

Robert Beaton: Direct Dial Number: (01563) 576140

To: Councillors Ross (Chair), McKay, O'Neill, J McGhee, Young, Reeves, D Coffey, Reid, McIntyre, Macrae, Linton, Campbell, Murray, Finlayson, McDill, Jackson, Smith, Kelly, Farrell, Dinwoodie and Carmichael.

15 October 2003

Dear Councillor

DEVELOPMENT SERVICES COMMITTEE - 21 OCTOBER 2003

You are requested to attend the meeting of the **Development Services Committee** to be held on **TUESDAY 21 OCTOBER 2003** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources

RB/SR

B U S I N E S S

INTIMATE APOLOGIES

1. MONITORING REPORTS

- 1.1 BUSINESS GRANTS AND LOANS: STATUS REPORT (pages 1-4) -**
Submit report dated 6 September 2003 (copy enclosed) by the Director of Development Services on companies which have received financial support under the Council's Business Grants and Loans Schemes in the period from 1 August 2003 to 30 September 2003.



- 1.2 **APPEAL DECISIONS 01 AUGUST 2002 - 31 MARCH 2003 (pages 5-8)** - Submit report dated 30 September 2003 (copy enclosed) by the Director of Development Services presenting an analysis of Appeal Decisions received from the Scottish Executive for the above period.



- 1.3 **BUDGETARY CONTROL SUMMARY STATEMENT DEVELOPMENT SERVICES TO 27 JULY 2003 (PERIOD 4) (pages 9-11)** - Submit joint report dated 16 September 2003 (copy enclosed) by the Director of Finance and the Director of Development Services advising of the current budgetary control position and the projected out-turn for the year for the Development Services Department, for the period ended 27 July 2003 (Period 4).



2. **CENSUS 2001 - POPULATION INFORMATION FOR SMALL AREAS (pages 12-15)** - Submit report dated 14 October 2003 (copy enclosed) by the Director of Development Services highlighting differences in population statistics published from the Census 2001 for "Wards" used for Census data and Council Electoral Wards.



3. **REVIEW OF BUILDING CONTROL (pages 16-23)** - Submit report dated 2 October 2003 (copy enclosed) by the Director of Development Services presenting the outcome of the consultation by the Scottish Executive on the Review of Building Control within Scotland and the implementation of the Building (Scotland) Act 2003.



4. **REVIEW OF ACCESS PANELS IN SCOTLAND (pages 24-29)** - Submit report dated 2 October 2003 (copy enclosed) by the Director of Development Services presenting the outcome of the consultation by the Scottish Executive on the Review of Disability Access Panels within Scotland and the implications for the Council.



5. **REVIEW OF STRUCTURE AND FUNCTIONS OF HISTORIC SCOTLAND (pages 30-33)** - Submit report dated 16 September 2003 (copy enclosed) by the Director of Development Services advising on the consultation paper entitled "Review of Structure and Function of Historic Scotland" prepared by the Education Department of the Scottish Executive and to homologate an Officer response on the consultation.



6. **REMOVAL OF LEGAL IMPEDIMENTS TO E-PLANNING (pages 34-37)** - Submit report dated 29 September 2003 (copy enclosed) by the Director of Development Services consulting on a proposal by the Scottish Executive to

remove the legal impediments to E-Planning by introducing an Order; the Town and Country Planning (Electronic Communications) (Scotland) Order 2003. Comments are requested by 31 October 2003. The report has been prepared in consultation with the Head of Information Technology.



7. **MODERNISING PUBLIC LOCAL INQUIRIES: A CONSULTATION PAPER (pages 38-42)** - Submit report dated 3 October 2003 (copy enclosed) by the Director of Development Services seeking the Committee's views on a consultation paper entitled "Modernising Public Local Inquiries" prepared by the Scottish Executive.



8. **RESTORING COMMUNITIES PROGRAMME (RCP) PROPERTY IMPROVEMENT SCHEME, MAIN STREET AND WELL ROAD, AUCHINLECK (pages 43-46)** - Submit report dated 6 October 2003 (copy enclosed) by the Director of Development Services (a) informing of progress with the Property Improvement Scheme for Main Street and Well Road, Auchinleck; (b) seeking the necessary authority for the Council to enter into legally binding agreements with the owners of private residential and commercial property for the purpose of implementing improvements to their property; and (c) seeking approval to set up a financial management system to deal with the income from the property owners and from the SIP to pay for the proposed improvements and the management of the project.



