

**APPENDIX VII**

**EAST AYRSHIRE COUNCIL**

**CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON TUESDAY 19 NOVEMBER 1996 AT 1050 HOURS**

**PRESENT:** Councillors David Sneller and Drew McIntyre.

**ATTENDING:** David Montgomery, Chief Executive; Fiona Lees, Depute Chief Executive; Iain McLachlan, Director of Personnel Services; Barbara Haughan, Director of Support Services; Ken Hathaway, Principal Client Services; George Malone, Principal Engineer and Julie Armstrong, Senior Administrative Officer.

**CHAIR;** Councillor David Sneller, Chair.

**CONFERENCE - INSTITUTION OF OCCUPATIONAL SAFETY AND HEALTH - "IOSH 96" - HARROGATE CONFERENCE CENTRE, HARROGATE, NORTH YORKSHIRE - 2-4 DECEMBER 1996**

1. There was submitted a report dated 7 November 1996 (circulated) by the Director of Personnel Services requesting consideration of representation at the above Conference.

It was agreed that one Member and one Officer attend the conference, names to be notified to the Chief Executive as soon as possible.

**HEATING IMPROVEMENT WORKS - JOHN FULTON HALL, FENWICK**

2. The Chair agreed that this item of urgent business be considered as an early decision was required.

The Director of Support Services informed the Sub-Committee that tender documents had been issued to East Ayrshire Council Commercial Operations, Building and Works inviting a tender for the above works.

A tender in the sum of £33,174.48 had been submitted and arithmetically checked.

In terms of the Council's Financial Regulations, contracts may be accepted without further reference to Committee provided the lowest valid offer after checking and, where appropriate, identification of savings does not exceed the estimated cost approved by the appropriate Committee by more than 10%. Although the tender is assessed as providing value for money in respect of the works included in the project, as the original budget allocation by Kilmarnock and Loudoun District Council for the project was £20,000 this matter technically required further Committee approval.

It was agreed that the tender by Commercial Operations Building and Works in the sum of £33,174.48 be accepted in relation to the works now identified as required and that the necessary arrangements be remitted to the Director of Support Services.

**SAM H (SOUTH AYRSHIRE MENTAL HEALTH) TRAINING PROGRAMME**

3. The Chair agreed that this item of urgent business be considered as an early decision was required.

The Sub-Committee heard that the SAM H Training Programme had requested emergency financial assistance to the end of the financial year. The Training Programme, which assisted between 20-25 mentally handicapped people, is based in Auchinleck and would require to close on Friday 22 November 1996 if funding did not become available. The total amount required was £10,000 and various external bodies had also been asked to contribute.

It was agreed, in principle, that a contribution from East Ayrshire Council of £2,500 be made subject to confirmation from external bodies of their contribution in order to make the project viable and that the Director of Social Work convene a meeting with the necessary organisations and representatives of the Training Programme to discuss the future of the project and report back to the appropriate Committee in due course.

#### **EXCLUSION OF PRESS AND PUBLIC**

4. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973 as amended the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

#### **REQUESTS FOR EARLY RETIREMENT**

5. There was submitted a report dated 5 November 1996 (circulated) by the Director of Personnel Services seeking approval of requests for early retirement.

It was agreed to approve the requests from the employees within the Social Work and Housing Departments to retire from the Council's service on 29 November 1996 in accordance with the terms of Local Government Superannuation Scheme.

The meeting terminated at 1107 hours.