Agenda Item 2

EAST AYRSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON THURSDAY 13 MARCH 2014
AT 1400 HOURS IN THE BELFORD MILL, BREWERY STREET, KILMARNOCK

PRESENT: Councillor Douglas Reid, East Ayrshire Council; Heather Dunk, Principal and Chief Executive, Ayrshire College; John Burns, Chief Executive, NHS Ayrshire and Arran; Joy Love, Stakeholder and Partnership Manager, Scottish Enterprise; Chief Superintendent Gillian MacDonald; Divisional Commander, Police Scotland; Jim Scott, Area Manager, Scottish Fire and Rescue Service; Jean Brown, Chair, East Ayrshire North Communities Federation; Ian Smith, Chair, Coalfield Communities Federation; Fiona Skilling, General Manager, Council of Voluntary Organisations (East Ayrshire) Ltd; Willie Mackie, Chair, Ayrshire Chamber of Commerce and Industry; Eddie Fraser, Chair, East Ayrshire Alcohol and Drugs Partnership; Jonathon Moore, Head of School Infrastructure, Scottish Government; Alex McPhee, Executive Director of Finance and Corporate Support, East Ayrshire Council; and Hazel Mathieson, Skills Development Scotland.

ALSO PRESENT: Ruth Campbell, Consultant Dietician in Public Health Nutrition, NHS Ayrshire and Arran (part-meeting).

ATTENDING: Gwen Barker, Policy, Planning and Performance Manager; and Gillian Hamilton, Democratic Services Officer, both East Ayrshire Council.

APOLOGIES: Fiona Lees, Chief Executive, East Ayrshire Council; John Binning, Principal Policy Officer, Strathclyde Partnership for Transport; Dr Martin Cheyne, Chair, NHS Board; Lena Easton, Third Sector Interface; Aileen McKechnie, Acting Director of Culture, External Affairs and Constitution, Scottish Government; and Jim Reid, Stakeholder and Networks Director, Scottish Enterprise.

CHAIR: Heather Dunk, Principal and Chief Executive, Ayrshire College, Vice-Chair for Items 1 to 3 and Councillor Douglas Reid, East Ayrshire Council, Chair thereafter.

MINUTES OF PREVIOUS MEETING

1.1 APPROVAL AS A CORRECT RECORD

There were submitted, and approved, the Minutes of the meeting of the Community Planning Partnership Board held on 5 December 2013 (circulated).

1.2 Matters Arising

1.2.1 Community Transport Issues

It was noted that Ian Smith, Coalfield Communities Federation was in discussion with East Ayrshire Council’s Vibrant Communities Team regarding external funding opportunities for “scooters for work”.

1.2.2 Early Years Collaborative (EYC)

It was noted that a place had been secured for, April Masson, Corporate Officer Policy and Planning, on the Early Years Collaborative Advanced Training programme commencing March 2014; and that, as agreed at the EYC session on 26 February 2014, the Policy Planning and Performance Manager would organise a meeting of
core partners to look at performance information and run charts arising from the early stages of the Collaborative.

**AYRSHIRE HEALTHY WEIGHT STRATEGY**

2. There was submitted a report dated 27 February 2014 (circulated) by the Consultant Dietician in Public Health Nutrition, NHS Ayrshire and Arran, which presented the draft Ayrshire Healthy Weight Strategy (2014 to 2024).

It was agreed:

(i) to endorse in principle the draft Ayrshire Healthy Weight Strategy and Action Plan;

(ii) to include relevant outcomes/actions, as appropriate, in the forthcoming review of the Community Plan;

(iii) to note that the final strategy and action plan would be submitted to the NHS Board for approval in May 2014; and

(iv) otherwise, to note the report.

Heather Dunk, thanked Ruth Campbell for her excellent presentation to the Board. Councillor Douglas Reid, East Ayrshire Council joined the meeting during consideration of the above item and then assumed the role of Chair.

**COMMUNITY PLANNING REVIEW 2014/15**

3. There was submitted a report dated 3 March 2014 (circulated) by the Executive Director of Finance and Corporate Support, East Ayrshire Council, which presented an update in respect of the Community Plan Review 2014/15.

