

**EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION
PARTNERSHIP BOARD**

**MINUTES OF MEETING HELD ON THURSDAY 18 SEPTEMBER 2003 AT
1400 HOURS IN THE FORMER CHAMBERS, LUGAR**

PRESENT: Councillors William Menzies, William Crawford and Willie Coffey, East Ayrshire Council; Fiona Lees, Depute Chief Executive/Director of Corporate Resources; Joyce Black, Executive (Skills and Learning), Scottish Enterprise Ayrshire; Yohanna Dangata, Health Improvement Manager (East Team), Ayrshire and Arran NHS Board; Dave Wilcock, Community Development Manager, Kilmarnock College; Cathy Roarty, Lead Public Health Practitioner, East Ayrshire LHCC; Katie Chan, Social Justice Co-ordinator, Communities Scotland; Bob Gardiner, Director of Lifelong Learning, Ayr College; Coalfield Communities Federation: Jean Smith, Ian Smith and Ronnie Hamilton; Community Representatives: Jack Campbell, Lilian Goudie and Alex Torrance.

OBSERVING: Jane Kerr, Speech and Language Therapy Manager, Ayrshire and Arran Primary Care NHS Trust.

ATTENDING: Ian Arnott, Corporate Accounting Manager; Helen Sinclair, Community Planning Officer; Ann Robertson, Monitoring and Evaluation Officer; Sandra McLatchie, Social Inclusion Co-ordinator; and Robert Beaton, Administrative Officer.

APOLOGIES: Heather Knox, Director of Facilities, Ayrshire and Arran Primary Care NHS Trust; Sheila White (Co-opted Member); Chief Inspector Hugh McKnight, Strathclyde Police; Jim Burns, Business Development Manager, Employment Service; Ciss McCreadie, Development Worker, Council of Voluntary Organisations (East Ayrshire); and Edward Torrance, Community Representative.

CHAIR'S REMARKS

1. The Chair advised of the undernoted matters:
 - Showcase Events - Two successful project showcases were held recently to introduce the Community Planning Core Partners' Group to the work of the SIP and positive feedback has been received from those participating.
 - The Coalfields Regeneration Trust - Review and Impact Report for 1999/2002 - Two East Ayrshire initiatives, yipworld.com and Bellsbank Adventure Playground, were highlighted within the report as examples of good practice.
 - The CHIP Van was nominated for the Association of Public Service Excellence Awards - Although the project did not win, it was one of the top five finalists and the only nomination from Scotland to reach the final stage.
 - Annual Report 2002/2003 - Board Members were provided with a published copy of the Annual Report, which will be widely circulated within the Coalfield Area.

WELCOME AND INTRODUCTION

2. The Chair welcomed Jane Kerr, Speech and Language Therapy Manager, Ayrshire and Arran Primary Care NHS Trust, who accompanied Cathy Roarty of the East

Ayrshire LHCC, and Katie Chan, Social Justice Co-ordinator, representing Madeleine Sullivan of Communities Scotland, to their first meeting.

MINUTES OF PREVIOUS MEETING

3. There was submitted (circulated) and agreed as a correct record, Minutes of the previous meeting held on 19 June 2003.

MATTERS ARISING

4.1 Finance Report

The Monitoring and Evaluation Officer advised that Communities Scotland had responded to the letter submitted by the SIP Board in relation to approval of funding allocations for 2004/05. Consequently, the Community Planning Joint Officers' Group approved the 2004/05 indicative allocation for the six projects listed, subject to a successful evaluation of the SIP. The independent sustainability evaluation for yipworld.com is progressing and the Project Manager and the Monitoring and Evaluation Officer are preparing the research brief. Consultancy reports in respect of sustainability for East Ayrshire Strategy for Youth (EASY), Investment in Drama and Coalfield Community Transport would be reported to the December Board.

4.2 Screen Machine

There was submitted a report by Ian Smith which updated on progress in relation to the screen machine. Noted.

4.3 Employment Seminar

The Monitoring and Evaluation Officer advised that the Employment Working Group intended to report its findings to a future Board meeting.

SOCIAL INCLUSION PARTNERSHIP FUND BUDGETARY CONTROL SUMMARY STATEMENT TO 24 AUGUST 2003 (PERIOD 5)

5. There was submitted and noted a report dated 1 September 2003 (circulated) by the Director of Finance, East Ayrshire Council, which advised of the current budgetary control position and projected out-turn for the year for the services within the remit of East Ayrshire Coalfield Area Social Inclusion Partnership for the period ended 24 August 2003 (Period 5).