9. **WATER AND SEWERAGE CONSTRAINTS AND INVESTMENT PROGRAMMES IN EAST AYRSHIRE (pages 47-51)** - Submit report dated 6 October 2003 (copy enclosed) by the Director of Development Services (a) informing on the information provided by Scottish Water on development sites within East Ayrshire that are constrained by a lack of water and sewerage infrastructure and the estimated costs to overcome these constraints; (b) to update on Scottish Water's current and future investment programmes; and (c) to outline the implications for the review of the East Ayrshire Local Plan.



10. **EUROPEAN FUNDING (pages 52-55)** - Submit report dated 24 September 2003 (copy enclosed) by the Director of Development Services informing of the current position regarding the submission of European Funding applications from April - September 2003.



11. **CODE OF GUIDANCE ON FUNDING EXTERNAL BODIES - KILMARNOCK TOWN CENTRE MANAGEMENT INITIATIVE (pages 56-61)** - Submit report dated 8 October 2003 (copy enclosed) by the Director of Development Services asking the Committee (a) to note the current activities undertaken by the Kilmarnock Town Centre Management Initiative; and (b) to approve the

continuation of grant funding in terms of the Code of Guidance on Funding of External Bodies.



12. **CODE OF GUIDANCE ON FUNDING EXTERNAL BODIES - AYRSHIRE AND ARRAN TOURIST BOARD (pages 62-67)** - Submit report dated 6 October 2003 (copy enclosed) by the Director of Development Services asking the Committee to: (a) note the current activities of the Ayrshire and Arran Tourist Board; and (b) approve the continuation of grant funding in terms of the Code of Guidance on Funding of External Bodies.



13. **BUSINESS GATEWAY (pages 68-71)** - Submit report dated 6 October 2003 (copy enclosed) by the Director of Development Services to advise of the recent launch of the Business Gateway and to reaffirm the role of East Ayrshire Council in providing targeted business development support to local businesses within the new business gateway.



14. **DERELICT PROPERTY REVOLVING FUND (pages 72-76)** - Submit report dated 23 September 2003 (copy enclosed) by the Director of Development Services seeking authority for the use of the Derelict Property Revolving Fund to implement an initial programme projects to secure the demolition of a number of derelict/vacant properties within East Ayrshire, implement associated remedial works and, as appropriate, acquire the sites for the Council.



15. **A76 CORRIDOR PARTNERSHIP (pages 77-81)** - Submit report dated 6 October 2003 (copy enclosed) by the Director of Development Services seeking agreement for the Director of Development Services to liaise with Officials of Dumfries and Galloway Council and other public and private sector interests, as appropriate, with a view to establishing a partnership to secure a strategy and investment programme for the future upgrading of the A76 trunk road.



16. **NEW ROADS AND STREETWORKS ACT 1991 - RECENT CONSULTATION PAPERS (pages 82-86)** - Submit report dated 3 October 2003 (copy enclosed) by the Director of Development Services (a) advising of the issue by the Scottish Executive of three consultation documents relating to the New Roads and Streetworks Act 1991 which came into effect on 1 October 2003; (b) advising of the responses that have been made; and (c) to consider the implications for staff resources to comply with these amendments.



17. **PUBLIC TRANSPORT FUND: KILMARNOCK TO ARDROSSAN PUBLIC TRANSPORT CORRIDOR (pages 87-90)** - Submit report dated 6 October 2003 (copy enclosed) by the Director of Development Services seeking approval to appoint a consultant for the design and site supervision of public transport infrastructure schemes to be implemented in the current financial year and the early months of the next financial year.

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18. **DAMAGE TO STREET PILE PROTECTION WORKS AT MUIR PLACE FOOTBRIDGE, NEWMILNS (pages 91-92)** - Submit report dated 6 October 2003 (copy enclosed) by the Director of Development Services advising of the outcome of the tendering process for the Muir Place footbridge protection works, and to seek the Committee's approval to proceed with the project.

