

Robert Beaton: Direct Dial Number: (01563) 576140

To: Councillors Ross (Chair), Young, D Coffey, Reid, L MacLean, McIntyre, Wilson, Linton, Knapp, Raymond, F MacLean, McDill, Jackson, Smith, Kelly, Farrell, Faulds, Provost Boyd and Councillors Stewart and Carmichael.

5 March 2003

Dear Councillor

DEVELOPMENT SERVICES COMMITTEE - 12 MARCH 2003

You are requested to attend the meeting of the **Development Services Committee** to be held on **WEDNESDAY 12 MARCH 2003** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources

RB/SR

BUSINESS

INTIMATE APOLOGIES

1. MONITORING REPORTS

- 1.1 BUSINESS GRANTS AND LOAN SCHEMES: STATUS REPORT (pages 1-4)** - Submit report dated 27 February 2003 (copy enclosed) by the Director of Development Services on companies which have received financial support under the Council's Business, Grants and Loans Schemes in the period from 1 December 2002 to 28 February 2003.



- 1.2 **UNEMPLOYMENT IN EAST AYRSHIRE - JANUARY 2003 (pages 5-9)** - Submit report dated 24 February 2003 (copy enclosed) by the Director of Development Services on unemployment levels as at January 2003 for East Ayrshire and Scotland and at December 2002 for East Ayrshire Wards and Local Committee Areas.

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- 1.3 **ABSENCE MANAGEMENT REPORT FOR QUARTER 4 (2002) (pages 10-13)** - Submit report dated 18 February 2003 (copy enclosed) by the Director of Development Services advising of absence rates for the Department of Development Services for the quarterly period ending 31 December 2002.

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- 1.4 **BUDGETARY CONTROL SUMMARY STATEMENT - DEVELOPMENT SERVICES TO 15 DECEMBER 2002 (PERIOD 9) (pages 14-16)** - Submit joint report dated 21 February 2003 (copy enclosed) by the Director of Finance and the Director of Development Services advising of the current budgetary control position and the projected out-turn for the year for the Development Services Department for the period ended 15 December 2002 (Period 9).

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2. **CAPITAL PROGRAMME (pages 17-20)** - Submit report dated 27 February 2003 (copy enclosed) by the Director of Development Services recommending a capital programme for 2003/2004 for expenditure within the Committee's capital allocation.

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3. **WEST OF SCOTLAND ARCHAEOLOGY SERVICE (pages 21-24)** - Submit report dated 24 February 2003 (copy enclosed) by the Director of Development Services advising of the performance of the West of Scotland Archaeology Services (WoSAS) in the financial year 2001/02, and to report on the budgetary position in terms of the Code of Practice on the Funding External Bodies, Following the Public Pound.

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4. **REPORT ON THE ADOPTION OF THE COUNCIL'S RACE RELATIONS EQUALITY SCHEME (pages 25-28)** - Submit report dated 19 February 2003 (copy enclosed) by the Director of Development Services advising of the impact on the Department of the adoption of the Council's Race Equality Scheme.

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5. **DEPARTMENTAL HEALTH AND SAFETY PLAN (pages 29-32)** - Submit report dated 25 February 2003 (copy enclosed) by the Director of Development Services recommending approval of the departmental health and safety action plan for 2003/2004.

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6. **PROPOSED SHOPMOBILITY SCHEME (pages 33-36)** - Submit report dated 25 February 2003 (copy enclosed) by the Director of Development Services updating on the progress of the proposed Shopmobility Scheme within Kilmarnock Town Centre.

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7. **GRANTS TO EXTERNAL BODIES AND PARTNERSHIPS - 2003/2004 (pages 37-39)** - Submit report dated 25 February 2003 (copy enclosed) by the Director of Development Services seeking approval for grants to external bodies 2003/2004.

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8. **PROPOSED MONUMENT AT THE GALSTON ROUNDABOUT** - Submit report (copy enclosed) by the Director of Development Services advising on the proposed installation of a monument by the Rotary Club of Galston at the roundabout adjacent to Galston at the intersection of the A719 and A71.



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9. **PROPOSED ADDITIONAL FLOOD PREVENTION MEASURES IN THE IRVINE VALLEY (pages 40-41)** - Submit report dated 24 February 2003 (copy enclosed) by the Director of Development Services (a) informing of the progress on the Council's proposed flood prevention works for Galston; (b) seeking approval for a public consultation exercise on the proposed flood prevention works for Galston; (c) seeking approval for the preparation of a contract and tender issue for costs, for the promotion of a formal Flood Prevention Scheme under the Flood Prevention (Scotland) Act 1961, post public consultation; and (d) advising that a further report will be submitted setting out funding implications for the progression of the promotion of a formal Flood Prevention Scheme under the Flood Prevention (Scotland) Act 1961.

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10. **ACCIDENTS ON RURAL ROADS (pages 42-45)** - Submit report dated 25 February 2003 (copy enclosed) by the Director of Development Services advising that route action plans are undertaken to tackle road safety issues on rural A class roads.

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11. **KILMARNOCK TOWN CENTRE TRAFFIC CIRCULATION (pages 46-48)** - Submit report dated 25 February 2003 (copy enclosed) by the Director of Development Services seeking approval for a bus lane proposal in Kilmarnock Town Centre.

12. **AWARDING OF CONTRACTS (pages 49-54)** - Submit report dated 24 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted. The amounts shown are the actual costs of the contracts and exclusive of professional fees.

13. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act".
14. **ROADS DLO - TRADING SERVICES TO 15 DECEMBER 2002 (PERIOD 9) (pages 55-57)** - Submit joint report dated 21 February 2003 (copy enclosed) by the Director of Finance and the Director of Development Services advising of the current budgetary control position and the projected out-turn for the year for the Roads DLO - Trading Services for the period ended 15 December 2002 (Period 9). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
15. **BUDGETARY CONTROL SUMMARY STATEMENT - VEHICLE MAINTENANCE DSO - TRADING SERVICES TO 15 DECEMBER 2002 (PERIOD 9) (pages 58-60)** - Submit joint report dated 21 February 2003 (copy enclosed) by the Director of Finance and the Director of Development Services advising of the current budgetary control position and projected out-turn for the year for the Vehicle Maintenance DSO - Trading Services for the period ended 15 December 2002 (Period 9). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
16. **STREET LIGHTING BUSINESS PLAN** - Submit report (copy enclosed) by the Director of Development Services advising of the Street Lighting Business Plan. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
17. **TRANSPORT SERVICES - PROCUREMENT ARRANGEMENTS AND TRANSPORT SERVICES UNIT BUSINESS PLAN (pages 61-80)** - Submit report dated 24 February 2003 (copy enclosed) by the Director of Development Services updating on current procurement arrangements for Transport Services and to seek approval for the Transport Services Business Plan for 2003/2004. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

18. **AYRSHIRE AND ARRAN TOURIST BOARD (pages 81-82)** - Submit report dated 25 February 2003 (copy enclosed) by the Director of Development Services requesting consideration of a funding request from the Ayrshire and Arran Tourist Board (AATB) as part of a larger package to help consolidate and develop the organisation through an important transitional period in line with other Area Tourist Boards in Scotland. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**