It was agreed:

(i) to endorse the recommendations arising from the Core Partners’ Seminar held on 17 February 2014;

(ii) to note the issues raised by the National Community Planning Group and the East Ayrshire position in this regard;

(iii) to agree to replace the planned Chief Officers’ seminar with a further meeting of core partners, to be convened early May 2014; and

(iv) otherwise to note the report.

**COMMUNITY PLANNING UPDATE**

4. There was submitted a report dated 3 March 2014 (circulated) by the Executive Director of Finance and Corporate Support, East Ayrshire Council, which provided an update on developments in relation to community planning.

It was agreed:

(i) that the Chair of the Financial Inclusion Sub-group be asked to provide an update to the next CPP Board meeting on action taken to mitigate against the impact of Welfare Reform; and once considered, the Board would review the status of Risk 9: The potential impact of the welfare reform on individuals and communities across East Ayrshire;
(ii) to note progress in relation to the Single Outcome Agreement Improvement Plan attached as Appendix 2 to the report;

(iii) to approve the recommendations in relation to the project proposals set out in Appendix 3 to the report;

(iv) to note the allocation from the Community Planning Development Fund detailed at paragraph 5.5 of the report;

(v) to note the outcome of the learning session in respect of the Early Years Collaborative;

(vi) to note that the tender has been issued in respect of the Residents’ Survey 2014 and to ensure that the question set is reviewed and amended, as appropriate, from a partner agency perspective;

(vii) to note that an application for ESOL funding for the East Ayrshire area is being prepared for submission to the Scottish Funding Council by 4 April 2014;

(viii) to note the work being undertaken to develop a promotion and communication strategy for East Ayrshire and to agree to lead this agenda locally and receive update reports;

(ix) to endorse the responses in respect of the schools consultations attached at appendix 4 to the report;

(x) to agree the implementation of the 2014 Partnership Checklist exercise in April/May 2014;

(xi) that authority be delegated to the Policy, Planning and Performance Manager, East Ayrshire Council, to sign off local and national consultation responses on behalf of the CPP Board, where it is deemed appropriate;

(xii) to consider potential topics for review/scrutiny at the Council’s Governance and Scrutiny Workshop 2014 from an individual partner perspectives and return the topic suggestion form, where appropriate;

(xiii) that the newly appointed Chair of the Board of Management of the Ayrshire College become a member of the CPP Board as a interim measure pending the outcome of the Community Plan Review 2014/15; and as a consequence, to remit the Policy, Planning and Performance Manager to write to the Ayrshire Chamber of Commerce seeking a new nomination to the CPP Board; and

(xiv) otherwise to note the content of the report.

PUBLIC BODIES (JOINT WORKING) (SCOTLAND) BILL 2013
INTEGRATION OF HEALTH AND SOCIAL CARE

5. There was submitted a report dated 1 March 2014 (circulated) by the Director of Health and Social Care which provided an update on progress to date in the implementation of the Public Bodies (Joint Working) (Scotland) Bill 2013 - integration of Health and Social Care.

It was agreed:

(i) to note the progress made to date in the implementation programme and the service configuration;
(ii) to note the appointment of the Director of Health and Social Care for East Ayrshire Partnership; and

(iii) otherwise to note the report.

**EAST AYRSHIRE LOCAL POLICING PLAN 2014 TO 2017**

6. There was submitted a draft Local Policing Plan 2014 to 2017 (circulated) by the Divisional Commander of Police Scotland. After discussion and debate, it was agreed:

(i) to endorse the draft Local Policing Plan subject to a minor amendment to reflect the alignment to the Community Plan and Single Outcome Agreement; and

(ii) otherwise, note the content of the report.

**SCOTTISH FIRE AND RESCUE SERVICE LOCAL FIRE AND RESCUE PLAN FOR EAST AYRSHIRE 2014 TO 2017**

7. There was submitted a report dated 3 March 2014 (circulated) by the Local Senior Officer for East Ayrshire, North Ayrshire and South Ayrshire which presented a Local Fire and Rescue Plan for East Ayrshire 2014 to 2017 (circulated). After discussion and debate, it was agreed:

(i) to endorse the Local Fire and Rescue plan, subject to minor textual changes; and

(ii) otherwise to note the report.

**DATE OF NEXT MEETING**

8. Thursday 19 June 2014 at 1400 hours in Belford Mill, Brewery Street, Kilmarnock.

The meeting terminated at 1555 hours.