

Julie Armstrong, Direct Dial (01563) 576147

To: Councillors McIntyre (Chair) and Jackson.

25 March 2002

Dear Councillor

CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE

You are requested to attend the meeting of the **Chair's Sub-Committee of the Policy and Resources Committee** to be held in **MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 28 MARCH 2002** at **0915 hrs**, to consider the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources
JA/SM

B U S I N E S S

INTIMATE APOLOGIES

1. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
2. **REQUEST FOR EARLY RETIREMENT AND INFORMATION ON ILL-HEALTH RETIRALS (pages 1-4)** - Submit report dated 25 March 2002 (copy enclosed) by the Head of Personnel to (i) seek the Committee's approval of requests for early retirement from three employees within the Department of Educational and Social Services and of Homes and Technical Services; and (ii) provide information on the number of employees retiring on health grounds. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

