

Lynn Chapman, Direct Dial: (01563) 576283

To: Councillors Kelly (Chair), Hay, Young, D Coffey, W Coffey, Reid, L MacLean, Weir, McIntyre, Macrae, Campbell, Darnbrough, Knapp, Raymond, Smith, Farrell, Faulds, Menzies, Provost Boyd and Councillor Carmichael.

30 October 2002

Dear Councillor

### **HOUSING COMMITTEE - WEDNESDAY 6 NOVEMBER 2002**

You are requested to attend the next meeting of the **Housing Committee** to be held on **WEDNESDAY 6 NOVEMBER 2002** in **THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** commencing at **1000 hours** in order to discuss the undernoted business.

Yours sincerely



Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources

LC/LR

## **BUSINESS**

### **INTIMATE APOLOGIES**

#### **1. TENANT PARTICIPATION**

- 1.1 PRESENTATION: TENANT INFORMATION SERVICE (TIS)** - Receive presentation by Sharon Donahoe and Lynda Johnstone of the Tenant Information Service on their work plan for Tenant Participation.
- 1.2 REPORT (Pages 1-9)** - Submit report dated 13 October 2002 (copy enclosed) by the Director of Homes and Technical Services updating the current progress on Tenant Participation.



## 2. BUDGETARY REPORTS

- 2.1 HOMES AND TECHNICAL SERVICES - CENTRAL REPAIRS ACCOUNT TO 22 SEPTEMBER 2002 (PERIOD 6) (Pages 10-11)** - Submit joint report dated 18 October 2002 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Central Repairs Account for the period ended 22 September 2002 (Period 6).

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- 2.2 HOMES AND TECHNICAL SERVICES - PROPERTY TO 22 SEPTEMBER 2002 (PERIOD 6) (Pages 12-13)** - Submit joint report dated 18 October 2002 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Property for the period ended 22 September 2002 (Period 6).

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- 2.3 HOMES AND TECHNICAL SERVICES - TECHNICAL SERVICES TO 22 SEPTEMBER 2002 (PERIOD 6) (Pages 14-15)** - Submit joint report dated 18 October 2002 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Technical Services for the period ended 22 September 2002 (Period 6).

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- 2.4 HOUSING REVENUE ACCOUNT TO 22 SEPTEMBER 2002 (PERIOD 6) (Pages 16-18)** - Submit joint report dated 18 October 2002 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position of the Housing Revenue Account for the period ended 22 September 2002 (Period 6).

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- 2.5 BUDGETARY CONTROL SUMMARY STATEMENT GENERAL FUND HOUSING TO 22 SEPTEMBER 2002 (PERIOD 6) (Pages 19-20)** - Submit joint report dated 18 October 2002 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for the General Fund Housing for the period ended 22 September 2002 (Period 6).

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**2.6 SUPPORTING PEOPLE ACCOUNT TO 22 SEPTEMBER 2002 (PERIOD 6) (Pages 21-22)** - Submit joint report dated 18 October 2002 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Supporting People for the period ended 22 September 2002 (Period 6). This budget heading is in relation to a grant received by the Housing Department for preparation work prior to the commencement of the Supporting People Initiative in April 2003.

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**3. AWARDING OF CONTRACTS (Pages 23-26)** - Submit report dated 22 October 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted.

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**4. HOUSING CAPITAL PROGRAMME 2002-2003 MONITORING STATEMENT (Pages 27-35)** - Submit report dated 15 October 2002 (copy enclosed) by the Director of Homes and Technical Services advising of the current status of projects within the Housing Capital Programme 2002-2003 and setting out the current position in relation to financial monitoring and physical progress.

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**5. HOUSING ALLOCATIONS POLICY AND PROCEDURES (Pages 36-45)** - Submit report dated 14 October 2002 (copy enclosed) by the Director of Homes and Technical Services highlighting the implications arising from the Housing (Scotland) Act 2001 and the Scottish Executive Circular SEDD1/2002 for East Ayrshire's Housing Allocation Policy, and proposing changes to the existing Housing Allocations Policy, arising from the Legislation and proposing further changes designed to improve the service based on detailed customer research.





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**6. REPORT ON HOUSING DEVELOPMENT PROGRAMME (Pages 46-51)** - Submit report dated 14 October 2002 (copy enclosed) by the Director of Homes and Technical Services updating on the current progress of the Housing Development Programme which is designed to meet Community Care and other service users' housing needs in East Ayrshire.

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**7. THE SUPPORTING PEOPLE PROGRAMME (Pages 52-58)** - Submit joint report dated 16 October 2002 (copy enclosed) by the Director of Homes and Technical Services and the Director of Educational and Social Services advising of the continuing arrangements being made for the implementation of this Scottish Executive Initiative.

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8. **COMMUNITY SERVICE VOLUNTEERS (CSV) GIVE AND TAKE - EAST AYRSHIRE (Pages 59-60)** - Submit joint report (copy enclosed) by the Director of Homes and Technical Services and the Director of Educational and Social Services seeking approval for a tenancy as a contribution in kind to the delivery of the CSV Give and Take project in East Ayrshire.  

9. **RENT ARREARS (Pages 61-64)** - Submit report dated 14 October 2002 (copy enclosed) by the Director of Homes and Technical Services informing of legislative changes regarding the service of Notices of Proceedings on tenants in arrears and of progress in collecting current and former tenant arrears.  

10. **MANAGING ABSENCE (Pages 65-67)** - Submit report dated 14 October 2002 (copy enclosed) by the Director of Homes and Technical Services providing an analysis of absence within the Department of Homes and Technical Services for the third quarter of 2002 and indicating what action the Department is taking in relation to the management of absence.  

11. **GROUND AT REAR OF ONTHANK COMMUNITY CENTRE, KIRKTON ROAD, KILMARNOCK (Pages 68-70)** - Submit report dated 10 October 2002 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of land at the rear of Onthank Community Centre, Kirkton Road, Kilmarnock extending to 770m<sup>2</sup> or thereby, for the purpose of the transfer to the Educational and Social Services Department.  

12. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Paragraph of Schedule 7A of the Act as shown against each Item".
13. **PROPOSED DISPOSAL OF LAND AT DRYGATE STREET, NEWMILNS (PARA 9) (Pages 71-73)** - Submit report dated 10 October 2002 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of ground at Drygate Street, Newmilns extending to 135m<sup>2</sup> or thereby, for the purpose of disposal to Strathclyde Building Preservation Trust. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

14. **PROPOSED DISPOSAL OF FORMER GARAGE SITE AT LOGANGATE TERRACE, LOGAN (PARA 6) (Pages 74-76)** - Submit report dated 15 October 2002 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of land comprising of the former garage site at Logangate Terrace, Logan extending to 615m<sup>2</sup> or thereby, for the purpose of advertising the land as a potential development site on the open market. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
  
15. **BUILDING AND WORKS DLO TO 22 SEPTEMBER 2002 (PERIOD 6) (PARA 6) (Pages 77-81)** - Submit joint report dated 18 October 2002 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position of the Building and Works DLO for the period ended 22 September 2002 (Period 6). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**