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To: Councillors Kelly (Chair), McKay, Young, D Coffey, W Coffey, Reid, Cree, Weir, McIntyre, Macrae, Campbell, Knapp, Raymond, Finlayson, Jackson, Smith, Farrell, Menzies, N McGhee, Ross and Stewart

21 January 2004

Dear Councillor

**HOUSING COMMITTEE – WEDNESDAY 28 JANUARY 2004**

You are requested to attend the next meeting of the **Housing Committee** to be held on **WEDNESDAY 28 JANUARY 2004** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** commencing at **1000 HOURS** in order to discuss the undernoted business.

Yours sincerely



Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources  
SN/KC

**B U S I N E S S**

**INTIMATE APOLOGIES.**

1. **DRAFT REVENUE ESTIMATES 2004/2005: HOUSING REVENUE ACCOUNT (pages 1-2)** - Submit joint report dated 21 January 2004 (copy enclosed) by the Director of Homes and Technical Services and the Director of Finance advising of, and seeking approval to, the Draft Revenue Estimates 2004/2005, in respect of the Housing Revenue Account for the purpose of consultation.



## 2. BUDGETARY REPORTS -

- 2.1 BUDGETARY CONTROL SUMMARY STATEMENT: HOMES AND TECHNICAL SERVICES - CENTRAL REPAIRS ACCOUNT TO 16 NOVEMBER 2003 (PERIOD 8) (pages 3-4)** - Submit joint report dated 15 December 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for Homes and Technical Services - Central Repairs Account for the period ended 16 November 2003 (Period 8)

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- 2.2 HOMES AND TECHNICAL SERVICES: PROPERTY TO 16 NOVEMBER 2003 (PERIOD 8) (pages 5-6)** - Submit joint report dated 15 December 2003 (copy enclosed) by the Director of Finance and Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Property for the period ended 16 November 2003 (Period 8).

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- 2.3 HOMES AND TECHNICAL SERVICES: TECHNICAL SERVICES TO 16 NOVEMBER 2003 (PERIOD 8) (pages 7-8)** - Submit joint report dated 15 December 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for Homes and Technical Services - Technical Services for the period ended 16 November 2003 (Period 8).

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- 2.4 HOUSING REVENUE ACCOUNT TO 16 NOVEMBER 2003 (PERIOD 8) (pages 9-11)** - Submit joint report dated 15 December 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position of the Housing Revenue Account for the period ended 16 November 2003 (Period 8).

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- 2.5 GENERAL FUND HOUSING TO 16 NOVEMBER 2003 (PERIOD 8) (pages 12-13)** - Submit joint report dated 15 December 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for the General Fund Housing for the period ended 16 November 2003 (Period 8).

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**2.6 SUPPORTING PEOPLE GRANT TO 16 NOVEMBER 2003 (PERIOD 8) (pages 14-15)** - Submit joint report dated 15 December 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Supporting People Grant for the period ended 16 November 2003 (Period 8).

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**2.7 SUPPORTING PEOPLE ADMINISTRATION TO 16 NOVEMBER 2003 (PERIOD 8) (pages 16-17)** - Submit joint report dated 15 December 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Supporting People Administration for the period ended 16 November 2003 (Period 8).

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**3. AWARDING OF CONTRACTS (pages 18-24)** - Submit report dated 16 January 2005 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to provide, for information, details of tenders which have been accepted.

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**4. HOUSING CAPITAL PROGRAMME 2003/04: MONITORING STATEMENT (pages 25-33)** - Submit report dated 7 January 2004 (copy enclosed) by the Director of Homes and Technical Services advising of the current status of projects within the Housing Capital Programme 2003/04 and setting out the current position in relation to financial monitoring and physical progress.

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**5. VOID MANAGEMENT: PROPOSED DEMOLITIONS (pages 34-35)** - Submit report dated 9 January 2004 (copy enclosed) by the Director of Homes and Technical Services recommending the demolition of a limited number of Council houses in Logan, Cumnock and Auchinleck.

