

EAST AYRSHIRE COUNCIL

STATUTORY MEETING - 8 MAY 2003

MEETING ARRANGEMENTS

Report by the Depute Chief Executive/Director of Corporate Resources

1. PURPOSE OF REPORT

- 1.1 To (i) present for information of Council, details of existing Committee, Sub-Committee and Member/Officer Group structure and membership numbers; (ii) request Council to consider, following Council Elections, new Committee etc, membership Chair and Vice-Chair details; and (iii) seek approval of the Meetings Calendar covering meetings cycle from May to December 2003.

2. MEMBERSHIP COMPOSITION

- 2.1 The composition of the membership of East Ayrshire Council's Committees and Sub-Committees requires to be reviewed following the Election results relating to the Council Elections held on 1 May 2003.
- 2.2 The review of Committee and Sub-Committee membership composition has been in accordance with CoSLA's recommendation to ensure proportionality of party representation in appointments to Committees and Sub-Committees etc.
- 2.3 Details of the suggested membership composition of Committees and Sub-Committees is included in Appendix I of the report together with details of existing Committee etc structure and membership numbers for reference.
- 2.4 The suggested membership composition will be determined on a purely mathematical basis based on each parties proportion of the total membership of East Ayrshire Council. The Administration having 23 Members, hold a 72% (0.72) proportion of membership. The Scottish National Party Opposition group having 8 members hold a 25% (0.25) proportion of membership. The Scottish Conservative and Unionist Member holds a 3% (0.03) proportion of membership.

Example: Committee with 20 Members

Administration membership calculated by multiplying membership (20) x 0.72 = 14.4, i.e. 14

SNP membership calculated by multiplying membership (20) x 0.25 = 5, i.e. 5

The Conservative membership calculated by multiplying membership (20) x 0.03 = 0.6, i.e. 1

Membership numbers are either rounded up or down to the nearest whole number.

3. FINANCIAL IMPLICATIONS

- 3.1** Chairs and Vice-Chairs of Committees will be entitled to special responsibility allowance in accordance with any approved scheme of Members allowances by East Ayrshire Council.

4. LEGAL IMPLICATIONS

- 4.1** Under Section 56(1) of the Local Government (Scotland) Act 1973, as amended, a Local Authority is empowered to discharge its functions through the use of Committees and Sub-Committees.

5. POLICY IMPLICATIONS - Nil.

6. RECOMMENDATIONS

- 6.1** To approve, where necessary, the revised membership composition of the related Committees/Sub-Committees/Member/Officer Working Groups as detailed in Appendix I.
- 6.2** To appoint Chairs and Vice-Chairs as appropriate, as detailed in Appendix I.
- 6.3** To approve the Meetings Calendar for meeting cycle May to December 2003 as contained in Appendix II.

Fiona Lees
Depute Chief Executive/Director of Corporate Resources

6 May 2003

BW/SR

LIST OF BACKGROUND PAPERS

NIL

Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on telephone number (01563) 576135.

Implementation Officer: Bill Walkinshaw, Administration Manager.