

EAST AYRSHIRE COUNCIL

MEMBERS SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 21 MAY 2003

MS SOCIETY SCOTLAND NATIONAL OFFICE

Report by Depute Chief Executive/Director of Corporate Resources

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to request that the Sub-Committee consider an application from the MS Society Scotland National Office for pre-dinner cocktails at their AGM to take place in the Park Hotel on 28 September 2003.

2. BACKGROUND

- 2.1 The Society is its fiftieth year and Ayrshire is hosting its first AGM for Scotland at the new Park Hotel in Kilmarnock. The event will comprise dinner and accommodation for their members at local hotels and will be attended by Chairs from 44 branches throughout Scotland.
- 2.2 There will be approximately 240-250 people attending the event.
- 2.3 The guest speaker at the AGM is JK Rowling who is patron of the MS Society.
- 2.4 The group has requested that the Council provide pre-dinner drinks before the Gala dinner.

3. FINANCIAL IMPLICATIONS

- 3.1 This is the first application from the group for Civic Hospitality.
- 3.2 The cost of providing pre-dinner drinks would be approximately £650.

4. POLICY IMPLICATIONS

- 4.1 Council protocol for determining Council representation at such Civic Events was approved by Council on 27 June 2002 and recommends that, where this sub-committee does not determine Council representation then the Depute Chief Executive/Director of Corporate Resources, in consultation with the Chair of the Members Services and Civic Ceremonial Sub-Committee and the Provost will determine Council representation.

5. LEGAL IMPLICATIONS - Nil

6. RECOMMENDATIONS

6.1 The Sub-Committee is asked to:-

- (i) Consider the request from the MS Society Scotland National Office to provide pre-dinner drinks at their AGM; and
- (ii) to remit the necessary arrangement to the Depute Chief Executive/ Director of Corporate Resources in consultation with Chair.

Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
CB/KC

12 May 2003

LIST BACKGROUND PAPERS

1. Application for Civic Hospitality from the MS Society Scotland National Office

Any person wishing to inspect the background papers relative to this report should contact Christine Baillie, Administrative Officer, on Tel No. (01563) 576129. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on Tel No. (01563) 576135.

Implementation Officer: Christine Baillie, Administrative Officer.