

Anne Marie Carr: Direct Dial Number: (01563) 576134
E-mail: annemarie.carr@east-ayrshire.gov.uk

To: Councillors McIntyre (Chair) and Reeves.

3 February 2004

Dear Councillor

CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 6 FEBRUARY 2004

You are requested to attend a meeting of the **Chair's Sub-Committee of the Policy and Resources Committee** to be held on **FRIDAY 6 FEBRUARY 2004 at 0930 HRS**, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
FM/SR

B U S I N E S S

INTIMATE APOLOGIES

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act.
- 2. REQUEST FOR EARLY RETIREMENT (pages 1-3)** - Submit report dated 3 February 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources seeking the Sub-Committee's approval of requests for early retirement received from two employees within the Social Work Services of the Department of Educational and Social Services, subject to the Corporate Governance Committee approving a revised structure for that

Service at its meeting on 10 February 2004. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**