

Anne Marie Carr, Direct Dial (01563) 576134

To: Councillors Farrell (Chair), McNeil, Young, Reeves, W Coffey, L MacLean, Weir, McIntyre, Linton, Walsh, Knapp, F MacLean, McDill, Jackson, Smith, Faulds, Provost Boyd and Councillors Ross and Dinwoodie; Church Representatives: John Paterson, John McHugh and Matthew Sullivan; Teacher Representative Iain Harvey and Parent Representative Alasdair MacQueen.

22 May 2002

Dear Member

**EDUCATION COMMITTEE - 28 MAY 2002**

You are requested to attend a meeting of the **Education Committee** to be held on **TUESDAY 28 MAY 2002 at 1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** in order to discuss the undernoted business.

Yours sincerely



Fiona Lees  
Depute Chief Executive/Director of Corporate Resources  
AMC/SM

**BUSINESS**

**INTIMATE APOLOGIES**

- 1. PRESENTATION - ST JOSEPH'S ACADEMY CUMNOCK CAMPUS AND GRANGE ACADEMY**
- 2. ADMINISTRATION OF MEDICINES (pages 1-2) -** Submit report dated 6 May 2002 (copy enclosed) by the Director of Educational and Social Services seeking approval for the adoption of a procedure governing administration of medicines in schools.



3. **SPECIAL EDUCATIONAL NEEDS IN-SERVICE TRAINING AND EARLY INTERVENTION GRANTS 2002-2003 (pages 3-5)** - Submit report dated 3 May 2002 (copy enclosed) by the Director of Educational and Social Services advising on the use of the in-service training grant from the Scottish Executive Education Department (SEED) for the training of teachers and others working with children with special educational needs (SEN).

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4. **STRENGTHENING SUPPORT TO PUPILS (pages 6-8)** - Submit report dated 7 May 2002 (copy enclosed) by the Director of Educational and Social Services advising of a change in the organisation of learning support services.

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5. **NATIONAL PRIORITIES ACTION FUND (pages 9-14)** - Submit report dated 7 May 2002 (copy enclosed) by the Director of Educational and Social Services informing of the establishment of the National Priorities Action Fund.

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6. **DECLARATION OF SURPLUS PROPERTY - JANITOR'S HOUSE, KILMARNOCK ACADEMY, KILMARNOCK (page 15)** - Submit report dated 7 May 2002 (copy enclosed) by the Director of Educational and Social Services advising of the termination of use of the Janitor's House at Kilmarnock Academy, Kilmarnock and recommending that the property is declared surplus to the requirements of the Education Department.

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7. **REVIEW OF SCHOOL BASED TECHNICIANS (pages 16-22)** - Submit report dated 2 May 2002 (copy enclosed) by Director of Educational and Social Services advising of the outcome of the review of the School Technicians Service and seeking approval to implement the review recommendations, subject to the matter being referred to the Corporate Sub-Committee, in respect of their interests.

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8. **EARLY YEARS FUNDING (pages 23-25)** - Submit report dated 9 May 2002 (copy enclosed) by the Director of Educational and Social Services advising of the additional funding which has been allocated by the Scottish Executive for Early Years development in financial years 2002-2004 and seeking approval for the proposed rate of payment for a pre-school education place for 2002-2003 with a Partner Provider.

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9. **HEALTH AND SAFETY ACTION PLAN (pages 26-29)** - Submit report dated 13 May 2002 (copy enclosed) by the Director of Educational and Social Services recommending a revised and updated Departmental Health and Safety Action Plan.

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10. **AWARDING OF CONTRACT (pages 30-31)** - Submit report dated 9 May 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing for information, details of a tender which has been accepted.



11. **SUPPORTING SERVICE IMPROVEMENT (pages 32-35)** - Submit report dated 17 May 2002 (copy enclosed) by the Director of Educational and Social Services seeking approval for proposals to strengthen service delivery within the Department of Educational and Social Services.

