

Christine Baillie: Direct Dial Number: (01563) 576129

To: Councillors McIntyre (Chair), O'Neill, Reeves, D Coffey, Reid, Wilson, Provost Darnbrough and Councillors Farrell, Ross and Carmichael.

29 October 2003

Dear Councillor

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 5 NOVEMBER 2003

You are requested to attend a meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 5 NOVEMBER 2003 at 1045 HOURS OR AT THE CONCLUSION OF THE HOUSING COMMITTEE, WHICHEVER IS THE LATER**, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/SR

B U S I N E S S

INTIMATE APOLOGIES

CONFERENCES

1. CONFERENCES AND COURSES BUDGETARY UPDATE

**1.1 BALANCE OF BUDGET REMAINING AS AT 29 OCTOBER 2003 -
£16,091.12**

2. CONFERENCES/COURSES

- 2.1 **CHILDREN IN SCOTLAND ANNUAL CONFERENCE - 6-7 NOVEMBER 2003, NEWTON HOTEL, NAIRN (pages 1-2)** - Submit report dated 13 October 2003 (copy enclosed) by the Director of Educational and Social Services advising of the Children in Scotland's Annual Conference to be held from 6-7 November 2003 at the Newton Hotel, Nairn.



- 2.2 **ASSOCIATION OF DIRECTORS OF SOCIAL WORK (ADSW) - 20-21 NOVEMBER 2003, HILTON DUNBLANE HYDRO HOTEL, DUNBLANE (pages 3-4)** - Submit report dated 17 October 2003 (copy enclosed) by the Director of Educational and Social Services advising of the ADSW Criminal Justice Bi-Annual Conference to be held at the Hilton Dunblane Hydro Hotel, Dunblane on 20-21 November 2003.



- 2.3 **CHARTERED INSTITUTE OF HOUSING CONFERENCE - 15-18 JUNE 2004, HARROGATE (page 5)** - Submit report dated 20 October 2003 (copy enclosed) by the Director of Homes and Technical Services requesting that the Sub-Committee consider attendance at the Annual Conference of the Chartered Institute of Housing.



- 2.4 **CHARTERED INSTITUTE OF HOUSING IN SCOTLAND CONFERENCE - 8-11 MARCH 2004, ABERDEEN (page 6)** - Submit report dated 20 October 2003 (copy enclosed) by the Director of Homes and Technical Services requesting that the Sub-Committee consider attendance at the Annual Conference of the Chartered Institute of Housing in Scotland.



- 2.5 **CIPFA IN SCOTLAND ANNUAL CONFERENCE - 2-3 MARCH 2004, EDINBURGH (page 7)** - Submit report dated 10 October 2003 (copy enclosed) by the Director of Finance on the CIPFA in Scotland Conference which will be held at the Edinburgh International Conference Centre on 2 and 3 March 2004.



CIVIC CEREMONIAL

3. CIVIC CEREMONIAL BUDGETARY UPDATE

- 3.1 **BALANCE OF BUDGET REMAINING AS AT 20 OCTOBER 2003 - £1,933.50**

4. CIVIC CEREMONIAL APPLICATIONS

- 4.1 **DARVEL PRIMARY SCHOOL (pages 8-9)** - Submit report dated 9 October 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources requesting that the Sub-Committee consider an application from Darvel Primary School for a contribution towards their centenary celebrations which take place early next year.



- 4.2 **ST ANDREW'S AMBULANCE ASSOCIATION (pages 10-11)** - Submit report dated 9 October 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a request from the St Andrew's Ambulance Association to host a civic dinner in June or July 2004.

