

**EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION PARTNERSHIP
BOARD**

**MINUTES OF MEETING HELD ON THURSDAY 21 JUNE 2001 AT 1410 HOURS
IN THE MEETING ROOM, DALSALLOCH CENTRE, AUCHINLECK**

PRESENT: Heather Knox, Director of Estates and Facilities, and Geraldine O'Donnell, Corporate Services Manager, Ayrshire and Arran Primary Health Care Trust; Councillors Elaine Dinwoodie, and Julie Faulds, East Ayrshire Council; Fiona Lees, Depute Chief Executive/Director of Corporate Resources; Chief Inspector Hugh McKnight, Strathclyde Police; David Wilcock, Kilmarnock College; Ciss McCreadie, Council Voluntary Organisations (East Ayrshire); Bob Gardiner, Ayr College; Joyce Black, Scottish Enterprise Ayrshire; and Community Representatives Billy Lees, Ian Smith, Ronnie Hamilton and Jack Campbell, Coalfield Community Federation.

ATTENDING: Gwen Barker, Manager Social Inclusion, East Ayrshire Council; Kirsten Nichols, Accountant, East Ayrshire Council; and Robert Beaton, Administrative Officer, East Ayrshire Council.

APOLOGIES: Councillor David Macrae, East Ayrshire Council; Jim Burns, Action Team Manager and Community Representatives Edward Torrance and Billy Crawford.

APPOINTMENT OF CHAIR

1. The Administrative Officer advised that in the absence of the Chair, in terms of the approved Constitution, the Board Meeting could be chaired by a representative of the Ayrshire and Arran Primary Health Care NHS Trust, or failing that a representative of Scottish Enterprise. Accordingly, Heather Knox, from the Ayrshire and Arran Primary Health Care NHS Trust was invited to chair the meeting.

CHAIR'S REMARKS

- 2.1 The Chair welcomed all Board Members to the meeting and highlighted that there was an opportunity prior to the meeting for Board Members to tour the "CHIP van" and wished the project every success.
- 2.2 The Chair also introduced Ciss McCreadie, Development Worker, who had recently been appointed to the post with the Council of Voluntary Organisations (East Ayrshire) and welcomed her to her first meeting.

MINUTES OF PREVIOUS MEETING

3. There was submitted (circulated) and agreed as a correct record, the Minutes of previous meeting held on 15 March 2001.

MATTERS ARISING

4. The following matters arising were raised:-
 - 4.1 **Community Transport** – It was noted that the Manager Social Inclusion was finalising an order for a people carrier and further progress would be reported to the next meeting.
 - 4.2 **Funding Opportunities for Credit Unions** – Noted that the Scottish Executive had put in place a funding package for Credit Unions and that the Manager, Social Inclusion had circulated this information to the relevant organisations.

- 4.3 **Social Inclusion Planning Events** – Confirmed that the Manager Social Inclusion would bring forward a report to the next meeting.
- 4.4 **Excluded from Work Working Group** – Noted that the Working Group was chaired by Jim Burns and had met twice. It was noted that the Working Group intended to report back to the next SIP Board meeting and not the Ayrshire Economic Forum as was previously proposed.
- 4.5 **Draft Strategy – Short-Term Working Group** – Noted request from the Manager Social Inclusion for nominees to participate in the Working Group. Nominations should be made to the Manager Social Inclusion.
- 4.6 **Website Development** – Noted that a funding bid had been submitted to Scottish Enterprise Ayrshire to part fund the establishment of the website for the Social Inclusion Partnership and further progress would be reported back in due course.

**BUDGETARY CONTROL SUMMARY STATEMENT SOCIAL INCLUSION
PARTNERSHIP FUND TO 3 JUNE 2001 (PERIOD 2) AND FINAL OUT-TURN
SUMMARY STATEMENT FOR THE SOCIAL INCLUSION PARTNERSHIP TO 31
MARCH 2001**

5. There was submitted and noted a report dated 8 June 2001 (circulated) by the Director of Finance, East Ayrshire Council, which advised of the current budgetary position and projected out-turn for the year for the services within the remit of the East Ayrshire Coalfield Area Social Inclusion Partnership Board for the period ended 3 June 2001 (period 2).

FUNDING ISSUES

6. There was submitted a report dated 10 June 2001 (circulated) by the Manager Social Inclusion which advised on a range of funding issues pertinent to the Coalfield SIP and which sought approval for associated actions.

Following discussion it was agreed:-

- (i) to note the establishment of the SIP application pack for funding;
- (ii) to support East Ayrshire Work's application to Europe for the continuation and development of its programmes;
- (iii) to agree to the establishment of a project assessment group;
- (iv) to endorse the proposal to the Scottish Arts Council, the associated funding package as detailed within the report and to remit the Manager Social Inclusion to finalise the application timeously;
- (v) to approve the range of projects recommended for approval or refusal of funding as set out in Appendix 1 to the Minutes
- (vi) to remit the Manager Social Inclusion to carry out the necessary development work and assessments of applications where the decision has been deferred as set out in Appendix 1 to this Minute; and
- (vii) to approve the allocation of £30,000 to East Ayrshire Council to cover part-administration costs.

