

**EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION
PARTNERSHIP BOARD**

**MINUTES OF MEETING HELD ON 19 SEPTEMBER 2002 AT 1400 HOURS IN
MAUCHLINE COMMUNITY CENTRE, KILMARNOCK ROAD, MAUCHLINE**

PRESENT: Councillors William Menzies and Elaine Dinwoodie, Fiona Lees, Depute Chief Executive/Director of Corporate Resources, East Ayrshire Council; Heather Knox, Director of Estates and Facilities, Ayrshire and Arran NHS Primary Health Care Trust; Sheila White, Co-opted Member; Chief Inspector Hugh McKnight, Strathclyde Police; Bob Gardiner, Ayr College; Jim Burns, Action Team Manager, Kilmarnock Job Centre; Joyce Black, Scottish Enterprise Ayrshire; and Community Representatives: Edward Torrance, Billy Lees, Ian Smith, Billy Crawford and John Weir.

ATTENDING: Ian Arnott, Principal Accountant; Helen Sinclair, Service Development Officer; Ann Robertson, Monitoring and Evaluation Officer; Sandra McLatchie, Social Inclusion Co-ordinator; and Robert Beaton, Administrative Officer, East Ayrshire Council.

ALSO ATTENDING: Colin McGowan and Kirsty Collins, representing Communities Scotland.

APOLOGIES: Councillor Julie Faulds, East Ayrshire Council; Ciss McCreadie, Development Worker, East Ayrshire Council for Voluntary Organisations; and Community Representatives Jack Campbell, Caroline McBride, Tony Foote and Ronnie Hamilton.

CHAIR: Councillor William Menzies, East Ayrshire Council.

WELCOME AND INTRODUCTION

1. The Administrative Officer introduced Councillor William Menzies, who had been appointed Chair of Social Inclusion by East Ayrshire Council. Councillor Menzies then took the Chair.

REQUEST FOR NOMINATIONS TO MEMBERSHIP OF THE BOARD

2. The Administrative Officer advised that a request had been received from East Ayrshire Local Healthcare Co-operative for Cathy Roarty, Lead Public Health Practitioner to join the Board.

Following discussion, it was agreed that Cathy Roarty be appointed to the Board.

MINUTES OF PREVIOUS MEETING

3. There was submitted (circulated) and agreed as a correct record, the Minutes of previous meeting held on 20 June 2002.

MATTERS ARISING

4.1 Staffing Report

Welcomed Sandra McLatchie, Social Inclusion Co-ordinator, who had recently been appointed to the post of Social Inclusion Co-ordinator for the Coalfield Area Board.

Noted that East Ayrshire Council would consider a report on the staffing implications for its resources engaged in delivering the Social Inclusion agenda in due course.

4.2 Review of the Transport Network for the Coalfield Area

Noted that this matter was ongoing with the Manager Social Inclusion.

4.3 Annual Report

It was agreed that the Manager, Social Inclusion be authorised to look at other forms of communicating the Annual Report and to come back with proposals to circulate the Annual Report to local residents within the Coalfield area in due course and to follow up the potential funding from Scottish Enterprise Ayrshire.

BUDGETARY CONTROL SUMMARY STATEMENT SOCIAL INCLUSION PARTNERSHIP FUND TO 28 JULY 2002 (PERIOD 4)

5. There was submitted and noted a report dated 20 August 2002 (circulated) by the Director of Finance, East Ayrshire Council which advised of the current budgetary control position and the projected out-turn for the year for the services within the remit of the East Ayrshire Coalfield Area Social Inclusion Partnership for the period ended 28 July 2002 (Period 4).

SEMINAR ON IT PROVISION IN THE COALFIELD AREA

6. There was submitted a report dated 28 August 2002 (circulated) by the Manager Social Inclusion which advised of the outcome of the IT Seminar hosted by the SIP on 27 August 2002.

Following discussion it was agreed:-

- (i) to remit the Manager Social Inclusion and the Working Group to take forward the undernoted actions:

<u>Action</u>	<u>Responsible Body</u>
Comprehensive audit provision across the Coalfield area.	SIP Board and Partner Agencies
Identification of a baseline service provision available at all locations which carry a branding to signify quality.	SIP Board and Key Service Providers
Investigate the establishment of a standard rating system to allow potential service users to readily identify what level of service provision is available at each location.	SIP Board and Key Service Providers
Marketing of all IT provision - longer term action which will follow previous actions.	Co-ordinated approach by all service providers
Audit of participation in services - who is participating and who is not.	Individual service providers

Encourage full usage of current service provision before considering expansion of service.	All
Ensuring accessibility of service provision.	All partners
Bi-annual network meetings with service providers.	SIP to convene
Ongoing responsibility for developing links between Initiatives	IT providers

- (ii) to the allocation of up to £10,000 to take forward the actions released to the audit of provision, the identification of the baseline and establishing a standard rating system for centres providing access to IT;
- (iii) that additional funding be sought from Partner Agencies; and
- (iv) otherwise, to note the contents of the report.

YOUNG PEOPLE - ACTIVE CITIZENS

7. There was submitted a joint report dated 25 August 2002 (circulated) by the Manager Social Inclusion and the Head of Support to Communities, East Ayrshire Council which advised of a range of planned projects to secure young people's involvement as active citizens.

Following discussion it was agreed:-

- (i) to approve the project proposals to encourage young people to become active citizens as detailed within the report;
- (ii) to contribute £29,869 from the SIP's Community Empowerment to part-fund this initiative;
- (iii) to remit the Manager Social Inclusion to take forward these proposals in consultation with the Council's Support to Communities Team; and
- (iv) otherwise, to note the contents of the report.

