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To: Councillors Peter Mabon (Chair), Stephen Canning, David Richardson, Jim Todd, Sally Cogley, Kevin McGregor, William Lennox, Billy Crawford, June Kyle, Neill Watts, Jennifer Hogg.

31 October 2024

Dear Councillor

GOVERNANCE AND SCRUTINY COMMITTEE - THURSDAY 7 NOVEMBER 2024

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held on **THURSDAY 7 NOVEMBER 2024** commencing at **1000 HOURS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK/ MICROSOFT TEAMS**, in order to consider the undernoted business.

The meeting of the Governance and Scrutiny Committee will be subject to delayed broadcast and a recording will be available to view on the Council's website. The Council's website will be updated with a hyperlink to the East Ayrshire Council Youtube channel where the video will be hosted. The Council's Youtube channel is managed by the Council's Communications Team.

Yours sincerely

SIGNED BY JULIE McGARRY
ON BEHALF OF

David Mitchell
Chief Governance Officer
LY/SR

B U S I N E S S

CALL FOR SEDERUNT AND INTIMATE APOLOGIES (page 1)

- 1. DECLARATIONS OF INTEREST (page 2)** - Under this item, Members are asked to declare, if required, any interest in any of the undernoted items of business on the Agenda and provide an explanation of the nature of their interest.
- 2. PREVIOUS MINUTES** - Submit, for approval as a correct record, (i) the Minutes of the meetings held on 26 September 2024 (**pages 3-8**); and (ii) 10 October 2024 (**pages 9-12**) ([copies enclosed](#)).

3. **BONDS AND FINANCIAL GUARANTEES - UPDATE REPORT (pages 13-36)** - Submit report ([copy enclosed](#)) by the Chief Financial Officer and Head of Finance & ICT providing details of all bonds and financial guarantees and the monitoring and management arrangements in place within services (**SCRUTINY**).
4. **FINAL MEASUREMENTS ON CAPITAL WORKS CONTRACTS FOR THE PERIOD 1 APRIL TO 30 SEPTEMBER 2024 (pages 37-41)** - Submit report dated 30 October 2024 ([copy enclosed](#)) by the Chief Governance Officer providing, for information, details of final measurements for capital works contracts agreed with the relevant contractors, in respect of the period from 1 April to 30 September 2024 (**SCRUTINY**).

GOVERNANCE AND SCRUTINY WORKSHOP

Committee Members are advised that at the request of the Chair and Vice Chair it is proposed to hold an informal discussion amongst Members, following the conclusion of this meeting to allow for an opportunity for the Committee to:

- (a) Review, discuss and identify future training requirements; and
- (b) Discuss and consider Scrutiny Review Topics.

Recording - Virtual Meeting

Please note: this meeting will be recorded to the Council's website, where it will be capable of repeated viewing. At the start of the meeting, the Chair will confirm that the meeting is being recorded.

You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's published policy, including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's website.