

Anne Marie Carr, Direct Dial 01563 576134

To: Councillors McIntyre (Chair), McKay, O'Neill, Young, Reeves, D Coffey, W Coffey, Reid, Cree, Weir, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael

5 June 2003

Dear Councillor

**POLICY AND RESOURCES COMMITTEE - 12 JUNE 2003**

You are requested to attend the meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 12 JUNE 2003** at **1000 HOURS** to consider the undernoted business.

Yours sincerely



Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources  
AMC/FM

**BUSINESS**

**INTIMATE APOLOGIES.**

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-
  - 1.1 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF 21 MAY 2003 (pages 1-3)** (copy enclosed).



- 1.2 **CHAIR'S SUB-COMMITTEE OF 3 JUNE 2003 (page 4)** (copy enclosed).



2. **INTERNAL AND EXTERNAL AUDIT -**

- 2.1 **INTERNAL AUDIT ANNUAL REPORT 2002/03 (pages 5-15)**- Submit report dated 29 May 2003 (copy enclosed) by the Chief Auditor which gives details of the Internal Audit Annual Report for the financial year 2002/03.



- 2.2 **INTERNAL AUDIT PLAN 2003/04 (pages 16-18)** - Submit report dated 29 May 2003 (copy enclosed) by the Chief Auditor giving details of the 2003/04 Internal Audit Plan.



- 2.3 **EXTERNAL AUDIT ANNUAL SERVICE PLAN (pages 19-38)** - Submit report dated 4 June 2003 (copy enclosed) by the Director of Finance advising of the External Audit Annual Service Plan in relation to the audit of the Council's performance for 2002/03.



- 2.4 **EXTERNAL AUDIT BUSINESS CONTROL REPORT (pages 39-64)** - Submit report dated 4 June 2003 (copy enclosed) by the Director of Finance advising of the conclusions of a Business Control Report prepared by the External Auditor.









3. **SCOTTISH LOCAL GOVERNMENT INFORMATION UNIT (pages 65-66)** - Submit report dated 26 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to consider the Council's affiliation to the Scottish Local Government Information Unit (SLGIU) for 2003/04.



4. **CCTV MONITORING STATION AND RISK MANAGEMENT CENTRE (pages 67-77)** - Submit report dated 3 June 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources seeking Committee approval to the allocation of funding for the creation of a dedicated CCTV Monitoring Station and Risk Management Centre.



5. **VISITS BY GROUP FROM KULMBACH (pages 78-79)** - Submit report dated 23 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising the Committee of a visit by a group from Kulmbach who will be visiting Scotland in August 2003 and to consider further a request for a Kulmbach/Kilmarnock evening.  

6. **E-GOVERNMENT PROGRESS REPORT (pages 80-92)** - Submit report dated 19 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising Members of progress being made in respect of the Council's E-Government Strategy, the achievement of Scottish Executive targets for electronic service delivery and the implementation of MGF2 projects for which the Council has secured Scottish Executive funding.  

7. **EXTERNAL FUNDING UPDATE 2002/2003 (pages 93-95)** - Submit report dated 27 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise of progress in increasing external funding gains for the communities of East Ayrshire.  

8. **LOCAL GOVERNMENT IN SCOTLAND ACT 2003 - SCOTTISH EXECUTIVE DRAFT GUIDANCE - CONSULTATION RESPONSE (pages 96-108)** - Submit report dated 29 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources which seeks Committee approval for the Council's response to the Scottish Executive's consultation on the contents of the Draft Guidance which accompanies the Local Government in Scotland Act 2003.  

9. **THE SCOTTISH HUMAN RIGHTS COMMISSION CONSULTATION PAPER (pages 109-115)** - Submit report dated 27 May 2003 (copy enclosed) by the Head of Administrative and Legal Services to advise the Committee on the Consultation Paper issued by the Scottish Executive seeking views on some detailed issues in relation to the Scottish Human Rights Commission.  

10. **BUILDING STRONG, SAFE AND ATTRACTIVE COMMUNITIES (pages 116-120)** - Submit report dated 21 May 2003 (copy enclosed) by the Director of Community Services advising the Committee of the Scottish Executive's consultation document 'Wardens and Other Community Based Initiatives to Tackle Anti-Social Behaviour' and seeking approval for a response to the consultation contained within the document.  


11. **INTER-AUTHORITY BOWLING TOURNAMENT (pages 121-122)** - Submit report dated 4 June 2003 (copy enclosed) by the Director of Community Services seeking approval for funding for three inter-authority bowling matches.

