

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair), Jackson, Young, D Coffey, W Coffey, Reid, Weir, Wilson, Linton, Darnbrough, Knapp, F MacLean, McDill, Kelly, Farrell, Menzies, Provost Boyd, Councillors Ross, Dinwoodie and Carmichael.

26 September 2002

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 3 OCTOBER 2002

You are requested to attend a meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **THURSDAY 3 OCTOBER 2002** at **1000 HRS**, in order to consider the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
JA/FM

BUSINESS

INTIMATE APOLOGIES.











1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-








1.1 **CHAIR'S SUB-COMMITTEE OF 14 JUNE 2002 (page 1)** (copy enclosed).














1.2 **APPEALS SUB-COMMITTEE OF 27 JUNE 2002 (page 2)** (copy enclosed).



- 1.3 **APPEALS SUB-COMMITTEE OF 29 AUGUST 2002 (page 3)** (copy enclosed).

- 1.4 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF 11 SEPTEMBER 2002 (pages 4-5)** (copy enclosed).

- 1.5 **CORPORATE SUB-COMMITTEE OF 24 SEPTEMBER 2002** (copy enclosed).

- 1.6 **CHAIR'S SUB-COMMITTEE OF 27 SEPTEMBER 2002** (copy enclosed).

2. **BUDGET SCRUTINY GROUP** - Submit Minutes of Budget Scrutiny Group as follows, viz:-
- 2.1 **BUDGET SCRUTINY GROUP HELD ON 20 JUNE 2002 (pages 6-9)** (copy enclosed).

- 2.2 **BUDGET SCRUTINY GROUP HELD ON 4 SEPTEMBER 2002 (pages 10-13)** (copy enclosed).

3. **BUDGETARY CONTROL STATEMENT - GENERAL SERVICES REVENUE ACCOUNT TO 28 JULY 2002 (PERIOD 4) (pages 14-16)** - Submit report dated 17 September 2002 (copy enclosed) by the Director of Finance on the current budgetary control position of the General Services Revenue Account for the period ended 28 July 2002 (Period 4).
 
4. **BUDGETARY CONTROL STATEMENT - HOUSING REVENUE ACCOUNT TO 28 JULY 2002 (PERIOD 4) (pages 17-19)** - Submit joint report dated 17 September 2002 (copy enclosed) by the Directors of Finance and of Homes and Technical Services on the current budgetary control position of the Housing Revenue Account for the period ended 28 July 2002 (Period 4).
 

5. **GENERAL SERVICES REVENUE ACCOUNT BUDGET REVIEW (pages 20-24)** - Submit report dated 16 September 2002 (copy enclosed) by the Director of Finance to note amendments to the 2002/03 Revenue Budget since it was initially set in February 2002 and to propose certain adjustments to service allocations and procedures.
 
6. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 25-26)** - Submit report dated 11 September 2002 (copy enclosed) by Director of Finance to update Members on the position of the Council with regard to billing and collection of local taxes as at 25 August 2002 (Period 5).

7. **TREASURY MANAGEMENT - ANNUAL REPORT 2001/02 (pages 27-32)** - Submit report dated 30 July 2002 (copy enclosed) by the Director of Finance informing of the out-turn performance of Treasury Management Function for the financial year 2001/02.

8. **SUNDRY DEBTORS WRITE-OFF (pages 33-34)** - Submit report dated 12 September 2002 (copy enclosed) by Director of Finance seeking authority for the write-off of a number of sundry debts for which bills were raised prior to 31 March 2002, and which are now considered to be irrecoverable.

9. **BEST VALUE SERVICE REVIEW - INFORMATION AND COMMUNICATIONS TECHNOLOGY (Item 9, Page 2246, 99/02) (pages 35-38)** - Submit report dated 11 September 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources informing of the outcome of a Service Review of the Information and Communications Technology (ICT) function of Corporate Resources Department.

10. **NORTH WEST KILMARNOCK PRIMARY CARE NEIGHBOURHOOD SERVICES CENTRE - COUNCIL SCHEDULE OF ACCOMMODATION AND REQUIRED CAPITAL ALLOCATION (Item 9, Page 2403, 99/02) (pages 39-42)** - Submit report dated 26 September 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to provide an update on progress in relation to the development of the Northwest Kilmarnock Primary Care Neighbourhood Services Centre, to finalise the Council's schedule of accommodation for inclusion within the project brief and to give consideration to the required Capital Allocation for this project.


11. **MODERNISING GOVERNMENT FUND (MGF2) (Item 10, Page 2403, 99/02) (pages 43-46)** - Submit report dated 18 September 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of progress made in respect of the Council's bid for funding under the second round of the Modernising Government Fund (MGF2).

12. **ACCOUNTS COMMISSION FOR SCOTLAND - CONSULTATION PAPER ON THE PERFORMANCE AUDIT PROGRAMME AND THE 2002 DIRECTION (pages 47-63)** - Submit report dated 16 September 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the consultation papers issued by the Accounts Commission containing proposals for its 2002 Direction and the proposed Performance Audit Programme and to request approval for the Council's response to the consultation documents.

13. **ENTITLEMENT CARDS AND IDENTITY FRAUD - A CONSULTATION PAPER (pages 64-76)** - Submit report dated 19 August 2002 (copy enclosed) by the Director of Community Services informing of a Home Office Consultation Paper relating to Entitlement Cards and Identity Fraud.

14. **BETTER NEIGHBOURHOOD SERVICES FUND - ANNUAL REPORT 2002 (Item 1, page 2235, 99/02) (pages 77-79)** - Submit report dated 15 September 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources presenting a summary of the Better Neighbourhood Services Fund (BNSF) Annual Report 2002, and to advise of changes to the Local Outcome Agreement in terms of the Implementation Plan and Statistical Indicators.

15. **EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION PARTNERSHIP - ANNUAL REPORT 2001/02 (pages 80-81)** - Submit report dated 23 August 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to present the published edition of East Ayrshire Coalfield Area Social Inclusion Partnership Annual Report for 2001/02. (Copy of the Annual Report is attached to the papers).

16. **EAST AYRSHIRE MULTI-AGENCY DOMESTIC ABUSE FORUM: DOMESTIC ABUSE STRATEGY 2002/05 (pages 82-85)** - Submit report dated 2 September 2002 (copy enclosed) by the Director of Educational and Social Services to request Members to endorse the Domestic Abuse Strategy for 2002/05.


17. **KILMARNOCK 400 WHISKY (Item 3.2, Page 2414, 99/02) (pages 86-89)** - Submit report dated 10 September 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to submit proposals for the disbursement of funds, raised through the sale of the Kilmarnock 400 whisky, for the benefit of individuals and groups in the former Kilmarnock and Loudoun District of East Ayrshire.
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18. **MATCH-FUND BUDGET (pages 90-92)** - Submit report dated 10 September 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources on the submissions made to the second round of the 2002/03 Match-Fund budget and recommend projects for grant-support.
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19. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 6 of Schedule 7A of the Act”.
20. **NORTH WEST YOUTH PROJECT (Item 17, Page 2647, 99/02) (pages 93-95)** - Submit report dated 12 September 2002 (copy enclosed) by the Director of Educational and Social Services advising of the progress in addressing the financial management issues in the North West Youth Project and to consider the next step in the Project’s development. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
21. **BELLSBANK WOMEN’S PROJECT - SERVICE LEVEL AGREEMENT (Item 11, Page 2528, 99/02) (pages 96-99)** - Submit report dated 13 September 2002 (copy enclosed) by the Director of Educational and Social Services advising of the production of the Service Level Agreement by Bellsbank Women’s Project and to consider their funding award. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**