

Sharon McHarg, Direct Dial (01563) 576131

To: All Members of East Ayrshire Council Joint Negotiating Committee for Teachers

27 November 2003

Dear Member/Colleague

**EAST AYRSHIRE COUNCIL JOINT NEGOTIATING COMMITTEE FOR TEACHERS - 4 DECEMBER 2003**

You are requested to attend a meeting of the **East Ayrshire Council Joint Negotiating Committee for Teachers (AGM)** on **THURSDAY 4 DECEMBER 2003** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** in order to discuss the undernoted business.

A pre-meeting will take place at 0930 hours in the Main Meeting Room for Elected Members and Officers and in Meeting Room 2 for Trades Union Representatives.

Yours sincerely



Fiona Lees  
Depute Chief Executive/Director of Corporate Resources  
SMcH/SM

**BUSINESS**

**INTIMATE APOLOGIES**

- 1. APPOINTMENT OF CHAIR** - Nominations are invited from the Trade Union side for the office of Chair.
- 2. APPOINTMENT OF VICE-CHAIR** - Nominations are invited from the Council-side for the office of Vice-Chair.

**3. MEMBERSHIP OF EAST AYRSHIRE COUNCIL JOINT NEGOTIATING COMMITTEE FOR TEACHERS FOR 2003/2004 - For noting.**

<u>Council Side</u>	<u>Trades Union Side</u>
Councillor Tommy Farrell	John McCracken (EIS)
Councillor Elaine Stewart	Bryce Wilson (EIS)
Councillor John Knapp	Ewen McLeod (EIS)
Councillor Iain Linton	Iain Harvey (EIS)
John Mulgrew, Director of Educational & Social Services	Alan O'Mara (EIS)
John McCarney, Head of Service: Schools Support	Alan Scott (EIS)
Graham Short, Head of Service: Quality Improvement	Robert S Vandal (PAT)
Bill McGregor, Head Teacher, James Hamilton Academy	Andrew Batton (SSTA)
Kathleen Rowan, Head Teacher, Netherthird Primary School	Simon McMillan (NASUWT)

**4. JOINT SECRETARIES OF EAST AYRSHIRE COUNCIL JOINT NEGOTIATING COMMITTEE FOR TEACHERS FOR 2003/2004 - For noting.**

<u>Council Side</u>	<u>Trades Union Side</u>
John McCarney, Head of Service: School Support	Iain Harvey (EIS)

**5. PROPOSED TIMETABLE OF FUTURE MEETINGS (pages 1-2) - Submit report dated 24 November 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources seeking approval for the 2003/2004 timetable.**



**6. EXCLUSION OF PRESS AND PUBLIC - Recommend that the Committee pass the following resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act".**

**7. MINUTES OF THE JOINT NEGOTIATING COMMITTEE FOR TEACHERS (pages 3-5) - Submit for information and noting, the Minutes of the Joint Negotiating Committee for Teachers of 4 June 2003 (copy enclosed). Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

8. **DISCIPLINARY FRAMEWORK FOR TEACHERS (pages 6-26)** - Submit report dated 18 November 2003 (copy enclosed) by the Director of Educational and Social Services seeking agreement on a disciplinary framework for teachers. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
9. **GRIEVANCE FRAMEWORK FOR TEACHERS (pages 27-34)** - Submit report dated 18 November 2003 (copy enclosed) by the Director of Educational and Social Services seeking agreement on a grievance framework for teachers. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
10. **ABSENCE COVER ARRANGEMENTS FOR TEACHERS IN PRIMARY, SECONDARY AND SPECIAL SCHOOLS (pages 35-40)** - Submit report dated 18 November 2003 (copy enclosed) by the Director of Educational and Social Services seeking agreement on the absence cover arrangements to apply to Teachers in Primary, Secondary and Special Schools in East Ayrshire. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**