PROPOSED SCHEME OF DELEGATION

7. There was submitted a report dated 11 June 2001 (circulated) which proposed that a Scheme of Delegation be established to allow the Manager Social Inclusion to effectively undertake a remit between meetings of the Board.

It was agreed to approve delegated authority to the Manager Social Inclusion to spend up to a maximum of £2,000 on any one item of expenditure from a delegated budget of £10,000 to be utilised to fund small projects linked to the SIP's broad themes and priorities. To also note the requirement for the Manager Social Inclusion to report on any decisions taken between meetings to the next available Board Meeting.

COMMUNITY EMPOWERMENT

8. There was submitted a report dated 11 June 2001 (circulated) by the Manager Social Inclusion which reported progress on actions taken to support community empowerment throughout the SIP.

Following discussion it was agreed:

- (i) to welcome the award of £60,000 from the Scottish Executive and to utilise £25,000 of this expenditure for the purchase of computers for community representatives;
- (ii) to approve the implementation of the expenses procedure as detailed within the report;
- (iii) to remit the Manager Social Inclusion to finalise and the Implementation Group to sign off the extension of the expenses scheme; and
- (iv) to remit the Manager Social Inclusion to finalise and implement all other measures as detailed within the report.

ACTION PLANNING

9. There was submitted a report dated 11 June 2001 (circulated) by the Manager Social Inclusion which sought approval to establish a range of mechanisms to promote strategic thinking and action planning in respect of community learning across the SIP and in respect of youth work in the Doon Valley and New Cumnock areas.

Following discussion it was agreed:-

- (i) to approve the development in respect of community learning as detailed within the report;
- (ii) to approve the appointment of an external facilitator to lead on the community learning sessions;
- (iii) to the establishment of a short-term working group to consider youth work provision in the Doon Valley and New Cumnock areas; and
- (iv) to remit the Manager Social Inclusion to take forward the above initiatives in conjunction with relevant partners.

PROGRESS REPORT

10. There was submitted a report dated 29 May 2001 (circulated) by the Manager Social Inclusion which advised of progress made by projects in meeting their agreed targets for 2000/2001 and of agreed targets set for 2001/2002.

Following discussion it was agreed:-

- (i) to note the progress made by projects against their set targets;
- (ii) to the amended themes for East Ayrshire Woodlands and the Recreation Partnership project for 2001/2002;

- (iii) to the implementation of the programme of project targets for 2001/2002;
- (iv) to reinforce the additional priority of maximising external funding whenever possible and that future monitoring reports would be presented to the Board on a six monthly basis;
- (v) to remit to the Manager Social Inclusion to consider arrangements to hold a conference to launch the annual progress report for 2001/2002; and
- (vi) otherwise, note the content of the report.

ANNUAL REPORT

- 11.** There was submitted a report dated 11 June 2001 (circulated) by the Manager Social Inclusion which requested the endorsement by the Board of the Annual Report due to be submitted to the Scottish Executive by 30 June 2001.

Following discussion it was agreed:-

- (i) to endorse the Annual Report for submission to the Scottish Executive by 30 June 2001;
- (ii) to remit the Manager Social Inclusion to commission the production of the Annual Report in an interesting and attractive format which could be widely circulated within the Coalfield area.

DATE OF NEXT MEETING

- 12.** Noted that the Board Members would be advised shortly of proposed dates for the next two meetings and that the next meeting would be held in Dalmellington Area Centre.

The meeting terminated at 1514 hours.

APPENDIX I

RECOMMENDATIONS ON PROJECT APPLICATIONS APPROVED BY THE EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION PARTNERSHIP BOARD

Project Title	Financial Information	Recommendation/Comments
Sportfest	2001/02 - £3,400	<ul style="list-style-type: none"> • Approve allocation of £3,400
Local Volunteer Development Agency	2001/02 - £10,000 cash 2001/02 - £5,000 in kind support	<ul style="list-style-type: none"> • Approve allocation of £10,000 • Approve support in kind allocation of up to £5,000 (relates to accommodation/operational costs at SIP office) • Allocation till 31 March 2002. Future funding subject to performance review
Local Volunteer Development Agency	Project requested that the SIP take on the lease of their proposed premises in Cumnock	<ul style="list-style-type: none"> • Refuse • Request considered by the Implementation Group on 1 May 2001. Group considered it to be inappropriate for the SIP to hold the lease for another organisation. Group lettered advising of decision.
Sorn swing park Applicant: Sorn Community Council	2001/02 - £10,000	<ul style="list-style-type: none"> • Refuse • Ownership of the swing park lies with East Ayrshire Council not community council.
Young Carers Initiative	2001/02 - £16,000 2002/03 - £17,000	<ul style="list-style-type: none"> • Approve allocation of £11,000 (part-year costs) • Approve allocation of £17,000
Carers Centre	2001/02 - £24,000 2002/03 - £36,000	<ul style="list-style-type: none"> • Approve allocation of £24,000 • Approve allocation of £36,000
EASY	2001/02 - £30,000 2002/03 - £32,000	<ul style="list-style-type: none"> • Approve allocation of £22,000 • Approve allocation of £32,000
Auchinleck Environmental Improvements	No details of financial allocation requested	<ul style="list-style-type: none"> • Refuse • A community environmental improvement action plan is currently being prepared for Auchinleck. Consideration will be given to the appropriateness of this initiative as part of this process.
Creative Skills Project	2001/02 - £40,000 2002/03 - £40,000	<ul style="list-style-type: none"> • Approve allocation of £30,000 for 2001/02 to allow the project to expand/develop provision within the Coalfield area. • Defer allocation 2002/03. Project requires to ensure a strategic fit and explore match funding opportunities.

