

# **EAST AYRSHIRE COUNCIL**

## **DEVELOPMENT SERVICES COMMITTEE – 20 MAY 2003**

### **QUALITY ASSURANCE – ISO 9001 : 2000 CONVERSION TO NEW STANDARD**

#### **Report by the Director of Development Services**

#### **1. PURPOSE OF REPORT**

- 1.1** The purpose of this report is to advise the Committee that all Sections, with the exception of Transport which was not previously included, of the Roads & Transportation Division, have been successful in converting from ISO 9001 : 1994 to the new standard ISO 9001 : 2000.

#### **2. BACKGROUND**

- 2.1** ISO 9000 series is the internationally recognised standard against which the quality status of an organisation's management disciplines and systems can be assessed. It is a rigorous standard for which an accredited independent auditor can only grant a certificate denoting compliance after detailed examination.
- 2.2** It is a requirement of the Scottish Executive that all members participating in Trunk Road maintenance and design contracts have ISO 9001 accreditation.
- 2.3** Since October 2002, all Sections, with the exception of Transport, have been implementing improved procedures to comply with the requirements of ISO 9001 : 2000.
- 2.4** During 12 and 13 May 2003, the Division was audited by Messrs 'SGS' (formally known as 'SGS Yarsley') and was successful in gaining the conversion accreditation.

#### **3. SCOPE OF ACCREDITATION**

- 3.1** The Scope of accreditation covers the following disciplines:
- 3.1.1** The provision of a civil and structural engineering design and maintenance service, primarily for roads, road related structures and flood prevention schemes, including any contractual construction monitoring, incorporating finance, administration and training of civil engineers.
- 3.1.2** Traffic and Road Safety, incorporating accident investigation and prevention, road safety awareness, road safety education and training.

- 3.1.3 Road network management incorporating Street Lighting, Moleseye and the monitoring of traffic signal failures.
- 3.1.4 Approval of road planning and construction consent applications, adoption of roads and footpaths, issuing of road opening and occupation permits, and the identification and reporting of road defects.
- 3.1.5 Provision of road maintenance contracting service incorporating surface dressing, laying of bituminous material and temporary traffic management.
- 3.2 The Roads & Transportation Division will be subject to continual external assessment every six months and will continually carry out internal audits undertaken by a team of specially trained auditors selected from Roads personnel.

#### **4. FUTURE OBJECTIVES**

- 4.1 To complete the extent of the Roads & Transportation functions, further accreditation will be sought for the inclusion of the Transport Section and Winter Maintenance operations.

#### **5. FINANCIAL IMPLICATIONS**

- 5.1 The cost of registration with Messrs SGS and of continual assessment will be met from Departmental Budgets.

#### **6. LEGAL IMPLICATIONS**

- 6.1 Nil.

#### **7. RECOMMENDATIONS**

- 7.1 The Committee is asked to note the success of the Roads & Transportation Division in achieving the conversion from ISO 9001 : 1994 to the new ISO 9001 : 2000 standard.

**Stephen Chorley**  
**Director of Development Services**

**12 May 2003**  
**JR/YK**

### **LIST OF BACKGROUND PAPERS**

**Nil**

For further information please contact John McRobert on 01563 576310

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