

**EAST AYRSHIRE COUNCIL**  
**HOUSING COMMITTEE – 21 MAY 2003**

**AWARDING OF CONTRACTS**

**Report by the Depute Chief Executive/Director of Corporate Resources**

**1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to provide, for information, details of tenders which have been accepted. The amounts shown are the actual costs of the contracts and are exclusive of professional fees.

**2. BACKGROUND**

- 2.1 The Council, at its meeting held on 24 September 1998 (Item 8, Page 3754) agreed the Standing Orders relating to contracts, which apply to all contracts for the supply of goods and materials for the provision of services or for the execution of works. The contracts were awarded in terms of these Standing Orders.

**3. CONTRACTS**

- 3.1 The outcome of the tendering process in respect of the contracts is shown at Appendix 1.

**4. FINANCIAL IMPLICATIONS**

- 4.1 The Client Department has confirmed that the cost of the works can be provided from existing budgets.

**5. LEGAL/AUTHORITY IMPLICATIONS**

- 5.1 The contracts were awarded in terms of Paragraph 16 of the Council's Standing Orders relating to contracts.

**6. POLICY IMPLICATIONS - NIL.**

**7. RECOMMENDATION**

- 7.1 The Committee is asked to note the contracts awarded to date.

Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources

JA/JW  
1 May 2003

## **LIST OF BACKGROUND PAPERS**

1. Reports dated 10 March and 8 and 9 April 2003 from the Senior Procurement Officer.

Any person wishing to inspect the background papers relative to this report should contact Julie Armstrong, Assistant Administration Manager, on telephone number (01563) 576147. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager, on telephone number (01563) 576135.

**Implementation Officer: Julie Armstrong, Assistant Administration Manager**

**APPENDIX 1**

<b><u>CONTRACT</u></b>	<b><u>SUCCESSFUL CONTRACTOR AND AMOUNT</u></b>	
* Repairs Review Consultancy Service	IPF, Edinburgh  <b>£51,726.98</b>  <b><u>Budget - £50,000</u></b>	<b><u>Other Contractors in Alphabetical Order -</u></b> Cyril Sweett Ltd, London; Dearle and Henderson, Glasgow.  <b><u>Other Offers Received in Ascending Order -</u></b> £41,350.00 and £44,475.00
Furniture Handling, Storage and Homelessness Support Service	LCS, Kilmarnock  Schedule of Rates  <b><u>Budget - £29,400</u></b>	<b><u>Other Contractors in Alphabetical Order -</u></b> East Ayrshire Council Building and Works, Kilmarnock; Express Removals Ltd, Kent; The House Review Bureau, Lanarkshire; The Mount Royale Hotel, Renfrewshire; Pickford Removals Ltd, Glasgow; and Transworld Storage Solutions, Dundonald.  <b>No other offers were received for this contract.</b>
** Supply of Tenant Starter Packs	AMH Direct Ltd, Kilmarnock  <b>£25.53 per Pack up to the contract value of £24,000</b>  <b><u>Budget - £24,000</u></b>	<b><u>Other Contractors in Alphabetical Order -</u></b> Annefield Supplies, Irvine; CF Services Ltd, Glasgow; The Furnishing Service Ltd, East Kilbride; Jamieson Paper Product, Ayr; LCS, Kilmarnock; Paramount Products Ltd, Kilwinning; Portland Janitorial Products Ltd, Ayr; Pristene Ltd, Irvine; and Turning Point Scotland, Glasgow.  <b><u>Other Offers Received in Ascending Order -</u></b> (Price per Pack) £23.50; £26.00; £29.00; £30.00 and £32.92

\* Tender documents were evaluated in terms of an award criteria being price - 60%, Staff resourcing/qualifications and programme - 15% methodologies, processes and management - 15% and innovative proposals - 10%.

\*\* This tender was subject to an evaluation process, being 80% - price, 10% - content and 10% - specification.