

Christine Baillie: Direct Dial Number: (01563) 576129
E-mail: christine.baillie@east-ayrshire.gov.uk

To: Councillors McIntyre (Chair), O'Neill, Reeves, D Coffey, Reid, Wilson, Provost Darnbrough and Councillors Farrell, Ross and Carmichael.

21 January 2004

Dear Councillor

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 28 JANUARY 2004

You are requested to attend a meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 28 JANUARY 2004** at **0930 HOURS** in **THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/SR

B U S I N E S S

INTIMATE APOLOGIES

CONFERENCES

1. CONFERENCES AND COURSES BUDGETARY UPDATE

- 1.1 BALANCE OF BUDGET REMAINING AS AT 13 JANUARY 2004 - £13,823.50.**
- 1.2** Request that the Sub-Committee agree to vire £1,500 from the Conferences and Courses budget to the Civic Ceremonial budget to meet the costs of any forthcoming civic ceremonial events.

2. CONFERENCES/COURSES

- 2.1 **APSE BUILDING SERVICES ANNUAL SEMINAR - 4-6 FEBRUARY 2004, PEEBLES (pages 1-2)** - Submit report dated 18 December 2003 (copy enclosed) by the Director of Homes and Technical Services on the Annual Conference of the Scottish APSE Building Services.



- 2.2 **ALLIANCE FOR REGIONAL AID - LOBBY OF THE EUROPEAN INSTITUTIONS IN BRUSSELS (pages 3-5)** - Submit report dated 22 December 2003 (copy enclosed) by the Director of Development Services advising that the Alliance for Regional Aid has invited the Authority to be involved in a major lobby of the European Institutions in Brussels during March 2004.



- 2.3 **COSLA ANNUAL CONFERENCE: 10-12 MARCH 2004, ST ANDREW'S BAY HOTEL, ST ANDREW'S BAY, FIFE (pages 6-7)** - Submit report dated 20 January 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of an invitation received from CoSLA to attend the CoSLA Annual Conference.



CIVIC CEREMONIAL

3. CIVIC CEREMONIAL BUDGETARY UPDATE

- 3.1 **BALANCE OF BUDGET REMAINING AS AT 13 JANUARY 2004 - £1,064.36.**

4. CIVIC CEREMONIAL APPLICATIONS

- 4.1 **SORN COMMUNITY COUNCIL (pages 8-9)** - Submit report dated 8 January 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of a contribution of £250.00 made in terms of the delegated authority of the Depute Chief Executive/Director of Corporate Resources, following consultation with the Chair, to Sorn Community Council towards the cost of refreshments in respect of their event held on 28 November 2003.



- 4.2 **LODGE CENTENARY DINNER - DARVEL (pages 10-11)** - Submit report dated 19 December 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources requesting that the Sub-Committee consider an application from the Lodge Darvel 971 for a contribution towards their Centenary Dinner to be held on Saturday 22 May 2004 in Darvel Town Hall.



- 4.3 GALSTON PARISH CHURCH (pages 12-13)** - Submit report dated 8 January 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources requesting that the Sub-Committee consider an application from Galston Parish Church - Ahrensfelde Partnership for civic hospitality in respect of the visit in October 2004.



- 4.4 INVITATION TO VISIT KULMBACH (pages 14-15)** - Submit report dated 15 January 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of an invitation received from the Mayoress of Kulmbach inviting East Ayrshire Council to visit Kulmbach from 18-20 June 2004 to celebrate the 30th anniversary of the twinning link between Kilmarnock and Kulmbach.

