

Christine Baillie: Direct Dial Number: (01563) 576129

To: Councillors McIntyre (Chair), O'Neill, Reeves, D Coffey, Reid, Wilson, Provost Darnbrough and Councillors Farrell, Ross and Carmichael.

15 May 2003

Dear Councillor

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 21 MAY 2003

You are requested to attend a meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 21 MAY 2003 at 1045 HOURS**, or at the conclusion of the **Housing Committee**, whichever is the later, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/SR

BUSINESS

INTIMATE APOLOGIES

CONFERENCES

1. CONFERENCES AND COURSES BUDGETARY UPDATE

- 1.1** Note that the budget for Conferences and Courses for financial year 2003/2004 is £20,000

1.2 BALANCE OF BUDGET REMAINING AS AT 12 MAY 2003 - £18,881.25.

2. CONFERENCES/COURSES

2.1 CHARTERED INSTITUTE OF LIBRARY AND INFORMATION PROFESSIONALS IN SCOTLAND, 2-5 JUNE 2003, PEEBLES (pages 1-2) - Submit report dated 7 April 2003 (copy enclosed) by the Director of Community Services inviting the Sub-Committee to consider an invitation for the Council to be represented at the Chartered Institute of Library and Information Professionals in Scotland (CILIPS) Conference.



2.2 COALFIELD COMMUNITIES CAMPAIGN (page 3) - Submit report dated 13 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the forthcoming Coalfield Communities Campaign Annual Conference 2003 to be held in the Grand Pavilion, Porthcawl from 8-10 September 2003.



2.3 HELP THE AGED "SPEAKING UP FOR OUR AGE" PROGRAMME (page 4) - Submit report dated 13 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the forthcoming "Speaking up for our Age" Conference to be held on 12-13 August 2003 at the West Park Conference Centre, Dundee.



CIVIC CEREMONIAL

3. CIVIC CEREMONIAL BUDGETARY UPDATE

3.1 Note that the budget for Civic Ceremonial events for financial year 2003/2004 is £9,470.

3.2 BALANCE OF BUDGET REMAINING AS AT 12 MAY 2003 - £9,121.82

4. CIVIC CEREMONIAL APPLICATIONS

4.1 NEWMILNS VESUVIUS AFC (pages 5-6) - Submit report dated 13 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a contribution of £150 made in terms of the delegated authority of the Depute Chief Executive/Director of Corporate Resources, following consultation with the Chair, to Newmilns Vesuvius AFC towards the cost of hall hire in respect of their event to take place on 17 May 2003.



- 4.2 JUNIOR ICE HOCKEY TOURNAMENT - GALLEON CENTRE - 19 MAY 2003 (pages 7-8)** - Submit report dated 9 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a decision made in terms of the delegated authority of the Depute Chief Executive/Director of Corporate Resources, following consultation with the Chair, to host a Civic Reception for a Junior Ice Hockey Tournament to be held in the Galleon on 19 May 2003.



- 4.3 MS SOCIETY SCOTLAND NATIONAL OFFICE (pages 9-10)** - Submit report dated 12 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a request from the MS Society Scotland National Office for pre-dinner cocktails at their AGM to take place in the Park Hotel on 28 September 2003.



- 4.4 BREAST FOOT FORWARD (pages 11-12)** - Submit report dated 12 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a request from the concert organiser for the charity Breast Foot Forward to provide refreshments for children involved in 2 concerts.

