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To: Councillors McIntyre (Chair), McKay, O'Neill, Young, Reeves, D Coffey, W Coffey, Reid, Cree, Weir, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael

12 February 2004

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 19 FEBRUARY 2004

You are requested to attend a meeting of the **Policy and Resources Committee** to be held on **THURSDAY 19 FEBRUARY 2004 at 1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to consider the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
AMC/FM

BUSINESS

INTIMATE APOLOGIES.











1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-







- 1.1 **RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 17 NOVEMBER 2003 (pages 1-2)** (copy enclosed).



- 1.2 **RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 20 NOVEMBER 2003 (page 3)** (copy enclosed).



- 1.3 **APPEALS SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 26 NOVEMBER 2003 (page 4)** (copy enclosed).

- 1.4 **CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 18 DECEMBER 2003 (page 5)** (copy enclosed).

- 1.5 **CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 14 JANUARY 2004 (page 6)** (copy enclosed).

- 1.6 **APPEALS SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 23 JANUARY 2004 (pages 7-8)** (copy enclosed).

- 1.7 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 28 JANUARY 2004 (pages 9-11)** (copy enclosed).

- 1.8 **CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 6 FEBRUARY 2004 (page 12)** (copy enclosed).

2. **BUDGET SCRUTINY GROUP (pages 13-14)** - Submit, for noting, the Minutes of the Budget Scrutiny Group meeting held on 23 December 2003 (copy enclosed).

3. **BUDGETARY CONTROL STATEMENT - GENERAL FUND SERVICES (pages 15-19)** - Submit report dated 3 February 2004 (copy enclosed) by the Director of Finance advising of the current budgetary control position of the General Services Revenue Account.
 
4. **CASH RECEIPTING AND INCOME MANAGEMENT (pages 20-22)** - Submit report dated 9 December 2003 (copy enclosed) by the Director of Finance (i) updating Members on the implementation of cash receipting and income management systems; and (ii) seeking approval to pass on credit card charges made by the Bank to customers.


5. **AWARDING OF CONTRACTS (pages 23-25)** Submit report dated 2 February 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted.

6. **ANNUAL COMMUNITY COUNCILS' CONSULTATIVE MEETING (pages 26-31)** - Submit report dated 25 November 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the outcome of the annual consultative meeting between East Ayrshire Council and East Ayrshire Community Councils held on the evening of 24 November 2003 in the Council Headquarters, London Road, Kilmarnock.

7. **CHILDREN'S PANEL ADVISORY COMMITTEE EXTENDED MEMBERSHIP (pages 32-34)** - Submit report dated 23 January 2004 (copy enclosed) by the Clerk to the Children's Panel Advisory Committee seeking the Committee's approval, in principle, to recommend to the Scottish Executive that the Children's Panel Advisory Committee membership be extended by one member in order to recruit a new Chair, should this provision be required in due course.

8. **STATUTORY PERFORMANCE INDICATORS 2004/2005 - DIRECTION 2003 (pages 35-37) (Item 17, Page 321, 03/07)** - Submit report dated 5 February 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising the Committee of the Publication of Information (Standards and Performance) Direction 2003 by the Accounts Commission.

9. **LOCAL GOVERNMENT IN SCOTLAND ACT 2003 - REVIEW OF THE COUNCIL'S BEST VALUE ARRANGEMENTS (Item 8, Page 127, 03/07) (pages 38-46)** - Submit report dated 5 February 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources highlighting the issues presently influencing the direction and expectations of Best Value in Scotland, to assess the effectiveness of the Council's current arrangements and to put forward proposals for the development of the Council's approach to Best Value.

10. **MATCH FUND BUDGET 2003/04 (pages 47-48)** - Submit joint report dated 4 February 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources and the Director of Educational and Social Services providing an update on the spend against the 2003/04 Match Fund Budget and making recommendations for future funding.

11. **LOCAL COMMITTEE COMMUNITY GRANTS SCHEME - DISTRIBUTION OF RESOURCES 2004/05 (pages 49-53)** - Submit report dated 9 February

2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources presenting to Committee for consideration the proposed distribution of resources for the Council's Local Committee Community Grants Scheme in 2004/05.



12. **FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 - PUBLICATION OF SCHEME (pages 54-56) (Item 2, Page 1832, 99/03)** - Submit report dated 28 January 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources (i) updating on progress made in the implementation of the Freedom of Information (Scotland) Act 2002; and (ii) seeking approval of the proposed Publication Scheme prior to submission to the Scottish Information Commissioner for approval.

Please note that a copy of the Publication Scheme is appended to the Agenda papers.



13. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 6 of Schedule 7A of the Act".
14. **CHILDREN'S PANEL ADVISORY COMMITTEE MEMBERSHIP (pages 57-59)** - Submit report dated 12 January 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising the Committee of the Children's Panel Advisory Committee's recommendation in respect of a Council-appointed vacancy on the CPAC and seeking the Committee's decision in respect of an appointment. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**