Project Title	Financial Information	Recommendation/Comments
Developing Access to Learning Facilities and Reducing Exclusion	2001/02 - £60,000 2002/03 - £60,000 2003/04 - £60,000	<ul style="list-style-type: none"> Defer. Meeting to be convened to consider applications submitted to SIP to support people with a learning disability to ensure strategic fit and explore match-funding.
Community Learning Opportunities	2001/02 - £30,000 2002/03- £40,000 2003/04 - £40,000	<ul style="list-style-type: none"> Approve allocation of £18,000 - part year costs for 2001/02 Approve allocation of £30,000 2002/03 Defer allocation of funding 2003/04. Project requires to consider sustainability beyond 2003.
Arts for Adults with Disabilities	2001/02 - £6,000 2002/03 - £6,000	<ul style="list-style-type: none"> Approve allocation of £6,000 Approve allocation of £6,000
Community Transport Initiative	2001/02 - £9,000	<ul style="list-style-type: none"> Funding bid submitted to secure suitable premises for the CTI. Allocation approved at the Implementation Group on 1 May
Community Transport Initiative	2001/02 - £20,000 2002/03 - £19,000	<ul style="list-style-type: none"> Approve allocation of £20,000 Approve allocation of £19,000 2002/03 allocation includes the rental/operating costs of the premises secured in 2001/02.
Community Capacity Building/Aspirational Learning	2001/02 - £14,000 2002/03 - £7,000	<ul style="list-style-type: none"> Approve allocation of £14,000 Approve allocation of £7,000 2001/02 award may be reduced if SEA confirm a match fund against this initiative.
Children's Holiday Project	2001/02 - £3,500 2002/03 - £1,000	<ul style="list-style-type: none"> Approve allocation of £3,500 Approve allocation of £1,000
Community Environmental Improvement Action Plans	2001/02 - £55,000 capital - £3,000 revenue 2002/03 - £55,000	<ul style="list-style-type: none"> Approve total allocation of £49,000 Approve allocation of £55,000
East Ayrshire Woodlands	2001/02 - £20,000	<ul style="list-style-type: none"> Approve allocation of £20,000

Project Title	Financial Information	Recommendation/Comments
Bridge Project Young People's Worker	2001/02 - £25,000	<ul style="list-style-type: none"> • Defer
Alternatives to Addiction Project	2001/02 - £32,000	<ul style="list-style-type: none"> • Meeting to be convened with core partners in respect of future action to tackle addiction work within the Coalfield Communities utilising range of external funding opportunities.
Alternatives to Addiction launch and promotional event	2001/02 - £5,000	<ul style="list-style-type: none"> • Approve allocation for £5,000
Business Technology & Training Centre	2001/02 - £15,000	<ul style="list-style-type: none"> • Approve allocation of £15,000
Youth Council	2001/02 - £80,000 2002/03 - £80,000	<ul style="list-style-type: none"> • Defer decision to allow further work to take place to ensure links with the community empowerment/youth citizen pack.
Princess Trust Volunteers	2001/02 - £16,650 2002/03 - £17,458 2003/04 - £18,154	<ul style="list-style-type: none"> • Approve allocation of £17,000 funding for 2001/02. Defer decision in respect of 2002/03 and 2003/04 to ensure maximum draw on match funding.
Community School Link Workers	2001.02 - £68,000 2002/03 - £68,000	<ul style="list-style-type: none"> • Defer for further consideration/assessment
Support for families where English is a second language	2001/02 - £22,000 2002/03 - £22,000	<ul style="list-style-type: none"> • Defer for further consideration/assessment
Radio Development - New Community School	2001/02 - £30,000 2002/03 - £30,000 2003/04 - £20,000	<ul style="list-style-type: none"> • Defer for further consideration/assessment
SIP project development budget	2001/02 - £10,000	<ul style="list-style-type: none"> • Approve allocation of £10,000