FINANCE REPORT

6. There was submitted a report dated 2 September 2003 (circulated) by the Community Planning and Partnership Manager which advised on a range of financial issues pertinent to the projects supported by funding available to East Ayrshire Coalfield Area Social Inclusion Partnership (SIP).

Following discussion it was agreed:-

- (i) to approve the transfer of the costs associated with the Coalfield Communities Federation and the Active Citizenship Initiative to the Empowering Communities Budget;
- (ii) to approve the allocation of resources as detailed at Section 4.1 within the report totalling £20,000;

- (iii) to approve the allocation of resources totalling £70,500 as follows:
- Dalrymple Youth Provision - £20,000
 - Individual Employment Fund - £13,500
 - Rugby Development Initiative - £15,000
 - Family Centre Development, Netherthird Area of Cumnock - £22,000;
- (iv) to endorse the decisions for project refusal as follows:
- Bellsbank Community Woodland project - Refused on the grounds that the SIP Board has made a significant investment in such developments via the East Ayrshire Woodlands Project and Outdoor Access project;
 - Cumnock Family Support Group - Refused as the SIP Board currently supports a range of addiction related initiatives and has commissioned a service review of those programmes to ascertain their effectiveness. The funding submission does not provide new or extended coverage to the area.
 - Cathcartston Centre, Dalmellington - Refused as the SIP Board supports a range of arts initiatives that are currently being reviewed and the funding package for the total project has not been confirmed to date;
- (v) to note the allocation of £3,550 from the SIP Project Development Fund; and
- (vi) otherwise, to note the content of the report.

COMMUNITY EMPOWERMENT REVIEW OF EXPENSES

7. There was submitted a report dated 2 September 2003 (circulated) by the Community Planning and Partnership Manager which presented proposals to revise the rate of expenses paid to community representatives participating in SIP activity.

Following discussion, it was agreed:-

- (i) to approve the increase to expenses and allowances as detailed as follows:-

Child-care	Carers Allowance	Loss of Earnings			Mileage					
		Per hr £	Per hr £	Up to 4 hrs £	> 4 hrs £	> 24 hrs £	Per mile £	>1000 £	>8500 £	Excess £
Expenses reimbursed (max £10 per hr)	Expenses reimbursed (max £10 per hr)	Expenses reimbursed (max £25)	Expenses reimbursed (max £50)	Expenses reimbursed (max £50)	0.5365	0.4365	0.126	0.25		

Subsistence						
Tea/ Coffee £	Break-fast £	Lunch £	Dinner £	Half Day £	Full Day £	Over Night £
2.50	4.50	6.00	15.00	24.00	48.00	(accommodation costs to be booked and paid in advance where applicable by the SIP Office)

- (ii) to remit the Community Planning and Partnership Manager to update the protocol paper in respect of community representatives' expenses and circulate information on the process to community representatives.

SIP EVALUATION/TRANSITION FRAMEWORK

8. There was submitted a report dated 2 September 2003 (circulated) by the Community Planning and Partnership Manager which advised of progress in relation to the independent SIP Evaluation and Communities Scotland's Transition Framework for Integrating Social Inclusion Partnerships with Community Planning Partnerships.

Following discussion it was agreed:-

- (i) to note the progress made in respect of the SIP evaluation and agree to participate in the process;
- (ii) to remit the Community Planning and Partnership Manager to organise a seminar to discuss the implications arising from the guidance on integrating Social Inclusion Partnerships and Community Planning Partnerships, including any issues Board Members raised in relation to sustainability; and
- (iii) otherwise, to note the content of the report.

PROGRESS REPORT ON AYRSHIRE KEY FUND

9. There was submitted a report dated 2 September 2003 (circulated) by the Community Planning and Partnership Manager which advised of a range of issues relating to the implementation and development of the Ayrshire Key Fund.

Following discussion it was agreed:-

- (i) to note the position concerning the application to Strathclyde European Partnership for additional funding;
- (ii) to endorse the decisions of the assessment panel in relation to Glaisnock Trust, yipworld.com and Muirkirk Enterprise Group on the basis that the Ayrshire Key Fund Board had approved all three grants but had deferred payment of the awards to yipworld.com and Muirkirk Enterprise Group until additional funds were approved by Strathclyde European Partnership;
- (iii) to endorse the re-appointment of Sheila White and Ian Smith to the Ayrshire Key Fund Board; and
- (iv) otherwise, to note the content of the report.

DATE OF NEXT MEETING

10. The Chair advised that the next meeting would be held on Thursday 4 December 2003 at 1400 hours within the former Council Chambers, Council Offices, Lugar.

The meeting terminated at 1445 hours.