



**EAST AYRSHIRE  
CHILD PROTECTION COMMITTEE  
NOTE OF MEETING**

**TUESDAY 2 DECEMBER 2011 AT 1000 HOURS IN MEETING ROOM 1, COUNCIL  
HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:**

Susan Taylor, Chair of East Ayrshire Child Protection Committee and Head of Service: Children and Families and Criminal Justice, East Ayrshire Council;

Kay Gilmour, Head of Service: Community Support, East Ayrshire Council;

Cecilia Gray, Senior Manager, Locality Services (Children and Families), East Ayrshire Council;

Mark Gaffney, Social Work, East Ayrshire Council;

Jim McClafferty, SCRA;

Maureen Bell, Nurse Consultant for Vulnerable Children, NHS Ayrshire and Arran (Sub Group Chair);

Dorothy McAvoy, Assistant Principal Officer (Early Education and Childcare), East Ayrshire Council (Sub Group Chair);

Joanne Sharp, Health Care Manager, Children's, Women's and Sexual Health Services, NHS Ayrshire and Arran;

Diane Burns, Child Protection Co-ordinator;

Anne Marie McIntosh, Team Manager (Training), East Ayrshire Council (Sub Group Chair);

Jaine Best, Solicitor, East Ayrshire Council;

Susan Forrest, Training Officer, Multi-agency, Children and Young People; and

Superintendent Helen Swann, Strathclyde Police.

**ATTENDING:**

Gillian Hamilton, Administrative Officer, East Ayrshire Council.

**ALSO ATTENDING:**

Maira McKinnon and Pam Green Lister, Garth Associates.

**APOLOGIES:**

Chris McAleavey, Head of Service: Housing, East Ayrshire Council;

Stuart McMillan, Procurator Fiscal Depute;

Dr Mona Rahim, Consultant Paediatrician for Child Protection;

Detective Inspector David Summerhill, Strathclyde Police;

Donna McKee, Clinical Nurse Manager (Early Years), NHS Ayrshire and Arran;

Janet Marshall, East Ayrshire Children's Panel Chair;

Liam Wells, Team Manager (Substance Misuse), Community Care, East Ayrshire Council; and

Diane McKinnon, Kirkstyle Primary School (Sub Group Chair).

**CHAIR:**

Susan Taylor, Chair of East Ayrshire Child Protection Committee and Head of Service: Children and Families and Criminal Justice, East Ayrshire Council.

	<b>SUMMARY OF DISCUSSION</b>	<b>ACTION</b>
<b>1.</b>	<p><b>WELCOME AND INTRODUCTIONS</b></p> <p>Susan Taylor welcomed everyone to the meeting and introductions were made.</p> <p>In particular the Committee welcomed Moria McKinnon and Pam Green Lister from Garth Associates who were in attendance for item 2 below, and the sub group chairs.</p>	
<b>2.</b>	<p><b>EAST AYRSHIRE RESEARCH PROJECT</b></p> <p>A presentation was given by Moira McKinnon and Pam Green Lister on the report by Garth Associates on the East Ayrshire Research Project.</p> <p>Moira McKinnon described the methodology used, and the findings of the research in respect of:</p> <ul style="list-style-type: none"> <li>(i) child protection processes in East Ayrshire; and</li> <li>(ii) the Girfec Group.</li> </ul> <p>Kay Gilmour joined the meeting during the presentation.</p> <p>Susan Taylor, on behalf of the Committee thanked Garth Associates for their comprehensive work which would help with the development of a work plan and assurances.</p> <p>Moira McKinnon, Pam Green Lister and Jaine Best left the meeting at this point.</p> <p>Members then took the opportunity to discuss the findings. During further discussion it was noted that Diane Burns had convened a meeting to look at the key findings and identify areas where further work should be done. Issues included (1) neglect/how we work with people: the findings of national research was due to be published in March 2012; (2) High risk pregnancy; and (3) addictions: issues affirm work done in other areas.</p> <p>It was then agreed:</p>	