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**6. TENANT SATISFACTION SURVEY (pages 36-38)** - Submit report dated December 2003 (copy enclosed) by the Director of Homes and Technical Services seeking approval to undertake a Tenant Satisfaction Survey.

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7. **RENT PAYMENT ARRANGEMENTS (pages 39-40)** - Submit report dated 9 January 2004 (copy enclosed) by the Director of Finance advising of proposed changes in the arrangements for collecting rent payments and communicating payment information to tenants; and to seek approval for charging tenants for charges incurred for paying with credit cards.  

8. **HOMELESSNESS STRATEGY UPDATE (pages 41-43)** - Submit report dated 9 January 2004 (copy enclosed) by the Director of Homes and Technical Services to (i) detail progress towards the implementation of the Homelessness Strategy; and (ii) advise of the award of additional funding by the Scottish Executive to provide further assistance to those who are either homeless or at risk of homelessness.  

9. **THE SUPPORTING PEOPLE PROGRAMME (pages 44-45)** - Submit joint report dated 5 January 2004 (copy enclosed) by the Director of Homes and Technical Services and the Director of Educational and Social Services to advise of the implementation of this Scottish Executive initiative and its operation within East Ayrshire since April 2003.  

10. **RACE RELATIONS (AMENDMENT) ACT 2000 (pages 46-49)** - Submit report dated 8 January 2004 (copy enclosed) by the Director of Homes and Technical Services advising of action taken and progress made in implementing the Council's Race Equality Scheme within the Department of Homes and Technical Services.  

11. **PERFORMANCE INDICATORS (pages 50-54)** - Submit report dated January 2004 (copy enclosed) by the Director of Homes and Technical Services to inform of the Department's performance in relation to Statutory Key Performance Indicators for the period 1 April to 30 September 2003.  

12. **MANAGING ABSENCE (pages 55-57)** - Submit report dated December 2003 (copy enclosed) by the Director of Homes and Technical Services to provide an analysis of absence within the Department for the third quarter of 2003 and to indicate what action the Department is taking in relation to the management of absence.  

13. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Paragraph of Schedule 7A of the Act, as shown against each item".

- 14. PROPOSED DISPOSAL OF LAND ADJACENT TO 112 EDGAR AVENUE, CUMNOCK (PARA 9) (pages 58-60)** - Submit report dated 9 January 2004 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of ground extending to 61m<sup>2</sup> situated adjacent to 112 Edgar Avenue, Cumnock and authorise disposal of same. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
- 15. PROPOSED DISPOSAL OF LAND AT MUIRKIRK ROAD, LUGAR (PARA 9) (pages 61-63)** - Submit report dated 24 December 2003 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of land at Muirkirk Road, Lugar extending to 358m<sup>2</sup> or thereby, and authorise the Director of Development Services to negotiate the terms and conditions of disposal of the subjects with the party indicated in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
- 16. DEVELOPMENT AT ALMLAIRD ROAD AND MEIKLEWOOD ROAD, KILMARNOCK (PARA 9) (pages 64-67)** - Submit report dated 5 January 2004 (copy enclosed) by the Director of Homes and Technical Services (i) requesting that the Committee declare surplus to operational requirements a site at Almlaird Road and Meiklewood Road, Kilmarnock extending to 1.40 hectares, or thereby, together with the shop premises and flats at 31-45 Almlaird Road, Kilmarnock erected thereon in Council ownership; and (ii) seeking approval for the use of Compulsory Purchase Powers, as required, to secure ownership of the shop premises at 31, 33, 43 and 45 Almlaird Road which are outwith Council ownership, in order to enable comprehensive redevelopment of the site. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
- 17. BUILDING AND WORKS DLO TO 16 NOVEMBER 2003 (PERIOD 8) (PARA 6) (pages 68-72)** - Submit joint report dated 15 December 2003 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position of the Building and Works DLO for the period to 16 November 2003 (Period 8). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**