

## **EAST AYRSHIRE COUNCIL**

### **RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON THURSDAY 20 NOVEMBER 2003 AT 0845  
HRS IN THE DOWER HOUSE, DEAN CASTLE COUNTRY PARK, KILMARNOCK**

**PRESENT:** Councillors Drew McIntyre, Isabella Macrae, Harry Wilson, John Knapp, Tommy Farrell and Elaine Stewart.

**ATTENDING:** David Montgomery, Chief Executive; Graham Haugh, Head of Personnel and Anne Marie Carr, Senior Administrative Officer.

**CHAIR:** Councillor Drew McIntyre, Chair.

#### **ADJOURNMENT/RECONVENTION**

1. The Sub-Committee adjourned at 0850 hrs and reconvened at 0900 hrs with the same members and Officers in attendance.

#### **EXCLUSION OF PRESS AND PUBLIC**

2. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act.

#### **POST OF DIRECTOR OF CORPORATE SUPPORT/DEPUTE CHIEF EXECUTIVE**

3. There was submitted a report dated 13 November 2003 (circulated) by the Chief Executive which presented information to the Sub-Committee on the two candidates participating in the restricted interview process with a view to making an appointment to the post of Director of Corporate Support/Depute Chief Executive, together with the following documentation:-
  - (i) timetable for the selection process;
  - (ii) synopsis of the interviewees;
  - (iii) copy of job outline;
  - (iv) copy of employee personal profile form; and
  - (v) copy of the person specification.

The Committee interviewed Fiona Lees and Alex McPhee.

After consideration it was agreed:

- (i) to offer the post of Director of Corporate Support/Depute Chief Executive to Fiona Lees;
- (ii) that all Elected Members of the Council be informed of the appointment; and
- (iii) that the necessary arrangements be remitted to the Chief Executive.

The meeting terminated at 1100 hrs.