	<ul style="list-style-type: none"> <li>(i) to develop training on working with challenging families/effective critical supervision/the optimism agenda/neglect, for incorporation into the wider training and development plan (Anne Marie MacIntosh);</li> <li>(ii) to review representation/attendance at multi-agency Child Protection Meetings (Celia Gray);</li> <li>(iii) to review the role of Senior Managers in relation to consideration of Child Protection Orders (Celia Gray);</li> <li>(iv) to revisit multi-agency training on IAF (integrated assessment framework);</li> <li>(v) to consider the need for a Multi-agency meeting for any repeat referrals to the Girfec Group;</li> <li>(vi) to remit the Girfec issues identified to the Officer Locality Group for Children and Young People Girfec Sub-group, to clarify and progress matters (Kay Gilmour);</li> <li>(v) to note that there had been significant progress in developing the interface with Addictions Services in terms of the principles of information sharing, however there were issues with capacity and demand, which would be highlighted with the Alcohol and Drugs Partnership;</li> <li>(vi) to request that the Committee is advised of kinship care arrangements, with a particular focus on the robustness of assessment processes (Celia Gray); and</li> <li>(vii) that the Girfec Group consider identification of a Lead Officer for the Group, and whether to change the Group's name as it was considered that this hampered the evolution of the overall "getting it right for every child" approach.</li> </ul>	
<b>3.</b>	<p><b>LODGING OF REPORTS FOR EAST AYRSHIRE CHILD PROTECTION COMMITTEE</b></p> <p>It was agreed that Susan Taylor would circulate a timetable for lodging reports for future Child Protection Committee agendas, and reports would only be tabled by exception.</p>	
<b>4.</b>	<p><b>MINUTES OF PREVIOUS MEETING</b></p> <p>There were submitted and approved as a correct record Minutes of the previous meeting held on 6 September 2011 (circulated).</p> <p><b><u>Matters Arising</u></b></p> <p><b>(i) Initial Case Review</b></p> <p>It was agreed to receive a report back to the next meeting.</p>	

	<p><b>(ii) Performance and Quality Sub-group File Audit</b></p> <p>It was agreed to receive a report back at the next meeting on the file audit undertaken by the Performance and Quality Sub-group.</p> <p><b>(iii) Child Protection Activity Attendance at Case Conferences</b></p> <p>It was agreed to receive at the next meeting a snapshot of attendance at Case Conferences.</p> <p><b>(iv) SCRA Statistics</b></p> <p>It was agreed:</p> <ul style="list-style-type: none"><li>(i) to note that Karen Wallace was moving on to a new position and to express the Committee's appreciation of her contribution to Child Protection in East Ayrshire;</li><li>(ii) that SCRA provide the Committee with an analysis of referrals from schools as requested previously; and</li><li>(iii) that SCRA provide in future statistical reports a summary of local highlights.</li></ul> <p><b>(v) Revised Data Set for Child Protection Statistical Return</b></p> <p>It was agreed that proposals be circulated to Members on the timing issue arising from the statistical reporting period changing to align with the school calendar and associated implications for comparing data with previous years.</p> <p><b>(vi) Annual Report 2010/11 and Business Plan 2011/15</b></p> <p>It was noted that the Business Plan 2011/15 was being formatted by Corporate Communications staff, and the style will be the same as for the East Ayrshire Children and Young People's Service Plan.</p> <p><b>(vii) Legal Implications of Photographing Children in Educational Establishments</b></p> <p>It was confirmed that this matter was not covered in the West of Scotland Child Protection Procedures, but was built into single agency guidance.</p> <p>It was agreed that Kay Gilmour issue correspondence to private, non commissioned nurseries on the implications and potential impact of photographing children in educational establishments.</p>	
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<b>4.</b>	<p><b>DEATH OF CHILD</b></p> <p>The Committee received a report on this matter.</p> <p>Maureen Bell, Joanne Sharp and Helen Swann left the meeting at this point.</p>	
<b>5.</b>	<p>Recognising that NHS Ayrshire and Arran and Strathclyde Police, being key partners, would not be represented for the remainder of the meeting, it was agreed as follows:</p> <p><b>(i) <u>Information Items</u></b></p> <p>to note the following items and that members should contact the Child Protection Co-ordinator if there were any issues arising;</p> <ul style="list-style-type: none"> <li>• Public Engagement and Information Sub-group Report (circulated) - It was noted that Dorothy McAvoy would withdraw as Chair of the Public Engagement and Information Sub-group and the Committee expressed their appreciation of her contribution to the work of the group;</li> <li>• Practitioner's Sub-group Report (circulated);</li> <li>• Child Protection Activity Report (circulated);</li> <li>• SCRA Statistical Report (circulated);</li> <li>• Non-Disclosure Guidance (circulated) - Members to confirm their agreement post-meeting;</li> <li>• Key Messages Arising from the Early Years Review (circulated);</li> <li>• Implementation of a Framework for Parenting and Family Support (circulated);</li> <li>• Handling Allegations Against Member of School Staff: Guidance (circulated);</li> <li>• SCRA Annual Report 2010/11 (circulated);</li> <li>• Note of First Meeting of Programme Board on Inspection of Children's Services (circulated);</li> <li>• Consultation on the Rights of Children and Young People Bill - Child/Adult Protection Sector (circulated);</li> </ul>	

