

grant assessment form

1	Purpose of the group	
		To teach crafts to members of the surrounding community so they learn new skills to pass on to others.
2	Purpose of the grant	
		To purchase specialised equipment so that the group is able to learn new crafts. Equipment required will develop a variety of new crafts including silk painting and lace templates. They will also use the grant to provide a tutor to teach these new crafts.
3a	How many people are on the group's Management Committee?	6
3b	What is the group's total membership?	14
3c	How many people in the group would benefit from the grant?	People residing in Catrine, Sorn and Mauchline
3d	How many people usually attend the group?	12
3e	How many people are expected to attend?	12
4	How will the grant develop the group/organisation or benefit the local community?	
		This grant will provide the locals with the opportunity to meet and take part in an activity which they find interesting.

5	Total cost of project	£362.23	6	Recommendation				
	Amount of grant requested	£332.23		Support	*			
	Bank Balance(s) Date 24/1/03	£283.52		Refuse				
	Where the group has more than one bank account all balances should be recorded			Defer				
	Cash in hand Date	£		Amount Recommended	£332.23			
Name of other funding source			Reason for recommendation					
			This club					
Amount and date of grant			would benefit the people of the stated areas who have this special interest. It should be a condition of the grant that the group obtain insurance for this project.					
			FINAL RECOMMENDATION - £332.23					
<table border="1"> <tr> <td>£</td> <td>Date</td> </tr> <tr> <td></td> <td></td> </tr> </table>			£	Date				
£	Date							

7 **If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

Money in balance is ring fenced for tutor fees and travelling expenses.

8 **Does the project represent value for money?** **Yes *** **No**

9 **If there are any revenue implications how will they be met in future years?**

The equipment purchased can be reused in future years, the group may need to consider fund raising if they continue to meet tutor costs.

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

*	Cumnock Area		Kilmarnock Central		Northern Area
	Doon Valley		Kilmarnock South		Other areas outwith East Ayrshire
	Irvine Valley	Method of Division			
	Kilmarnock North				

All questions on this form must be completed