

Julie Armstrong: Direct Dial Number: (01563) 576147

To: Councillors Farrell, McIntyre, Darnbrough, McDill and Jackson.

25 November 2002

Dear Councillor

RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE

You are requested to attend the meeting of the **Recruitment Sub-Committee of the Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **FRIDAY 29 NOVEMBER 2002** at **1330 hrs** to consider the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
JA/FM

BUSINESS

INTIMATE APOLOGIES.

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
- 2. POST OF HEAD OF RESOURCE SUPPORT AND POST OF HEAD OF SCHOOLS SUPPORT (pages 1-287)** - Submit report dated 22 November 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources presenting the 24 applications received for the post of Head of Resource Support and 14 applications received for the post of Head of Schools Support and to request the Sub-Committee to select a short list of candidates for interview and agree the arrangements for interviews on 19

December 2002. The Sub-Committee is also asked to agree that subject to the number of shortlisted applicants, interviews for the two vacancies take place on the same day. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**