

Christine Baillie, Direct Dial: (01563) 576129

To: Councillors Farrell (Chair), D Coffey, Reid, McIntyre, Wilson, Knapp, F MacLean, Provost Boyd and Councillor Ross.

4 September 2002

Dear Councillor

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 11 SEPTEMBER 2002

You are requested to attend a meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 11 SEPTEMBER 2002 at 1045 HOURS or immediately following the Housing Committee, whichever is the later**, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/SR

BUSINESS

INTIMATE APOLOGIES

CONFERENCES

1. CONFERENCES AND COURSES BUDGETARY UPDATE

1.1 BALANCE OF BUDGET REMAINING AS AT 4 SEPTEMBER 2002 - £2,562.40.

2. CONFERENCES/COURSES

- 2.1 TRADING STANDARDS (SCOTTISH BRANCH) CONFERENCE - 31 OCTOBER TO 1 NOVEMBER 2002 (pages 1-2)** - Submit report dated 6 August 2002 (copy enclosed) by the Director of Community Services advising of a request that the Council be represented at the Trading Standards (Scottish Branch) Conference.



- 2.2 SOCIETY OF DIRECTORS OF PERSONNEL IN SCOTLAND ANNUAL CONFERENCE 6 TO 8 NOVEMBER 2002, THE OLD COURSE HOTEL, ST ANDREWS (page 3)** - Submit report (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the forthcoming Society of Directors in Personnel in Scotland Conference which will be held at The Old Course Hotel, St Andrews from 6 to 8 November 2002.



CIVIC CEREMONIAL

3. CIVIC CEREMONIAL BUDGETARY UPDATE

- 3.1 BALANCE OF BUDGET REMAINING AS AT 4 SEPTEMBER 2002 - £2,805.30**

3.2 CIVIC CEREMONIAL APPLICATION

- 3.2.1 ROBERT BURNS WORLD FEDERATION (pages 4-5)** - Submit report dated 25 July 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a contribution of £200 made in terms of the Delegated Authority of the Depute Chief Executive/Director of Corporate Resources following consultation with the Chair, to the Robert Burns World Federation towards the cost of providing a memorial garden at the Dean Castle.



- 3.2.2 ROYAL BRITISH LEGION SCOTLAND - AYRSHIRE AREA (pages 6-7)** - Submit report dated 23 August 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a contribution of £250 made in terms of the Delegated Authority of the Depute Chief Executive/Director of Corporate Resources following consultation with the Chair, to the Royal British Legion Scotland - Ayrshire Area towards the cost of holding an event to celebrate the Queen's Jubilee at the Woodwood Park, Cumnock.



3.2.3 40TH REGIMENT ROYAL ARTILLERY - THE LOWLAND GUNNERS (pages 8-9) - Submit report dated 26 August 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a request from the 40th Regiment Royal Artillery of the Lowland Gunners to name an AS90 gun after Kilmarnock.



3.2.4 ROTARY CLUB OF SCOTLAND (pages 10-11) - Submit report dated 29 August 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a request from the Rotary Club of Kilmarnock, for a contribution towards their 75th Anniversary Dinner to take place on 30 October 2002.

