



Grant assessment form

1

Aims and objectives of the organisation

The organisation's purposes are:

- a) to advance rural regeneration and community development and, in particular, to promote the holistic regeneration of Galston and its surroundings so that it can be a sustainable, inclusive community for all who live or work in the area;
- b) to promote the conservation, protection and improvement of the physical and natural environment;
- c) to provide recreational facilities and organise recreational activities and with a particular focus on encouraging the use of open spaces for recreational purposes to improve the communities quality of life; and
- d) to advance arts, heritage, culture, science and education, including lifelong learning.

2

Purpose of the grant (including breakdown of costs)

A grant of £1,923.50 is requested to support the cost of the annual Gala Day to be held on Sunday 10 June 2018 at Portland Park, Galston.

Project costs are as follows:-

- Public Liability Insurance - £700;
- entertainments licence - £50
- portable toilets - £300;
- hire of site, tents and generator - £1,197;
- entertainment - £300;
- costumes and transport for Gala Queen - £420;
- band - £250
- first aid - £120;
- advertising, raffle and tickets - £290;
- banners and leaflets - £220

TOTAL PROJECT COSTS - £3,847

3a	How many people are on the organisation's Management Committee?	11
3b	What is the organisation's total membership?	370
3c	How many members usually attend the organisation's meetings or events?	15-20
3d	How many members of the organisation would benefit from the grant?	All
3e	How many members of the community would benefit from the grant?	All

4 **How will the grant :-**
(a) develop the organisation; or
 N/A
(b) benefit the local community.
 Support the delivery of a well-attended annual event that encourages community participation and interaction of local residents, schools, local clubs, organisations and small businesses.

5 **Total cost of project** £ 3,847
Amount of grant requested £ 1,923.50
Bank Balance(s)

Date	Account	Balance
2/1/2018	A/C 335	£ 96,807.42
2/1/2018	A/C 463 (Big Lottery Funding)	£ 48.35
2/1/2018	A/C 030 (Galston Lottery)	£ 2,088.91

Where the group has more than one bank account all balances should be recorded

Cash in hand **Date** **£**
Value of any other financial assets **Date** **N/A**
Name of other funding sources
 Amount and date of grant

£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**
 The main Santander account contains restricted funds of around £95k for Portland Arms refurbishment grants, salary and running cost awards, shopfront grant scheme and 5 arts activity grant.

7 **Recommendation**
Support ✓
Refuse
Defer
Amount Recommended £ 1,923.50
Reason for recommendation
 CRITERIA – Community Events One Day – up to a maximum of 50% of total project costs (maximum award £3,847 x 50% = £1,923.50).
 A grant of £1,923.50 is recommended to support this project.

Management Risk Ranking L ✓ / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking L ✓ / M / H Applications with a HIGH ranking are not recommended for support
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8 **If there are any revenue implications how will they be met in future years?**
 N/A

9 **Does the project represent value for money?** Yes ✓ No