

Julie Armstrong: Direct Dial Number: (01563) 576147

To: Councillors McIntyre (Chair) and Reeves.

28 May 2003

Dear Councillor

CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 3 JUNE 2003

You are requested to attend a meeting of the **Chair's Sub-Committee of the Policy and Resources Committee** to be held on **TUESDAY 3 JUNE 2003** at **0900 HRS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to consider the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
JA/FM

BUSINESS

INTIMATE APOLOGIES

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 as amended the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act".
- 2. REQUEST FOR VOLUNTARY SEVERANCE AND INFORMATION ON ILL HEALTH RETIRALS (pages 1-3)** - Submit report dated 27 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to (i) seek the Sub-Committee's approval of a request for early retirement which will facilitate amendments to the staffing structure in the Outdoor Amenities Section of the Department of Community Services; and (ii) give information

regarding the number of ill health retirals in the financial year 2002/03.
Report not enclosed - Refer to Exclusion of Press and Public paragraph.