

Lynn Chapman, Direct Dial 01563 576283

To: Councillors Kelly (Chair), Hay, Young, D Coffey, W Coffey, Reid, L MacLean, Weir, McIntyre, Macrae, Campbell, Darnbrough, Knapp, Raymond, Smith, Farrell, Faulds, Menzies, Provost Boyd and Councillor Carmichael.

18 March 2003

Dear Councillor

**HOUSING COMMITTEE – WEDNESDAY 26 MARCH 2003**

You are requested to attend the next meeting of the **Housing Committee** to be held on **WEDNESDAY 26 MARCH 2003** in **THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** commencing at **1000 hours** in order to discuss the undernoted business.

Yours sincerely



Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources

LC/KC

**BUSINESS**

**INTIMATE APOLOGIES**

**1. BUDGETARY REPORTS**

- 1.1 HOMES AND TECHNICAL SERVICES – CENTRAL REPAIRS ACCOUNT TO 9 FEBRUARY 2003 (PERIOD 11) (pages 1-2) -**  
Submit joint report dated 11 March 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-

turn for the year for Homes and Technical Services – Central Repairs Account for the period ended 9 February 2003 (Period 11).



- 1.2 HOMES AND TECHNICAL SERVICES – PROPERTY TO 9 FEBRUARY 2003 (PERIOD 11) (pages 3-4)** – Submit joint report dated 11 March 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Property for the period ended 9 February 2003 (Period 11).



- 1.3 HOMES AND TECHNICAL SERVICES – TECHNICAL SERVICES TO 9 FEBRUARY 2003 (PERIOD 11) (pages 5-6)** – Submit joint report dated 11 March 2003 (copy enclosed) by Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services – Technical Services for the period ended 9 February 2003 (Period 11).



- 1.4 HOUSING REVENUE ACCOUNT TO 9 FEBRUARY 2003 (PERIOD 11) (pages 7-10)** – Submit joint report dated 11 March 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position of the Housing Revenue Account for the period ended 9 February 2003 (Period 11).



- 1.5 BUDGETARY CONTROL SUMMARY STATEMENT GENERAL FUND HOUSING TO 9 FEBRUARY 2003 (PERIOD 11) (pages 11-12)** – Submit joint report dated 11 March 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for the General Fund Housing for the period ended 9 February 2003 (Period 11).



- 1.6 SUPPORTING PEOPLE ACCOUNT TO 9 FEBRUARY 2003 (PERIOD 11) (pages 13-14)** – Submit joint report dated 11 March 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Supporting People for the period ended 9 February 2003 (Period 11).



2. **AWARDING OF CONTRACTS (pages 15-20)** – Submit report dated 11 March 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted.

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3. **MONITORING REPORT AND MODIFICATION OF THE CAPITAL PLAN (pages 21-31)** – Submit report dated 15 March 2003 (copy enclosed) by the Director of Homes and Technical Services advising of the initiatives taken to commit additional income, together with anticipated expenditure shortfall due to slippage, upon the Housing Capital Programme, 2002-2003, and seeking approval of the extended contractual arrangements.

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4. **REPAIRS REVIEW CONSULTANCY SERVICE (pages 32-33)** – Submit report dated 15 March 2003 (copy enclosed) by the Director of Homes and Technical Services seeking approval to accept tenders for a Repairs Review Consultancy Service, as previously agreed to assist in the review of the contractual procedures to be adopted for re-tendering of the Repairs and Maintenance Service post June 2004.

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5. **HOMELESSNESS STRATEGY UPDATE (pages 34-105)** – Submit report dated March 2003 (copy enclosed) by the Director of Homes and Technical Services seeking approval of the Homelessness Strategy and Action Plan.

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6. **TENANT PARTICIPATION STRATEGY UPDATE (pages 106-148)** – Submit report dated March 2003 (copy enclosed) by the Director of Homes and Technical Services seeking approval of the interim Tenant Participation Strategy.

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7. **THE SUPPORTING PEOPLE PROGRAMME (pages 149-154)** – Submit joint report dated March 2003 (copy enclosed) by the Director of Homes and Technical Services and the Director of Educational and Social Services advising of the continuing arrangements being made for the implementation of this Scottish Executive Initiative and updating on achievements in maximising income to the Council through Transitional Housing Benefit claims from existing Home Care Service users.

