

**PLEASE NOTE THAT THE MINUTE REQUIRES TO BE APPROVED AS A  
CORRECT RECORD AT THE NEXT COUNCIL MEETING AND MAY BE  
AMENDED**

**EAST AYRSHIRE COUNCIL**

**CABINET**

**MINUTES OF MEETING HELD ON WEDNESDAY 7 SEPTEMBER 2022 AT 1002  
HOURS IN THE COUNCIL CHAMBERS, LONDON ROAD, KILMARNOCK AND  
BY VIDEO CONFERENCE**

**MEMBERS PARTICIPATING:** Councillors Douglas Reid, Jim McMahon, John McFadzean, Elaine Cowan, Iain Linton, Graham Barton, Barry Douglas, Neal Ingram, Clare Maitland and Drew Filson; and Parent Representative Jacqueline Livingston.

**OFFICERS PARTICIPATING:** Eddie Fraser, Chief Executive; Katie Kelly, Depute Chief Executive; Linda McAulay-Griffiths, Chief Education Officer and Head of Education; Joe McLachlan, Chief Financial Officer and Head of Finance and ICT; David McDowall, Head of Economic Growth; Andrew Kennedy, Head of Facilities and Property Management; Amanda Lowe, Head of People and Culture; Kevin Braidwood, Head of Roads - Ayrshire Roads Alliance; Simon Bell, Strategic Lead: Asset Investment; Lynne Buchanan, Communication Manager; David Doran, Health and Safety Manager; Julie Jamieson, Acting Corporate Accounting Manager; Julie McGarry, Democratic Services Manager; Karen Purves, Strategic Manager - Development Planning and Regeneration; and Lynn Young, Democratic Services Officer.

**APOLOGIES:** Councillor Maureen McKay; and Religious Representatives Rev Harriet Johnston, Babs Mowat and Rev Dr Allan Vint; and Interim Teacher Representative Iain Pettigrew.

**CHAIR:** Councillor Douglas Reid, Leader of the Council.

**CHAIRS REMARKS**

1. The Chair advised of the appointment of Reverend Harriet Johnston, Holy Trinity Episcopal Church as the new third church representative but that unfortunately she was unable to attend this meeting this morning.

**DECLARATIONS OF INTEREST**

2. No declarations of interest were intimated.

**EAST AYRSHIRE PERFORMS - SUMMARY REPORT**

- 3E. There was submitted a report dated 30 August 2022 (circulated) by the Chief Financial Officer and Head of Finance and ICT which (i) advised Members of a number of important performance measures as at 31 July 2022 (Period 4), which included the projected financial position for the year, treasury indicators, progress of the capital programme, absence management, complaints, health and safety and risk management; and (ii) provided Members with details of the projected financial position in respect of the alternative delivery models; East Ayrshire Leisure Trust and Ayrshire Roads Alliance.

Cabinet agreed:-

- (i) to note the financial management position as detailed in paragraphs 7 to 11 of the report;
- (ii) to approve the allocation of £0.490m from the Council COVID-19 discretionary earmarked reserve to support the ongoing impact on parking income as noted in paragraph 10 of the report;
- (iii) to approve the £0.150m allocation to the West of Scotland Climbing Centre from Finance and ICT balances and that this should be provided once confirmation of additional grant funding was received from the Scottish Government as noted at paragraphs 12-13 of the report;
- (iv) to approve the shared allocation from Education, Facilities and Property Management and Finance and ICT balances to meet the £0.050m refurbishment costs of the proposed SL33 base in Cumnock as noted in paragraphs 14-16 of the report;
- (v) to approve the allocation of £0.010m from Communities and Economy balances to support the facilitation of a feasibility study at the Scottish Dark Sky Observatory as noted at paragraph 17 of the report;
- (vi) to approve the allocation of £0.015m from Finance and ICT balances to support the Boswell Book Festival and the collaboration between the Festival and the East Ayrshire Leisure Trust as noted at paragraphs 18-21 of the report;
- (vii) to note the contract figure which exceeded the accepted tender value by more than 10% in respect of the improvement works at Boswell Crescent, Logan, as outlined in paragraph 22 of the report;
- (viii) to note the contract figure which exceeded the accepted tender value by more than 10% in respect of the adaptations works at East Park Drive, Kilmaurs, as outlined in paragraph 23 of the report;
- (ix) to note the information in respect of People highlighted at paragraphs 24 and 25 of the report and in the summary report and noted that the figure in the table at page 34 of the papers showed the full year figure for leavers and not the Period 4 figure, being 100 leavers;
- (x) to note the health and safety position as detailed in paragraphs 26 to 31 of the report and in the summary report;
- (xi) to note the current risks as identified in the Corporate Risk Register in the summary report as reviewed by CMT as detailed in paragraph 32 of the report; and
- (xii) otherwise, to note the contents of the report.

Jackie Livingston joined the meeting during consideration of this item.

#### **POLICY REVIEW SCHEDULE**

- 4E.** There was submitted a report dated 22 August 2022 (circulated) by the Head of People and Culture which recommended to Cabinet the introduction of the Menopause Policy, details on the review of the Excess Travel Policy, and an update on the following:- (i) Domestic Abuse Policy and Harassment & Bullying Policy; (ii) the Council's successful

application to undertake the Equally Safe at Work Employer Accreditation Programme developed by Close the Gap; and (iii) Exit Interview Policy.

Cabinet agreed:-

- (i) to approve the introduction of the Menopause Policy as detailed within paragraphs 9-13 of the report, and that a Member/Officer Working Group be established to look at the wider issue of women's health in general, the composition and membership of this group to be discussed further at Cross Party Sounding Board and then populated at Council;
- (ii) to approve the changes to the Excess Travel Policy as detailed within paragraph 14 of the report;
- (iii) to note the postponement of the annual review of the Domestic Abuse and Harassment & Bullying policies to link in with the Equally Safe at Work Programme detailed within paragraph 15 of the report;
- (iv) to note the Council's successful application to undertake the Equally Safe at Work Employer Accreditation Programme developed by Close the Gap detailed within paragraphs 16-20 of the report;
- (v) to note the postponement of the review of the Exit Interview Policy due to the recognition of the need for further analysis of the current process and to allow a full review to be undertaken as detailed in paragraph 21 of the report; and
- (vi) otherwise, to note the contents of the report.

#### **DRAFT HAGSHAW ENERGY CLUSTER DEVELOPMENT FRAMEWORK - NON-STATUTORY PLANNING GUIDANCE**

4. There was submitted a report dated 18 August 2022 (circulated) by the Head of Economic Growth which presented to Cabinet the proposed draft non-statutory planning guidance on the Hagshaw Energy Cluster Development Framework and which sought authority to publish the document for consultation purposes and to thereafter adopt the document.

Cabinet agreed:-

- (i) to approve the Hagshaw Energy Cluster Development Framework as draft non-statutory planning guidance;
- (ii) to authorise the Head of Economic Growth to advertise and publicise the document for public consultation in tandem with South Lanarkshire Council;
- (iii) to authorise the Head of Economic Growth to make any non-substantive changes prior to the guidance document being published, as a result of either amendments which arose through the South Lanarkshire committee process or through final editing work;
- (iv) to authorise the Head of Economic Growth to make any minor amendments necessary as a result of the consultation feedback and proceed to adoption, and noted that if any substantive amendments were proposed, the document would be brought back to a future Cabinet for approval prior to adoption; and
- (v) otherwise, to note the contents of the report.

The meeting terminated at 1150 hours.