	<ul style="list-style-type: none"> <li>• Scottish Child Protection Committee Chairs Forum Minutes of 14 September 2011 (circulated);</li> <li>• Officer Locality Group (Children and Young People) Minutes of 27 September 2011 (circulated);</li> <li>• Alcohol and Drug Partnership Minutes of 15 August 2011 (circulated); and</li> <li>• West of Scotland Child Protection Committee Chairs Consortium Minutes of 25 August 2011 (circulated); and</li> </ul> <p><b>(ii) <u>Items Requiring Decisions</u></b></p> <p>It was agreed that the meeting could not make decisions on the following items in the absence of Health and Police representatives and agreed as follows:</p> <ul style="list-style-type: none"> <li>• Performance and Quality Sub-group Report - Members to agree the self evaluation plan for 2011 to 2013 (circulated)(to be tabled at next meeting);</li> <li>• Learning and Developing Sub-group Report (circulated) - Members to agree recommendations (to be tabled at next meeting);</li> <li>• Significant Case Review (MAPPA) - noted the Chair would circulate the link to this report which highlighted implications for child protection processes; and</li> <li>• National Guidance on Child Protection/West of Scotland Child Protection Procedures: Pre Birth Support (to be tabled at next meeting).</li> </ul>	
<b>6.</b>	<p><b>PRE-BIRTH SUPPORT</b></p> <p>The Chair reported verbally that a meeting had been convened with NHS Ayrshire and Arran and Addiction Services to consider operational arrangements for pre-birth intervention, and to ensure that key managers are working jointly. Maureen Bell was revisiting the Pre-birth Protocol to look at support arrangements for women.</p> <p>It was further noted that Celia Gray would report on proposals for a NSPCC initiative on parenting support to the next meeting.</p>	
<b>7.</b>	<p><b>EAST AYRSHIRE CHILD PROTECTION COMMITTEE DATES 2012/13</b></p>	

**Item 1**

	<p>The Committee received a report which proposed dates for 2012/13 and agreed that meetings be held as follows, viz:</p> <p>Tuesday 6 March 2012 at 1000 hours</p> <p>Tuesday 12 June 2012 at 1000 hours</p> <p>Tuesday 11 September 2012 at 1000 hours and</p> <p>Tuesday 11 December 2012 at 1000 hours.</p> <p>In addition, development sessions would be held on Tuesday 24 April 2012 at 0930 hours and Tuesday 6 November 2012 at 0930 hours.</p> <p>It was noted that the Chair would circulate these dates, together with the lodging schedule for reports.</p>	
	<p>The meeting terminated at 1256 hours.</p>	