AYRSHIRE KEY FUND

8. There was submitted a report dated 28 August 2002 (circulated) by the Manager Social Inclusion which informed of the establishment of the Ayrshire Key Fund and to update on the progress of the fund to date. There was also submitted (circulated) additional information on the applications received for the Ayrshire Key Fund and the recommendations of the Assessment Panel.

Following discussion it was agreed:-

- (i) to note the programme launch;
- (ii) to note that £92,352 had been allocated for the East Ayrshire Coalfield Area SIP;
- (iii) to note the allocations made to the Key Fund, and to endorse the recommendations made by the Assessment Panel as follows:

<u>Organisation</u>	<u>Decision</u>
Cumnock and Doon Valley Credit Union	Supported a grant of £25,000 subject to further information being provided.
Yipworld.com	Supported a grant of £11,600 subject to further information being provided.
(EASY) East Ayrshire Strategy for Youth	Ineligible - As group are not properly constituted.
Muirkirk Juniors Football Club	Ineligible - As the club failed to meet any of the required outputs.
Muirkirk Enterprise Group	Not supported as no evidence to back up number of jobs created.
East Ayrshire Local Volunteer Development Agency	Not supported on the basis that the application duplicates a number of tasks carried out by existing staff, training could be done within existing learning centres and there is no mention of partnership working to maximise benefits.
Greenmill Out-of-School Service	Not supported on the basis that the funding request would duplicate New Opportunities Funding which is in place and that no new jobs would be created.
Dalmellington Booktown	Not supported on the basis that there is no evidence of community participation or evidence that the community would benefit to any great extent from the refurbishment.

(iv) otherwise, to note the contents of the report.

SOCIAL INCLUSION FINANCE REPORT

9. There was submitted a report dated 28 August 2002 (circulated) by the Manager Social Inclusion which advised on a range of financial issues relating to the programmes within the sphere of responsibility of the SIP Board.

Following discussion, it was agreed:-

- (i) to note the funding allocations made in respect of the SIP Project Development Budget as detailed within the report;
- (ii) to endorse the recommendations as detailed as follows:

<u>Project/ Project Applicant</u>	<u>Project Detail</u>	<u>Grant Requested</u>	<u>Comment/ Recommendation</u>
East Ayrshire Voices - Institute of Contemporary Scotland	To fund a youth conference on October, 5 2002	£1350	Refusal on the basis that the SIP is currently taking forward a range of innovative projects to encourage young people to be active citizens

East Ayrshire Environmental ILM - The Wise Group	To establish an environmental ILM initiative within the Coalfield SIP providing for 36 beneficiaries over 18 months	2002/03 - £30,000 2003/04 - £113,000 Total = £143,000	Refusal on the basis that this application relies on a number of funders. Not all funding is confirmed, therefore there is concern about the project's ability to spend this financial year. The SIP already funds three ILM projects within the Coalfield area and the findings of the Unemployment Working Group suggested a range of new mechanisms to tackle the unemployment issues within the Coalfield area. The SIP is therefore pursuing these options as a priority.
Upgrade to the SIP campus	To upgrade and develop a traffic management system at the SIP office and upgrade the access to the SIP office for people with a disability	£28,000	Support - This work is required to deal with health and safety concerns about the car park and to comply with the Disability Discrimination Act 1995.

- (iii) to the proposals to utilise the KICKSTART resources and remit the Manager Social Inclusion to progress this initiative with Communities Scotland and the local CVO;
- (iv) to consider a future applications in respect of KICKSTART programme; and
- (v) otherwise, to note the contents of the report.

NEEDS ASSESSMENT

10. There was submitted a report dated 15 August 2002 (circulated) by the Manager Social Inclusion which updated on the research commissioned in respect of needs assessment in relation to addiction.

Following discussion it was agreed:-

- (i) to remit to the Manager, Social Inclusion, to report back to a future meeting on current discussion with community partners on the concept of "smartcard" and identity cards for young people; and
- (ii) otherwise to note the contents of the report.

PROJECT MONITORING - ANNUAL REVIEW

11. There was submitted a report dated 19 August 2002 (circulated) by the Manager Social Inclusion which presented proposals to revise the existing Annual Review procedures following a review of the current project monitoring systems and to assist SIP funded projects and initiatives in relation to sustainability beyond 2004.

Following discussion it was agreed:-

- (i) to the proposals to change the Annual Review process as detailed in the report;
- (ii) to remit the Manager Social Inclusion to organise the annual review meetings to be undertaken during the months of October and November each year;
- (iii) that the proposed theme for the Annual Review meetings for 2002 be sustainability;
- (iv) that the SIP Board host a project-networking event on the subject of sustainability and that the Manager Social Inclusion arrange the event for Tuesday 3 December 2002; and
- (vi) otherwise, to note the contents of the report.

DATE OF NEXT MEETING

12. It was agreed that the next meeting take place on Thursday 5 December 2002 at 1400 Hours and that a suitable venue be arranged.

“BETTER COMMUNITIES IN SCOTLAND - CLOSING THE GAP”

13. The Chair welcomed Colin McGowan and Kirsty Collins, of Communities Scotland who gave a Presentation on the Restoring Communities Programme.

Thereon, a question and answer session was held in relation to “Better Communities in Scotland - Closing the Gap”.

Following discussion, it was agreed:-

- (i) to note the contents of the presentation; and
- (ii) to note the Scottish Executive's current proposals for relaxation of delivering decision making to the local level.

The meeting terminated at 1526 hrs.