

Lynn Chapman, Direct Dial 01563 576283

To: Councillors Kelly (Chair), McKay, Young, D Coffey, W Coffey, Reid, Cree, Weir, McIntyre, Macrae, Campbell, Knapp, Raymond, Finlayson, Jackson, Smith, Farrell, Menzies, N McGhee, Ross and Stewart

15 May 2003

Dear Councillor

**HOUSING COMMITTEE – WEDNESDAY 21 MAY 2003**

You are requested to attend the next meeting of the **Housing Committee** to be held on **WEDNESDAY 21 MAY 2003** in **THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** commencing at **1000 HOURS** in order to discuss the undernoted business.

Yours sincerely



Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources

LC/KC

**BUSINESS**

**INTIMATE APOLOGIES**

1. **AWARDING OF CONTRACTS (Pages 1-3)** - Submit report dated 1 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted.



2. **FINAL MEASUREMENTS ON CONTRACTS (Pages 4-24)** - Submit report dated May 2003 (copy enclosed) by the Director of Homes and Technical Services informing on Final Measurements for contracts.

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3. **HOUSING CAPITAL PROGRAMME 2003/2004 AND 2002/2003 MONITORING STATEMENTS (Pages 25-40)** - Submit report dated May 2003 (copy enclosed) by the Director of Homes and Technical Services advising of the current status of projects within the Housing Capital Programme 2003/2004, setting out the current position in relation to financial monitoring and physical progress, and advising of the anticipated out-turn position for the year 2002/2003.

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4. **HOUSING CAPITAL ALLOCATION AND CAPITAL PROGRAMME 2003/2004 (Pages 41-47)** - Submit report dated May 2003 (copy enclosed) by the Director of Homes and Technical Services advising of the anticipated financial allocation and setting out proposals for the Housing Capital Programme 2003/2004.

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5. **FABRIC UPGRADE TO 1 MACKENDRICK PLACE, KILMARNOCK (Pages 48-50)** - Submit report dated May 2003 (copy enclosed) by the Director of Homes and Technical Services advising of the anticipated contractual overspend upon the above project, and seeking approval for this.

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6. **WRITE-OFF OF FORMER TENANT ARREARS (Pages 51-52)** - Submit report dated 2 May 2003 (copy enclosed) by the Director of Homes and Technical Services seeking approval for the writing-off of those former tenant arrears accrued prior to 31 March 2003 which are no longer viable to pursue.

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7. **ANTI-SOCIAL BEHAVIOUR STRATEGY (Pages 53-55)** - Submit report dated 2 May 2003 (copy enclosed) by the Director of Homes and Technical Services updating on developments in the Department of Homes and Technical Services' new strategy to deal with incidents of anti-social behaviour quickly and effectively and where necessary bring those responsible before the courts at an early date.

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8. **HOUSING (SCOTLAND) ACT 2001 - IMPLEMENTATION OF THE IMPROVEMENT AND REPAIRS GRANTS PROVISIONS (Pages 56-59)** - Submit report dated May 2003 (copy enclosed) by the Director of Homes and Technical Services advising of the changes relating to the provision and operation of Repairs and Improvement Grants as introduced in the Housing

(Scotland) Act 2001 and their anticipated implications to the budget and staff requirements.

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9. **MANAGING ABSENCE (Pages 60-62)** - Submit report dated May 2003 (copy enclosed) by the Director of Homes and Technical Services analysing absence within the Department of Homes and Technical Services for the first quarter of 2003 and indicating what action the Department is taking in relation to the management of absence.

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10. **BETTER NEIGHBOURHOOD SERVICES FUND TEENAGE RECREATION AREA MEIKLEWOOD ROAD, KILMARNOCK (Pages 63-65)** - Submit report dated May 2003 (copy enclosed) by the Director of Homes and Technical Services seeking approval to the use on an interim basis by the Department of Community Services, of an area of ground at Meiklewood Road, Kilmarnock as a teenage recreation area.

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11. **QUALITY OF LIFE INITIATIVE (Pages 66-68)** - Submit report dated May 2003 (copy enclosed) by the Director of Homes and Technical Services recommending implementation arrangements for Quality of Life funded programmes.

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12. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act.

13. **PROPOSED DISPOSAL OF LAND AT THE REAR OF 9 ROBERT NOBLE PLACE, KILMARNOCK (Pages 69-71)** - Submit report dated May 2003 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of ground extending to 23.1 square metres situated to the rear of 9 Robert Noble Place, Kilmarnock and authorise disposal of the same. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**