

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair), Jackson, Young, D Coffey, W Coffey, Reid, Weir, Wilson, Linton, Darnbrough, Knapp, F MacLean, McDill, Kelly, Farrell, Provost Boyd, Councillors Ross, Dinwoodie and Carmichael.

12 April 2002

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 18 APRIL 2002

You are requested to attend the meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 18 APRIL 2002** at **1000 hrs** to consider the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
JA/FM

BUSINESS

INTIMATE APOLOGIES.











1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-

- 1.1 **CHAIR'S SUB-COMMITTEE OF 7 MARCH 2002 (page 1)** (copy enclosed).



- 1.2 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF 19 MARCH (pages 2-4)** (copy enclosed).



- 1.3 **CHAIR'S SUB-COMMITTEE OF 28 MARCH 2002 (page 5)** (copy enclosed).

- 1.4 **CORPORATE SUB-COMMITTEE OF 9 APRIL 2002 (pages)** (copy enclosed).

2. **BUDGET SCRUTINY GROUP (pages 6-8)** - Submit for noting the Minutes of the Budget Scrutiny Group held on Thursday 14 March 2002 (copy enclosed).

3. **BUDGETARY CONTROL SUMMARY STATEMENT - GENERAL SERVICES REVENUE ACCOUNT TO 10 FEBRUARY 2002 (PERIOD 11) (pages 9-11)** - Submit report dated 22 March 2002 (copy enclosed) by the Director of Finance on the current budgetary control position of the General Services Revenue Account for the period ended 10 February 2002 (Period 11).
 
4. **BUDGETARY CONTROL SUMMARY STATEMENT - HOUSING REVENUE ACCOUNT TO 10 FEBRUARY 2002 (PERIOD 11) (pages 12-14)** - Submit joint report dated 4 March 2002 (copy enclosed) by the Directors of Finance and of Homes and Technical Services on the current budgetary control position of the Housing Revenue Account for the period ended 10 February 2002 (Period 11).
 
5. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 15-16)** - Submit report dated 9 April 2002 (copy enclosed) by the Director of Finance to update Members on the position of the council with regard to billing and collection of local taxes as at 10 March 2002 (Period 12).

6. **TREASURY MANAGEMENT -**
- 6.1 **ANNUAL STATUTORY REPORT 2002/03 (pages 17-23)** - Submit report dated 9 April 2002 (copy enclosed) by the Director of Finance to seek approval of the proposed treasury management strategy for the financial year 2002/03.

- 6.2 **DEBT RESCHEDULING (pages 24-26)** - Submit report dated 9 April 2002 (copy enclosed) by the Director of Finance on the background to and the result of the debt rescheduling exercise recently completed.


7. **2002/03 INFORMATION TECHNOLOGY CAPITAL EXPENDITURE PROGRAMME (pages 27-30)** - Submit report dated 25 March 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to propose the Information Technology Capital Expenditure Programme for 2002/2003.

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8. **INTERNAL AUDIT PLAN 2002/03 (pages 31-33)** - Submit report (copy enclosed) by the Chief Auditor on details of the 2002/03 Internal Audit Plan.

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9. **AFFILIATIONS TO OUTSIDE ORGANISATIONS (pages 34-47)** - Submit report dated 27 March 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to invite Committee to consider the background, aims and objectives and activities of those organisations which have sought association with and affiliation of, the Council.

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10. **REQUESTS FOR GRANT ASSISTANCE -**

- 10.1 **SCOTTISH HUMAN RIGHTS CENTRE (pages 48-49)** - Submit report dated 16 March 2002 (copy enclosed) by the Director of Educational and Social Services to provide Members with information in relation to the grant application made to the Council from the Scottish Human Rights Centre, and to make a recommendation accordingly.

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- 10.2 **ETHNIC MINORITIES LAW CENTRE (EMLC) (pages 50-51)** - Submit report dated 13 March 2002 (copy enclosed) by the Director of Educational and Social Services to ask Members to consider a request for funding from the Ethnic Minorities Law Centre.







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- 10.3 **EAST AYRSHIRE LOCAL VOLUNTEER DEVELOPMENT AGENCY (pages 52-54)** - Submit report dated 23 March 2002 (copy enclosed) by the Director of Educational and Social Services to provide information on a request for grant received from East Ayrshire Local Volunteer Development Agency (LVDA) and to make recommendations accordingly.

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- 10.4 **WEST OF SCOTLAND RACIAL EQUALITY COUNCIL (WSREC) (pages 55-56)** - Submit report dated 16 March 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources on a request for a grant by the West of Scotland Racial Equality Council (WSREC) and to recommend accordingly.

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11. **BELLSBANK WOMEN'S PROJECT SERVICE - LEVEL AGREEMENT EVALUATION (pages 57-60)** - Submit report dated 25 March 2002 (copy enclosed) by the Director of Educational and Social Services on the outcome of the evaluation process of the Service Level Agreement with the Bellsbank Women's Project and to consider continuation of the project following expiry of the existing agreement.

12. **EXTERNAL FUNDING UPDATE (Item 12, Page 2098, 99/02) (pages 61-62)** - Submit report dated 27 March 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to report on the progress made in respect of enquiries from community and voluntary groups within East Ayrshire as they seek to attract external funding.

13. **DIGITAL COMMUNITIES INITIATIVE (Item 13, Page 2405) (pages 63-64)** - Submit report dated 2 April 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to report the outcome of the Council's bid to the Scottish Executive Initiative for the funding of Muirkirk as a new Digital Community.

14. **ANNUAL REVIEW OF CHILDREN AND YOUNG PERSON'S SERVICE PLAN 2001-2004 (pages 65-67)** - Submit report dated 28 March 2002 (copy enclosed) by the Director of Educational and Social Services to seek approval for the Annual Review of the Children and Young Person's Service Plan 2001-2004 incorporating the proposals for the Changing Children's Service Fund. **Copies of the review document are available in Members' Information Point or direct from Kay Gilmour, Head of Community Support.**

15. **REGULATION OF INVESTIGATORY POWERS (SCOTLAND) ACT 2000 - PROCEDURES FOR AUTHORISATION OF SURVEILLANCE (pages 68-87).**- Submit report dated 8 April 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to invite Members to consider and approve proposed corporate procedures relative to the proper conduct and authorisation of surveillance activity by Officers of the Council in exercise of various statutory functions.

16. **DISCLOSURE OF CRIMINAL HISTORY INFORMATION (pages)** - Submit report (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources.

17. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local

Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 6 of Schedule 7A of the Act”.

18. **NORTHWEST YOUTH PROJECT - SERVICE LEVEL AGREEMENT EVALUATION (pages 89-90)** - Submit report dated 27 March 2002 (copy enclosed) by the Director of Educational and Social Services on the progress of the evaluation process of the Service Level Agreement with the Northwest Youth Project and to consider the next step in the project's development. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**