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19. **KILMARNOCK TOWN CENTRE - CHRISTMAS PARKING ARRANGEMENTS (pages 93-94)** - Submit report dated 7 October 2003 (copy enclosed) by the Director of Development Services seeking guidance regarding off-street parking charges in the Kilmarnock Town Centre car parks on the four Sundays in December, prior to Christmas.

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20. **ON-STREET PARKING - KILMARNOCK TOWN CENTRE (pages 95-98)** - Submit report dated 3 October 2003 (copy enclosed) by the Director of Development Services (a) advising of the procedure to be followed in dealing with the formal objections to the draft Traffic Order for the proposed on-street parking restrictions in Kilmarnock Town Centre; (b) seeking approval to appoint a Reporter, if necessary; and (c) seeking approval for the procedures to be used in determining approval of the Traffic Order.



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21. **BUDGET ANNOUNCEMENT: 20 MPH SPEED LIMITS FOR SCHOOL AREAS AND CYCLING, WALKING AND SAFER STREETS (pages 99-102)** - Submit report dated 6 October 2003 (copy enclosed) by the Director of Development Services (a) advising that the Transport Minister recently announced additional allocations of funds for 20 mph speed limits for school areas; and additional funding for cycling, walking and safer streets projects; and (b) seeking agreement for projects to be implemented during the current financial year with funding for the new budget for 20 mph speed limits.

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22. **AWARDING OF CONTRACTS (pages 103-105)** - Submit report dated 8 October 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted. The amounts shown are actual costs of the contracts and are exclusive of professional fees.

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23. **PROPERTY SURPLUS TO REQUIREMENTS - ROADS DEPOT AND LAND AT CARSPHAIRN ROAD, DALMELLINGTON (pages 106-108)** - Submit report dated 7 October 2003 (copy enclosed) by the Director of Development Services seeking approval for the former Roads Depot and adjoining land at Carsphairn Road, Dalmellington, to be declared surplus to operational requirements.
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24. **PROPERTY SURPLUS TO REQUIREMENTS - 13 MAIN STREET, KILMAURS (pages 109-111)** - Submit report dated 7 October 2003 (copy enclosed) by the Director of Development Services seeking approval for the commercial premises at 13 Main Street, Kilmaurs, and associated garden ground to be declared surplus to operational requirements.
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25. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act.
26. **EAST AYRSHIRE EMPLOYMENT INITIATIVE LIMITED (pages 113-120)** - Submit report dated 6 October 2003 (copy enclosed) by the Director of Development Services (a) providing a progress report on the work of the East Ayrshire Employment Initiative Limited since its inception in 1998; (b) requesting approval of an increased funding contribution for the year 2003/04 and beyond; and (c) authorising the Director of Development Services to approve a Service Level Agreement based on this report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
27. **STREET LIGHTING UNIT - TRADING SERVICES TO 27 JULY 2003 (PERIOD 4) (pages 121-123)** - Submit joint report dated 16 September 2003 (copy enclosed) by the Director of Finance and the Director of Development Services advising of the current budgetary control position and the projected out-turn for the year for the Street Lighting Unit for the period ended 27 July 2003 (Period 4). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
28. **BUDGETARY CONTROL SUMMARY STATEMENT - ROADS DLO - TRADING SERVICES TO 27 JULY 2003 (PERIOD 4) (pages 124-126)** - Submit joint report dated 16 September 2003 (copy enclosed) by the Director of Finance and the Director of Development Services advising of the current budgetary control position and the projected out-turn for the year for the Roads DLO - Trading Services for the period ended 27 July 2003 (Period 4). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

29. **BUDGETARY CONTROL SUMMARY STATEMENT - VEHICLE MAINTENANCE DSO TRADING SERVICES TO 27 JULY 2003 (PERIOD 4) (pages 127-129)** - Submit joint report dated 16 September 2003 (copy enclosed) by the Director of Finance and the Director of Development Services advising of the current budgetary control position and the projected out-turn for the year for the Vehicle Maintenance DSO - Trading Services for the period ended 27 July 2003 (Period 4). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**