

Gillian Hamilton: Direct Dial: (01563) 576093

To: All Members of East Ayrshire Central Joint Consultative Committee.

12 March 2003

Dear Member/Colleague

**CENTRAL JOINT CONSULTATIVE COMMITTEE - 19 MARCH 2003**

You are requested to attend a meeting of the **Central Joint Consultative Committee** to be held on **WEDNESDAY 19 MARCH 2003 at 1400 HOURS**, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Pre-Meetings will take place at 1330 hours in the Meeting Room for the Employees side and at 1330 hours in Meeting Room 2 for the employers side.

Yours sincerely

Fiona Lees  
Depute Chief Executive/Director of Corporate Resources

GH/SR

**BUSINESS**

**INTIMATE APOLOGIES**

1. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act".
2. **MINUTES OF PREVIOUS MEETING (pages 1-3)** - Submit Minutes (copy enclosed) of previous meeting held on 20 November 2002.
3. **MATTERS ARISING**

- 3.1 **GENERAL AGREEMENT ON TRADE IN SERVICES** - Verbal update by the Head of Personnel.
  - 3.2 **EMPLOYEE IDENTIFICATION** - Verbal update by the Head of Personnel.
3. **EMPLOYEE BENEFITS (pages 4-6)** - Submit report dated 10 March 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources informing of the development of the Council's Employee Benefits package, with particular reference to specific employee health care provisions.
4. **EMPLOYEE CONTRIBUTIONS TO CHARITY (pages 7-9)** - Submit report dated 10 March 2003 (copy enclosed) by the Head of Personnel informing of (a) the Council promoting its existing payroll facility which allows employees to contribute to charities of their choice; and (b) the Council working in partnership with the organisations Caring Together and Charity Direct to promote the facility.
5. **HEALTH AND SAFETY PROGRESS REPORT (pages 10-14)** - Submit report dated 10 March 2003 (copy enclosed) by the Head of Personnel commenting on the general progress towards an improved health and safety culture following from the establishment of a Health and Safety Strategy Group under the direction of the Chief Executive. This was in response to the "*Revitalising Health and Safety*" Agenda and built on the previous year's detailed review of health and safety arrangements within East Ayrshire Council.
6. **SINGLE STATUS UPDATE (pages 15-16)** - Submit report dated 10 March 2003 (copy enclosed) by the Head of Personnel providing an update on the Council's response to the Scottish Joint Council's Single Status Agreement.
7. **EMPLOYEE RECOGNITION (pages 17-28)** - Verbal report by the Head of Personnel. (Copy Employee Recognition Booklet "Your Contribution Counts ....." enclosed).