

# grant assessment form

<b>1</b>	<b>Purpose of the group</b>
<p>Community Association with management responsibility for the Community Centre.</p>	

<b>2</b>	<b>Purpose of the grant</b>
<p>Equipment to provide computerised storage of historical information plus lamination of archive material copied from old and fragile originals which are returned to owners.</p>	

<b>3a</b>	<b>How many people are on the group's Management Committee?</b>	<b>10</b>
-----------	-----------------------------------------------------------------	-----------

<b>3b</b>	<b>What is the group's total membership?</b>	<b>20</b>
-----------	----------------------------------------------	-----------

<b>3c</b>	<b>How many people in the group would benefit from the grant?</b>	<b>200-300</b>
-----------	-------------------------------------------------------------------	----------------

<b>3d</b>	<b>How many people usually attend the group?</b>	<b>10</b>
-----------	--------------------------------------------------	-----------

<b>3e</b>	<b>How many people are expected to attend?</b>	<b>10</b>
-----------	------------------------------------------------	-----------

<b>4</b>	<b>How will the grant develop the group/organisation or benefit the local community?</b>
<p>Group has the lead role in 200<sup>th</sup> anniversary event</p>	

<b>5</b>	<b>Total cost of project</b>	<b>£310</b>	<b>6</b>	<b>Recommendation</b>
----------	------------------------------	-------------	----------	-----------------------

<b>Amount of grant requested</b>	<b>£280</b>
<b>Bank Balance(s)</b> <b>Date</b> Dec '02	<b>£2050</b>
Where the group has more than one bank account all balances should be recorded	
<b>Cash in hand</b> <b>Date</b>	<b>£nil</b>
<b>Name of other funding source</b>	

<b>Support</b>	<input checked="" type="checkbox"/>
<b>Refuse</b>	<input type="checkbox"/>
<b>Defer</b>	<input type="checkbox"/>
<b>Amount Recommended</b>	<b>£350</b>
<b>Reason for recommendation</b>	
One-off event to mark historical milestone plus the ongoing collation of information to create web site/archive.	
Recommendation is greater as it is felt that the group have under estimated their costs	

<b>Amount and date of grant</b>	
<b>£</b>	<b>Date</b>

**7**    **If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

Funds ring fenced for Centre programme and organisational/publicity costs for 200<sup>th</sup> anniversary

**8**    **Does the project represent value for money?**    **Yes**    **No**

**9**    **If there are any revenue implications how will they be met in future years?**

NIL

**10**    **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

<input type="checkbox"/>	Cumnock Area	<input type="checkbox"/>	Kilmarnock Central	<input type="checkbox"/>	Northern Area
<input checked="" type="checkbox"/>	Doon Valley	<input type="checkbox"/>	Kilmarnock South	<input type="checkbox"/>	Other areas outwith East Ayrshire
<input type="checkbox"/>	Irvine Valley	Method of Division			
<input type="checkbox"/>	Kilmarnock North	<input type="text"/>			

**All questions on this form must be completed**