

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair), Jackson, Young, D Coffey, W Coffey, Reid, Weir, Wilson, Linton, Darnbrough, Knapp, F MacLean, McDill, Kelly, Farrell, Menzies, Provost Boyd, Councillors Ross, Dinwoodie and Carmichael.

22 November 2002

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 28 NOVEMBER 2002

You are requested to attend a meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **THURSDAY 28 NOVEMBER 2002** at **1000 HRS**, in order to consider the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
JA/FM

B U S I N E S S

INTIMATE APOLOGIES.

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-

1.1 **APPEALS SUB-COMMITTEE OF 1 OCTOBER 2002 (page 1)** (copy enclosed).



1.2 **CHAIR'S SUB-COMMITTEE OF 24 OCTOBER 2002 (page 2)** (copy enclosed).



1.3 MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF 6 NOVEMBER 2002 (pages 3-4) (copy enclosed).



1.4 CORPORATE SUB-COMMITTEE OF 19 NOVEMBER 2002 (copy enclosed).



2. BUDGET SCRUTINY GROUP (page 5-8) - Submit Minutes of the Budget Scrutiny Group held on 30 October 2002 (copy enclosed).



3. BUDGETARY CONTROL STATEMENT - GENERAL SERVICES REVENUE ACCOUNT TO 22 SEPTEMBER 2002 (PERIOD 6) (pages 9-11) - Submit report dated 22 October 2002 (copy enclosed) by the Director of Finance on the current budgetary control position of the General Services Revenue Account for the period ended 22 September 2002 (Period 6).



4. BUDGETARY CONTROL STATEMENT - HOUSING REVENUE ACCOUNT TO 22 SEPTEMBER 2002 (PERIOD 6) (pages 12-14) - Submit joint report dated 18 October 2002 (copy enclosed) by the Directors of Finance and of Homes and Technical Services on the current budgetary control position of the Housing Revenue Account for the period ended 22 September 2002 (Period 6).



5. STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 15-16) - Submit report dated 8 November 2002 (copy enclosed) by the Director of Finance to update Members on the position of the Council with regard to billing and collection of local taxes as at 20 October 2002 (Period 7).















6. DRAFT ESTIMATES 2003/04 - GENERAL SERVICES - Submit report (copy enclosed) by the Director of Finance to seek, as a basis for consultation only at this stage, the approval of Members of the Draft Estimates 2003/04 for General Services which will enable the Council to consult on the budget strategy prior to the declaration of the Council Tax for 2003/04 on 13 February 2003.



7. PROGRESS REPORT - INTERNAL AUDIT PLAN 2002/03 (pages 17-24) - Submit report (copy enclosed) by the Chief Auditor to submit a mid-year progress report on performance against the Internal Audit Plan for the financial year 2002/03.



8. **AWARDING OF CONTRACTS (pages 25-27)** - Submit report dated 11 November 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to provide, for information, details of tenders which have been accepted in relation to the North West Kilmarnock Primary Health Care Neighbourhood Services Centre.

9. **SCOTTISH LOCAL GOVERNMENT INFORMATION UNIT (pages 28-30)** - Submit report dated 13 November 2002 (copy enclosed) by the Depute Chief Executive/ Director of Corporate Resources to (a) advise the Committee of the outcome of the review of the Scottish Local Government Information Unit; and (b) request the Committee to consider paying the further part payment to the Scottish Local Government Information Unit (SLGIU) in respect of the affiliation fee for 2002/03.

10. **COMMUNITY PLANNING - TOWARDS A COMMUNITY PLAN (pages 31-47)** - Submit report dated 5 November 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to present to Committee for consideration and approval East Ayrshire's first Community Plan and provide a progress report on the community planning process within East Ayrshire.

11. **ANNUAL COMMUNITY COUNCILS CONSULTATIVE MEETING (pages 48-53)** - Submit report dated 1 November 2002 (copy enclosed) by the Depute Chief Executive/ Director of Corporate Resources to advise of the outcome of the annual consultative meeting between East Ayrshire Council and East Ayrshire Community Councils held on the evening of 23 October 2002 in the Council Headquarters, London Road, Kilmarnock.

12. **COUNCIL GRANTS AVAILABLE TO THE VOLUNTARY SECTOR (pages 54-58)** - Submit report dated 13 November 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to give details of various grants available from the council to voluntary organisations/external agencies.

13. **MODERNISING GOVERNMENT FUND PROPOSAL TO ESTABLISH DIALOGUE YOUTH UNITS ACROSS LOCAL AUTHORITIES IN SCOTLAND (pages 59-61)** - Submit report dated 28 October 2002 (copy enclosed) by the Director of Educational and Social Services to seek approval for the Council to match fund the establishment of a temporary Dialogue Youth Unit.


14. **THE GAELIC LANGUAGE (pages 62-63)** - Submit report dated 28 October 2002 (copy enclosed) by the Director of Educational and Social Services to seek approval for the Council's Statement of Commitment to promote the Gaelic language in East Ayrshire.

15. **DALSALLOCH SITE, AUCHINLECK: INSURANCE SETTLEMENT (pages 64-65)** - Submit joint report dated 18 November 2002 (copy enclosed) by the Director of Finance and the Director of Educational and Social Services to inform of the terms of the insurance settlement for the Dalsalloch site, Auchinleck.

16. **COMMUNITY BUDGETING (pages 66-68)** - Submit report dated 7 November 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise Members of East Ayrshire Council's success in securing additional resources to participate in the national pilot scheme to chart the way for the future delivery of community budgeting, a new approach that meets the needs of partnership working.

17. **THE LOCAL GOVERNMENT IN SCOTLAND ACT 2003 - INTERIM CONSULTATION ON DRAFT GUIDANCE (pages 69-72)** - Submit report dated 11 November 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to provide an outline on the content of the Scottish Executive's working drafts of statutory guidance relating to Best Value, Community Planning and the Power to Advance Well Being and the Council's proposed comments thereon.

18. **COUNCIL RESPONSE TO THE NATIONAL LOTTERY REVIEW (pages 73-75)** - Submit report dated 11 November 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to submit for consideration and approval, the Council's response to the Review of Lottery Funding undertaken by the Department of Culture, Media and Sport.

19. **EAST AYRSHIRE NORTH SOCIAL INCLUSION INITIATIVE: ANNUAL REPORT 2001/02 (pages 76-94)** - Submit report dated 8 November 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to present to Committee the 2001/02 Annual Report of the East Ayrshire North Social Inclusion Initiative.


20. **NATIONAL WASTE STRATEGY: THE AYRSHIRE, DUMFRIES AND GALLOWAY WASTE STRATEGY AREA PLAN (pages 95-98)** - Submit report dated 18 November 2002 (copy enclosed) by the Director of Community Services to invite the Committee to approve the final revision of Ayrshire, Dumfries and Galloway Waste Strategy Area Plan.



21. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 9 of Schedule 7A of the Act”.
22. **PROPERTY REPAIRS AND MAINTENANCE SERVICE (pages 99-112)** - Submit report dated 1 November 2002 (copy enclosed) by the Director of Homes and Technical Services to (i) inform Members of progress in implementing the agreed improvement plan arising from the Best Value Service Review; (ii) sets out proposals for future building maintenance arrangements; (iii) to recommend on the arrangements for the next round of tendering; and (iv) to recommend on the timetable and strategy for undertaking a comprehensive review of procurement routes packaging and innovative arrangements for securing best value for the repairs service. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**