

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair) and Jackson.

31 May 2001

Dear Councillor

CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE

You are requested to attend a meeting of the **Chair's Sub-Committee of the Policy and Resources Committee** to be held on **TUESDAY 5 JUNE 2001** at **1445 HOURS** or at the conclusion of the Personnel and Property Sub-Committee of the Policy and Resources Committee, whichever, is the later, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to consider the undernoted business.

Yours sincerely

SIGNED OFF BY JULIE ARMSTRONG

Fiona Lees
Depute Chief Executive/Director of Corporate Resources
JA/SM

B U S I N E S S

INTIMATE APOLOGIES.

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 as amended the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
- 2. REQUEST FOR EARLY RETIREMENT (pages 1-3)** - Submit report dated 30 May 2001 (copy enclosed) by the Head of Personnel to seek approval of requests for early retirement, subject to the Personnel and Property Sub-Committee at their meeting, subject to the Personnel and Property Sub-Committee at their meeting on 5 June 2001 approving the staffing proposals reflected in the joint report by the Depute Chief Executive/Director of Corporate Resources and the Director of Development Services on the

Development Services Roads Division staffing structure. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**