

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair), Jackson, Young, D Coffey, W Coffey, Reid, Weir, Wilson, Linton, Darnbrough, Knapp, F MacLean, McDill, Kelly, Farrell, Menzies, Provost Boyd, Councillors Ross, Dinwoodie and Carmichael.

13 February 2003

Dear Councillor

POLICY AND RESOURCES COMMITTEE

You are requested to attend the meeting of the **Policy and Resources Committee** to be held on **THURSDAY 20 FEBRUARY 2003** at **1000 HRS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to consider the undernoted business.



Yours sincerely




















Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
JA/FM







BUSINESS




INTIMATE APOLOGIES.

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-
 - 1.1 **RECRUITMENT SUB-COMMITTEE OF 29 NOVEMBER 2002 (pages 1-2)** (copy enclosed).

 - 1.2 **APPEALS SUB-COMMITTEE OF 10 DECEMBER 2002 (page 3)** (copy enclosed).


- 1.3 **RECRUITMENT SUB-COMMITTEE OF 19 DECEMBER 2002 (pages 4-5)** (copy enclosed).

- 1.4 **CHAIR'S SUB-COMMITTEE OF 9 JANUARY 2003 (page 6)** (copy enclosed).

- 1.5 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF 29 JANUARY 2003 (pages 7-10)** (copy enclosed).

- 1.6 **CHAIR'S SUB-COMMITTEE OF 5 FEBRUARY 2003 (page 11)** (copy enclosed).

- 1.7 **CORPORATE SUB-COMMITTEE OF 11 FEBRUARY 2003** (copy enclosed).

2. **BUDGET SCRUTINY GROUP** - Submit, for noting, Minutes of the Budget Scrutiny Group meetings as follows, viz:-
- 2.1 **MINUTES OF MEETING HELD ON 18 DECEMBER 2002 (pages 12-14)** (copy enclosed).

- 2.2 **MINUTES OF MEETING HELD ON 5 FEBRUARY 2003 (pages 15-17)** (copy enclosed).

3. **BUDGETARY CONTROL STATEMENT - GENERAL SERVICES REVENUE ACCOUNT TO 15 DECEMBER 2002 (PERIOD 9) (pages 18-20)** - Submit report dated 22 October 2002 (copy enclosed) by the Director of Finance on the current budgetary control position of the General Services Revenue Account for the period ended 15 December 2002 (Period 9).
 
4. **BUDGETARY CONTROL STATEMENT - HOUSING REVENUE ACCOUNT TO 15 DECEMBER 2002 (PERIOD 9) (pages 21-23)** - Submit joint report dated 4 February 2003 (copy enclosed) by the Directors of Finance and of Homes and Technical Services on the current budgetary control position of the Housing Revenue Account for the period ended 15 December 2002 (Period 9).
 

5. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 24-25)** - Submit report dated 29 January 2003 (copy enclosed) by the Director of Finance to update Members on the position of the Council with regard to billing and collection of local taxes as at 12 January 2003 (Period 10).

6. **COUNCIL TAX ON SECOND AND LONG-TERM EMPTY HOMES - RESPONSE TO THE SCOTTISH EXECUTIVE'S CONSULTATION PAPER (pages 26-28)** - Submit report dated 6 February 2003 (copy enclosed) by the Director of Finance to consider and agree the Council's response to the Scottish Executive's consultation paper on Council Tax on Second and Long-Term empty Homes.

7. **TREASURY MANAGEMENT - ANNUAL STRATEGY REPORT 2003/04 (pages 29-34)** - Submit report dated 16 January 2003 (copy enclosed) by the Director of Finance to seek approval of the proposed Treasury Management Strategy for the financial year 2003/04 in line with the requirements of the Treasury Policy Statement.

8. **2003/04 INFORMATION TECHNOLOGY CAPITAL EXPENDITURE PROGRAMME (pages 35-38)** - Submit report dated 1 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to propose the Information Technology Capital Expenditure Programme for 2003/04.

