

Gillian Hamilton, Direct Dial (01563) 576093

To: All Members of the East Ayrshire Central Joint Consultative Committee

11 June 2003

Dear Member/Colleague

**CENTRAL JOINT CONSULTATIVE COMMITTEE - 18 JUNE 2003**

You are requested to attend a meeting of the **Central Joint Consultative Committee** to be held on **WEDNESDAY 18 JUNE 2003** at **1400 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Pre-meetings will take place at **1330 HOURS** in the **MEETING ROOM** for the Employees' side and **1330 HOURS** in **MEETING ROOM 2** for the Employer's side.

Yours sincerely



Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources

GH/JW

**B U S I N E S S**

**INTIMATE APOLOGIES**

1. **APPOINTMENT OF CHAIR** - In accordance with the rotation arrangements embodied in the Constitution, the Chair of the Joint Consultative Committee for this year is due to be filled by a nomination from the Employer's side.
2. **APPOINTMENT OF VICE CHAIR** - In accordance with the rotation arrangements embodied in the Constitution, the Vice Chair of the Joint Consultative Committee for this year is due to be filled by a nomination from the Employees' side.

3. **MEMBERSHIP OF JCC FOR 2003/04 - For noting**

<b>EMPLOYER'S SIDE</b>	<b>EMPLOYEES' SIDE</b>
Councillor Danny Coffey	Brian Reid (UNISON)
Councillor Douglas Reid	Marie Frew (UNISON)
Councillor John Weir	Graeme Cumming (UNISON)
Councillor Drew McIntyre	Kate Connell (GMB)
Councillor Harry Wilson	John Wales (GMB)
Provost Jane Darnbrough	June Minnery (GMB)
Councillor John Knapp	William Cree (TGWU)
Councillor James Kelly	Phillip McGee (TGWU)
	Jennifer Elliot (TGWU)
	Andrew Wilson (UCATT)
	David Spelman (AEEU)

4. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that "Under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act".
5. **MINUTES OF PREVIOUS MEETING (Pages 1-3)** - Submit Minute (copy enclosed) of previous meeting held on 19 March 2003. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
6. **MATTERS ARISING**
7. **SINGLE STATUS UPDATE (Pages 4-5)** - Submit report dated June 2003 (copy enclosed) by the Head of Personnel providing an update on the Council's response to the Scottish Joint Council's Single Status Agreement. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
8. **HEALTH AND SAFETY ACTION PLAN (Pages 6-12)** - Submit report dated 15 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources recommending a Council Health and Safety Action Plan for 2003-04. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
9. **TEMPORARY EMPLOYMENT POLICY AND PROCEDURE - LOCAL GOVERNMENT EMPLOYEES AND CRAFTPERSONS (Pages 13-17)** - Submit report dated 15 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources seeking approval for proposed changes to the Council's Temporary Employment Policy and Procedure following a review of the current process. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
10. **ON-STREET PARKING (Page 18)** - Submit report (copy enclosed) by the Joint Secretaries requesting (i) the introduction of a parking permit for employees who use a vehicle when on Council business; (ii) consultation with

the Council's Risk Manager on the introduction of practical security measures to help address parking problems at Morton Place and Viaduct Car Parks; and (iii) that the Council explore the possibility of making available a tier of the town centre's multi-storey car park to employees at a discounted rate. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**

11. **APPRENTICESHIPS (Page 19)** - Submit report (copy enclosed) by the Joint Secretaries seeking clarification on the possibility of Council investment in additional apprenticeship places in Building and Works. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
12. **AREA CONTRACTS (Page 20)** - Submit report (copy enclosed) by the Joint Secretaries seeking Council commitment to in-house contracts. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
13. **TIMETABLE OF FUTURE MEETINGS (Pages 21-22)** - Submit report dated 27 May 2003 (copy enclosed) by the Joint Secretaries seeking approval for a meetings calendar for 2003. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**