

EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON THURSDAY 19 JUNE 2003 AT 1400 HOURS IN THE FORMER CHAMBERS, LUGAR

PRESENT: Councillors William Menzies and Willie Coffey, East Ayrshire Council; Joyce Black, Senior Executive (Skills & Learning), Scottish Enterprise Ayrshire; Sheila White (Co-opted Member); Dave Wilcock, Community Development Manager, Kilmarnock College; Bob Gardiner, Director of Lifelong Learning, Ayr College; Jim Burns, Business Development Manager, Employment Service; Ciss McCreadie, Development Worker, Council of Voluntary Organisation (East Ayrshire); Madeline Sullivan, Communities Scotland; Coalfield Community Federation: Jean Smith, Ian Smith, Ronnie Hamilton and John Weir; Community Representatives: Jack Campbell, Edward Torrance, Lilian Goudie and Alec Torrance.

ATTENDING: Gwen Barker, Manager Social Inclusion; Kirstin Nicols, Accountant, East Ayrshire Council; Sandra McLatchie, Social Inclusion Co-ordinator; Ann Robertson, Monitoring & Evaluation Officer; Susan Jones, Planning Officer; and Robert Beaton, Administrative Officer.

APOLOGIES: Councillor William Crawford, East Ayrshire Council; Fiona Lees, Depute Chief Executive/Director of Corporate Resources; and Superintendent High McKnight, Strathclyde Police.

MINUTES OF PREVIOUS MEETING

1. There was submitted (circulated) and agreed as a correct record, Minutes of the previous meeting held on 6 March 2003.

MATTERS ARISING

2.1 Annual Report

The Manager Social Inclusion advised that a full page advert had recently appeared in the Cumnock Chronicle and a half page advert in the Ayrshire Post giving details of SIP funded projects.

2.2 Sportscotland - Social Inclusion Partnership Programme

The Manager Social Inclusion advised that the New Opportunities Funding application had been approved and £90,000 had been secured. This award completes the East Ayrshire wide funding package for the Sporting Futures Project. Interviews will shortly be held to appoint staff.

2.3 Project Sustainability

The Manager Social Inclusion advised that a consultant's brief had been issued, three responses had been received and an interview panel would be formed to progress the commissioning of a consultant, as per the Board's agreed course of action.

SIP BOARD MEMBERSHIP REPORT

3. There was submitted a report dated 6 June 2003 (circulated) by the Manager Social Inclusion which advised of the representatives nominated to sit on the Board for the period 1 April 2003 to 31 March 2005.

Following discussion, it was agreed:-

- (i) to endorse the recommendations made by the Panel and Implementation Group for community representation on the Board, as follows:-

| | |
|------------------------------|--|
| Councillor William Menzies | East Ayrshire Council (Chair) |
| Heather Knox | Director of Facilities, Ayrshire and Arran Primary Care NHS Trust (vice Chair) |
| Fiona Lees | Depute Chief Executive/Director of Corporate Resources, East Ayrshire Council |
| Yohanna Dangata | Health Improvement Manager, (East Team), Ayrshire and Arran NHS |
| Joyce Black | Scottish Enterprise Ayrshire |
| Sheila White | Co-opted Member |
| Superintendent James Thomson | 'U' Division, Strathclyde Police |
| Dave Wilcock | Community Development Manager, Kilmarnock College |
| Bob Gardiner | Director of Lifelong Learning, Ayr College |
| Jim Burns | Business Development Manager, Job Centre Plus |
| Cathy Roarty | Lead Public Health Practitioner, East Ayrshire Local Health Care Co-operative |
| Ciss McCreddie | Development Worker, Council of Voluntary Organisations (East Ayrshire) |
| Ian Smith | Coalfield Communities Federation |
| Ronnie Hamilton | Coalfield Communities Federation |
| John Weir | Coalfield Communities Federation |
| Jean Smith | Coalfield Communities Federation |
| Eddie Torrance | Community Representative |
| Jack Campbell | Community Representative |
| Lilian Goudie | Community Representative |
| Alex Torrance | Community Representative |
| Madeline Sullivan | Communities Scotland |
| Councillor William Crawford | East Ayrshire Council |
| Councillor William Coffey | East Ayrshire Council |

FINAL OUT-TURN SUMMARY STATEMENT - 2002/03 FOR THE SOCIAL INCLUSION PARTNERSHIP TO 31 MARCH 2003 AND BUDGETARY CONTROL SUMMARY STATEMENT PARTNERSHIP FUND TO 1 JUNE 2003 (PERIOD 2)

4. There was submitted and noted a report dated 6 June 2003 (circulated) by the Director of Finance, East Ayrshire Council which advised of the final out-turn for the year 2002/03 for services within the remit of East Ayrshire Coalfield Area Social Inclusion Partnership (SIP) as of 31 March 2003; and the current budgetary control position and projected out-turn for the year for the services within the remit of the SIP for the period ended 1 June 2003 (Period 2).

FINANCE REPORT

5. There was submitted a report dated 10 June 2003 (circulated) by the Manager Social Inclusion which advised on a range of financial issues pertinent to the projects supported by funding available to the East Ayrshire Coalfield Area Social Inclusion Partnership.

