

APPENDIX I

EAST AYRSHIRE COUNCIL

CHAIR'S SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE

**MINUTES OF MEETING HELD ON THURSDAY 24 JULY 2003 AT 1600 HOURS IN
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors John Knapp and William Crawford.

ATTENDING: Fiona Lees, Depute Chief Executive/Director of Corporate Resources; Colin Houston, Chief Auditor; George Park, Employee Relations Manager; and Julie Armstrong, Assistant Administration Manager.

CHAIR: Councillor John Knapp, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

PROPOSED REVISION TO INTERNAL AUDIT ESTABLISHMENT

2. There was submitted a report dated 21 July 2003 (circulated) by the Chief Executive which proposed a revision to the staffing establishment of the Internal Audit Section within the Chief Executive's staffing.

It was agreed to approve the revision of the staffing establishment of the Internal Audit Section within the Chief Executive's Section as outlined in the report, subject to consultation with Trade Unions.

The meeting terminated at 1607 hours.