9. **STATUTORY PERFORMANCE INDICATORS 2003/04 - DIRECTION 2002 (pages 39-41)** - Submit report dated 4 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise of the publication by the Accounts Commission of the Direction 2002, giving details of the Statutory Performance Indicators to be collected in 2003/04.

10. **BETTER NEIGHBOURHOOD SERVICES FUND (pages 42-43)** - Submit report dated 5 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise on a range of financial measures relevant to the ongoing Better Neighbourhood Services Fund (BNSF) Programme.


11. **BETTER NEIGHBOURHOOD SERVICES FUND (BNSF) - COMMUNITY BASED YOUTH JUSTICE PROPOSALS (Item 21, Page 2941) (pages 44-45)** - Submit report dated 12 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise on the success of the Council's Community Based Youth Justice proposal linked to the Better Neighbourhood Services Fund (BNSF) pathfinder area.

12. **COMMUNITY BUDGETING (Item 16, Page 2939) (pages 46-48)** - Submit report dated 13 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to present the outline bid submission made to the Scottish Executive in respect of community budgeting and to seek approval for the main focus and secondary theme of the pilot exercise.

13. **PUBLIC PERFORMANCE REPORTING FRAMEWORK (pages 49-58)** - Submit report dated 4 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to update on the requirements for Public Performance Reporting and the proposed approach to the production of the Council's Public Performance Report for 2002.

14. **MODERNISING GOVERNMENT FUND (MGF2) (Item 10, Page 2403) (PAGES 59-63)** - Submit report dated 29 January 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise on the outcome of the Council's bid for funding under the second round of the Scottish Executive's Modernising Government Fund (MGF2), and to seek Committee authority to accept a Scottish Executive offer of award.

15. **WEST OF SCOTLAND RACE EQUALITY COUNCIL (WSREC) - APPLICATION FOR ADMINISTRATION GRANTS (pages 64-65)** - Submit report dated 3 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise of an annual request for a grant of £3,500 by the West of Scotland Race Equality Council (WSREC) and to recommend accordingly.

16. **EAST AYRSHIRE MULTI-AGENCY FORUM FOR YOUNG PEOPLE (pages 66-72)** - Submit report dated 29 January 2003 (copy enclosed) by the Director of Educational and Social Services on the outcome of the first Multi-Agency Forum for Young People and to seek Committee approval to submit the note of each Forum meeting to the Policy and Resources Committee.


17. **REINSTATEMENT OF LAND AT HURLFORD PRIMARY SCHOOL (Item 4, Page) (pages 73-74)** - Submit report dated 4 February 2003 (copy enclosed) by the Director of Educational and Social Services to seek approval for the reinstatement of land at Riccarton Road, Hurlford Primary School to the Education Property portfolio.
- 
18. **PANEL OF SAFEGUARDERS: FEE STRUCTURE (pages 75-81)** - Submit report dated 4 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise of the most recent review by CoSLA of the fee structure in respect of Safeguarders and to recommend the implementation of revised fees for 2003/04.
- 
19. **HEALTH AND ILL HEALTH IN AYRSHIRE AND ARRAN - THE 2001 REPORT OF THE DIRECTOR OF PUBLIC HEALTH (pages 82-86)** - Submit report dated 5 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to provide Members with a summary of the key points outlined in the Director of Public Health's 2001 report entitled "Health and Ill health in Ayrshire and Arran" published in August 2002.
- 

MEMBERS SHOULD BE REMINDED THAT A PRESENTATION BY DR CAROL DAVIDSON, DIRECTOR OF PUBLIC HEALTH ON HER 2001 REPORT ENTITLED "HEALTH AND ILL HEALTH IN AYRSHIRE AND ARRAN" WILL BE HELD AT THE CONCLUSION OF THE POLICY AND RESOURCES COMMITTEE ON 20 FEBRUARY 2003.