add a Risk to the Register to ‘Deliver the Community Planning Review within agreed timescales’;
(ii) to note the new legislation in place for Community Learning and Development and to ensure that requirements in this regard were progressed in the context of the comprehensive review of the Community Plan and the SOA;
(iii) that the Council’s Policy, Planning and Performance Division prepare a CPP response to the consultation on the Community Empowerment (Scotland) Bill to be circulated in advance of submission for the consideration and approval of the Board;
(iv) to participate in the learning session in relation to the Early Years Collaborative and hold the date of 26 February 2014 in diaries;
(v) to the Chair of the Alcohol and Drugs Partnership being invited to sit on the CPP Board as an interim arrangement pending full consideration of Community Planning structures as part of the Community Plan Review;
(vi) to note the progress to date with the Social Enterprise Initiative and agree to continue to support its development;
(vii) to note the content of the “The Keys to Life” the Scottish Government’s ten year strategy for learning disabilities and the implications for a range of Partners in East Ayrshire;
(viii) to forward information in relation to what services their individual organisations deliver to the Gypsy Traveller Community and how they were delivered to the Policy, Planning and Performance Manager to allow the wider Community Planning perspective to be incorporated into the Council’s Strategy for the Gypsy Traveller Community;

(ix) to note the updates which had arisen from the CPP Board meeting on 10 October 2013 in relation to transport issues; and

(x) otherwise, to note the contents of the report.

ADJOURNMENT/RECONVENTION OF MEETING

6. The meeting adjourned at 1220 hours and reconvened at 1255 hours with the same Board Members present.

VIBRANT COMMUNITIES/LOCALITY PLANNING

7. The Board received a presentation from Katie Kelly, Strategic Manager, Vibrant Communities on developing the Vibrant Communities Service and proposals in respect of Locality Planning.

Following the presentation, there was a wide ranging discussion by Partners who welcomed the approach. In respect of the point made about the concerns regarding the Local Office in Muirkirk, the Policy, Planning and Performance Manager noted Ian Smith’s concerns and agreed to raise these with the relevant contact within the Council.

The Chair thanked Katie Kelly for her presentation.

PUBLIC BODIES (JOINT WORKING) (SCOTLAND) BILL 2013 INTEGRATION OF HEALTH AND SOCIAL CARE

8. There was submitted a joint report dated 16 November 2013 (circulated) by the Head of Service: Community Care, East Ayrshire Council and the Executive Director of Policy, Planning and Performance, NHS Ayrshire and Arran which provided an update on progress to date on the Public Bodies (Joint Working) (Scotland) Bill - Integration of Health and Social Care and which:- (i) outlined recent determinations from the NHS Board and the Council; (ii) set out the interim governance arrangements for the Integration of Health and Social Care; and (iii) outlined implications for Community Planning.

It was agreed:-

(i) to note the recommendations from the NHS Board and East Ayrshire Council;

(ii) to note the interim governance arrangements for the Integration of Health and Social Care, as outlined in paragraph 2 of the report;

(iii) to note that further work would be undertaken in respect of implications for Community Planning;

(iv) that Integration of Health and Social Care be a standing item on the CPP Board agenda; and

(v) otherwise, to note the contents of the report.
REDUCING INEQUALITIES IN EAST AYRSHIRE

9. There was submitted a report dated 22 November 2013 (circulated) by the Working Group on Health Inequalities which presented for consideration and endorsement, proposals for the way forward in relation to reducing health inequalities following the recent CPP Health Summit.

It was agreed:

(i) to note the analysis provided on reducing inequalities detailed within the report;
(ii) that the Action Plan at Appendix 1 of the report provided an appropriate route forward for the Board in the short term; and
(iii) otherwise, to note the contents of the report.

MEETING SCHEDULE 2014

10. It was agreed the meeting schedule for 2014 as undernoted:-

- Thursday 13 March 2014 - 2pm: Belford Mill, Brewery Lane, Kilmarnock;
- Thursday 19 June 2014 - 2pm: Belford Mill, Brewery Lane, Kilmarnock;
- Thursday 2 October 2014 - 2pm: Belford Mill, Brewery Lane, Kilmarnock;
- Thursday 20 November 2014 - 3pm: Belford Mill, Brewery Lane, Kilmarnock (Budget Meeting – Core Partners only); and
- Thursday 18 December 2014 - 2pm: Belford Mill, Brewery Lane, Kilmarnock.

DATE OF NEXT MEETING

11. It was noted that the next meeting would be held on Thursday 13 March 2014 at 2pm in the Belford Mill, Kilmarnock.

The meeting terminated at 1445 hours.