

## EAST AYRSHIRE COUNCIL

### MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 10 SEPTEMBER 2003

#### UPDATE REPORT ON CIVIC CEREMONIAL EVENTS

##### Report by Depute Chief Executive/Director of Corporate Resources

#### 1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to provide an update on two civic events previously approved, and ask the Sub-Committee to note the additional costs approved for these events under the delegated authority of the Depute Chief Executive/Director of Corporate Resources.

#### 2. BACKGROUND

- 2.1 As members are aware the Depute Chief Executive can, where no suitable Committee is available at which decisions can be taken, exercise her delegated authority to approve awards for civic events.

##### 2.1.1 Bonnyton Thistle Football Club

- 2.1.1 As Members will recall at the meeting of this Sub-Committee held on 18 May 2003 a verbal report was submitted advising of the Football Club's success in winning the Scottish U-18's Scottish Cup Final on 18 May 2003.

- 2.1.2 The Sub-Committee agreed to support the application and approved an award up to a maximum of £200.

- 2.1.3 As this was a verbal report no opportunity had arisen for Officers to cost out the event. Following further discussions it was ascertained that to host an appropriate civic reception in the Pillared Hall, Kilmarnock on 6 September 2003 for 80 guests with a finger buffet, tea, coffee, wine and soft drinks would cost approximately £900.

- 2.1.4 The Depute Chief Executive/Director of Corporate Resources, given the significance of the achievement, exercised her delegated authority to approve the increase of £700.

##### 2.2 Visit by Group from Kulmbach

- 2.2.1 At a meeting of the Emergency Powers Committee held on 12 June 2003, Members agreed to support the request for a civic reception for a tourist group from Kulmbach held on 12 August 2003.

- 2.2.2 Due to an increase in the number of people being involved than was envisaged, the Depute Chief Executive/Director of Corporate Resources, exercised her delegated authority and agreed to the increased costs of £275.

### **3. FINANCIAL IMPLICATIONS**

- 3.1** The increased costs for both events was £975 which can be accommodated from within existing budgets.

### **4. LEGAL/POLICY IMPLICATIONS - Nil.**

### **5. RECOMMENDATION**

- 5.1** The Sub-Committee is asked to note the actions taken by the Director of Corporate Resources under her delegated authority.

Fiona Lees  
Depute Chief Executive/Director of Corporate Resources

CB/SM  
22 August 2003

### **LIST OF BACKGROUND PAPERS**

1. Letter dated 20 February 2003 from Herman Muller, Kulmbach.
2. Application for civic hospitality from Bonnyton Thistle Football Club.

Any person wishing to inspect the background papers relative to this report should contact Christine Baillie, Administrative Officer on (01563) 576129. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on (01563) 576135.

**Implementation Officer: Christine Baillie, Administrative Officer**