

Julie Armstrong, Direct Dial 01563 576147

To: All Elected Members

2 May 2003

Dear Councillor

EAST AYRSHIRE COUNCIL

You are requested to attend the **STATUTORY MEETING OF THE COUNCIL** to be held on **THURSDAY 8 MAY 2003** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources
JA/SM

BUSINESS

INTIMATE APOLOGIES

1. **COUNCIL ELECTIONS - 1 MAY 2003 AND CALL THE SEDERUNT** - Submit report (copy enclosed) by the Chief Executive providing the results of the recent Council Elections held on Thursday 1 May 2003 and call the sederunt.



2. **PROVOST/DEPUTE PROVOST**
 - 2.1 **ELECTION OF PROVOST**
 - 2.2 **ELECTION OF DEPUTE PROVOST**
3. **LEADER/DEPUTE LEADER OF THE COUNCIL**

3.1 ELECTION OF LEADER

3.2 ELECTION OF DEPUTE LEADER

4. **PREVIOUS MINUTES (pages 3249-3255)** - Submit for approval, as a correct record, Minutes of meeting of Council held on 28 April 2003 (copy enclosed).

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5. **MEETING ARRANGEMENTS (pages 1-16)** - Submit report dated 30 April 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources (i) presenting for information of Council, details of existing Committee, Sub-Committee and Member/Officer Group structure and membership numbers; (ii) requesting Council to consider, following Council Elections, new Committee etc membership Chair and Vice-Chair details; and (iii) seeking approval of the proposed Meetings Calendar covering meetings cycle from 16 May 2003 to December 2003.

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6. APPOINTMENTS OF REPRESENTATIVES TO OUTSIDE BODIES

- 6.1 **GENERAL APPOINTMENTS (pages 17-30)** - Submit report dated 3 April 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources inviting Council to consider various Member appointments to outside organisations.

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- 6.2 **MEMBERSHIP OF LICENSING BOARD (pages 31-32)** - Submit report dated 17 April 2003 (copy enclosed) by the Solicitor to the Council advising the Council on the legal requirements of East Ayrshire Licensing Board and to seek to have Members appointed to serve on the Board.

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7. **APPOINTMENT OF EX-OFFICIO JUSTICES OF THE PEACE (pages 33-34)** - Submit report dated 25 April 2003 (copy enclosed) by the Solicitor to the Council advising the Council of the right to appoint Elected Members as Ex-Officio Justices of the Peace, the criteria applied in respect of such appointment, and some of the duties involved.

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