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8. **THE SUPPORTING PEOPLE PROGRAMME STRATEGIC PLAN (pages 155-201)** – Submit joint report dated 6 March 2003 (copy enclosed) by the Director of Homes and Technical Services and the Director of Educational and Social Services seeking approval for the Strategic Plan for the future development of the Supporting People Programme.



9. **PILOT CARE AND REPAIR PROJECT (pages 202-209)** – Submit report dated 15 March 2003 (copy enclosed) by the Director of Homes and Technical Services updating on progress of the Pilot Care and Repair Scheme and seeking approval of the Steering Groups recommendations.



10. **ENERGY ADVICE UNIT: UPDATE REPORT (pages 210-212)** – Submit report dated 27 February 2003 (copy enclosed) by the Director of Homes and Technical Services updating on recent developments in the implementation of the Council's response to its obligations under the terms of the Home Energy Conservation Act 1995 (HECA), with particular emphasis on the benefits to the Council from the Scottish Executive's "Central Heating Programme" and "Warm Deal".



11. **HEALTH AND SAFETY ACTION PLAN (pages 213-216)** – Submit report dated February 2003 (copy enclosed) by the Director of Homes and Technical Services advising of progress made in respect of the implementation of action points contained within the Departmental Health and Safety Action Plan for 2002-2003.



12. **RACE RELATIONS (AMENDMENT) ACT 2000 (pages 217-223)** – Submit report dated 15 March 2003 (copy enclosed) by the Director of Homes and Technical Services on action taken and progress made in implementing the Council's Race Equality Scheme within the Department of Homes and Technical Services.



13. **BUILDING AND WORKS MONITORING REPORT (Item 15, Page 3016,99/03) (pages 224-225)** – Submit report dated 15 March 2003 (copy enclosed) by Director of Homes and Technical Services advising of the investigation on the possibility of submitting reports to this Committee for consideration in public on appropriate aspects of the operation and the performance of Building and Works DLO.



14. **EXCLUSION OF PRESS AND PUBLIC** – Recommend that the Committee pass the following resolution: "That under Section 50(A)(4) of the Local

Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act.

15. **PROPOSED DISPOSAL OF LAND AT JAMES JOHNSTON PLACE, LONGPARK, KILMARNOCK (pages 227-230)** – Submit report dated 15 March 2003 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of land at James Johnston Place, Longpark, Kilmarnock extending to 0.22 hectares (0.55 acres) of there by, and authorise disposal of same. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
16. **PROPOSED DISPOSAL OF LAND AT HILLSIDE, PATNA (pages 231-233)** – Submit report dated March 2003 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements the area of ground extending to 3820 square metres (0.94 acres) at Hillside, Patna and authorise disposal of same. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
17. **PROPOSED DISPOSAL OF GROUND AT 32 HIGH STREET, NEWMILNS (pages 234-236)** – Submit report dated March 2003 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of ground extending to 36 square metres situated at the side of 32 High Street, Newmilns and authorise disposal of same. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
18. **PROPOSED DISPOSAL OF GROUND AT 13 BLAIR CRESCENT, GALSTON (pages 237-239)** – Submit report dated February 2003 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of ground extending to 56 square metres situated adjacent to 13 Blair Crescent, Galston and authorise disposal of same. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
19. **LEASE OF LAND AT GARPEL AVENUE AND STITT PLACE, MUIRKIRK TO MUIRKIRK ENTERPRISE GROUP (pages 240-243)** – Submit report dated March 2003 (copy enclosed) by the Director of Homes and Technical Services seeking approval to amend the existing lease agreement with Muirkirk Enterprise Group in respect of land at Garpel Avenue and Stitt Place, Muirkirk to extend the area of ground at Stitt Place. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**
20. **BUILDING AND WORKS DLO – TO 9 FEBRUARY 2003 (PERIOD 11) (pages 244-248)** – Submit joint report dated 11 March 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position of the Building and Works DLO for the period ended 9 February 2003 (Period 11). **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**

21. **BUILDING AND WORKS BUSINESS AND WORKS BUSINESS PLAN (pages 249-287)** – Submit report dated March 2003 (copy enclosed) by the Director of Homes and Technical Services recommending approval of the Business Plan for the Building and Works Division for the year 2003-2004. **Report not enclosed - Refer to Exclusion of Press and Public paragraph.**