Following discussion, it was agreed:-

- (i) to confirm an additional funding award of £13,500 to effectively operate the Business Technology and Training Centre, as detailed within the report;
- (ii) to note the successful resolution of the Credit Union's funding award for 2003/04;
- (iii) to approve an additional allocation of £5,000 for the Community Food Project;
- (iv) to note the allocation of £7,160 of funding from the SIP Project Development Fund;
- (v) to approve the indicative funding allocations for 2004/05 as follows:-

| <u>Project</u> | <u>Indicative Allocation 2004/05</u> |
|--------------------------------------|--------------------------------------|
| Yipworld.com | £100,000 |
| Recreation Partnership Project | £105,000 |
| Healthy Living Initiative (CHIP Van) | £40,000 |
| Coalfield Community Transport | £45,000 |
| Coalfield Communities Federation | £15,000 |
| Job Rotation | £20,000 |
| TOTAL | £325,000 |

- (vi) to request that the Manager Social Inclusion write to Communities Scotland advising them of the Board's decision at paragraph (v) above and seeking appropriate permission;
- (vii) to commission an independent sustainability evaluation report for yipworld.com;
- (viii) to approve the extension of SIP Support Team contracts until 31 March 2005, for the following SIP Support Team staff:-

Monitoring & Evaluation Officer
Admin Officer
Senior Clerical Assistant; and

(viii) otherwise, note the contents of the report.

RESTORING COMMUNITIES PROGRAMME

6. There was submitted a report dated 9 June 2003 (circulated) by the Planning Officer, Policy & Projects, East Ayrshire Council which provided an update on progress of the Restoring Communities Programme (RCP) which is being co-ordinated, on behalf of the SIP, by the Policy and Projects Section within the Planning & Building Control Division, East Ayrshire Council. In particular, the issue of vacant and derelict property and absentee landlord/owners was addressed.

Following discussion, it was agreed to note the progress made regarding the development of the Restoring Communities Programme.

SCREEN MACHINE

7. There was submitted a report dated 10 June 2003 (circulated) by the Manager Social Inclusion which advised of the proposal by the Coalfield Communities Federation to establish a mobile cinema in the Coalfield Area and of developments to date.

Following discussion, it was agreed:-

- (i) to note the progress of the working group;
- (ii) to receive future reports on this initiative; and
- (iii) otherwise, to note the contents of the report.

COALFIELD COMMUNITY TRANSPORT

8. There was submitted a report dated June 2003 (circulated) by the Coalfield Community Transport Management Board which advised of progress to date from the beginning of the project in April 2002.

Following discussion, it was agreed:-

- (i) to welcome the considerable progress made by the project to date; and
- (ii) otherwise, to note the report.

SIP EVALUATION - TRANSITION FRAMEWORK

9. There was submitted a report dated 3 June 2003 (circulated) by the Manager Social Inclusion which advised of the outline arrangements for the SIP Evaluation to be undertaken by an independent contractor commissioned by Communities Scotland during 2003.

Following discussion, it was agreed:-

- (i) to note that the allocation of £2,181,098 referred to 2004/05;
- (ii) that the Chair make representations, on behalf of the Board, to appropriate Scottish Executive Ministers on the implications of slippage in the evaluation timescales of the Coalfield SIP; and
- (ii) otherwise, to note the contents of the report.

EMPLOYMENT SEMINAR

10. There was submitted a report dated 9 June 2003 (circulated) by the Manager Social Inclusion which advised of the outcome of the Employment Seminar held on 29 May 2003.

Following discussion, it was agreed:-

- (i) to approve the proposed initiatives to address the identified barriers to employment as detailed within the report;
- (ii) to remit the Employment Working Group to take forward the agreed initiatives; and
- (iii) otherwise, to note the contents of the report.

ANNUAL REPORT 2002/03

11. There was submitted a report dated 11 June 2003 (circulated) by the Manager Social Inclusion which sought the Board's endorsement of East Ayrshire Coalfield Area Social Inclusion Partnership's 2002/03 Annual Report, due to be submitted to Communities Scotland by 30 June 2003.

Following discussion, it was agreed:-

- (i) to endorse the 2002/03 Annual Report subject to minor textual changes, for submission to Communities Scotland by 30 June 2003; and
- (ii) to remit the Manager Social Inclusion to commission the production of the Annual Report in an interesting and attractive format which could be widely circulated within the Coalfield area.

PROJECT PERFORMANCE REPORT

10. There was submitted a report dated 10 June 2003 (circulated) by the Manager Social Inclusion which advised of progress made by projects submitting their final target position for 2002/2003 and of the proposed targets for 2003/04.

Following discussion, it was agreed:-

- (i) to note the progress made by the projects against their set targets for 2002/03;
- (ii) to endorse the targets proposed for project activity in 2003/04 as detailed within the report; and
- (iii) otherwise, to note the contents of the report.

DATE OF NEXT MEETING

11. The Chair advised that the next Board meeting would take place on Thursday 18 September 2003 at 1400 hours in the Chambers, Lugar.

The meeting terminated at 1525 hours.