

APPENDIX V

EAST AYRSHIRE COUNCIL

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 29 JANUARY 2003 AT 1125
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Daniel Coffey, Douglas Reid, Drew McIntyre, John Knapp, Finlay MacLean and Provost Jimmy Boyd.

ATTENDING: David Montgomery, Chief Executive; Fiona Lees, Depute Chief Executive/Director of Corporate Resources; Joe Cassidy, Policy Manager, Department of Homes and Technical Services; and Christine Baillie, Administrative Officer.

APOLOGIES: Councillors Tommy Farrell, Harry Wilson and Eric Ross.

CHAIR: In the absence of the Chair, Councillor Drew McIntyre was unanimously appointed and took the Chair.

CONFERENCES AND COURSES BUDGETARY UPDATE

1. There was submitted and noted the Conferences and Courses budget for the financial year 2002/2003 which was £1,562.43 as at 13 January 2003.

CONFERENCES AND COURSES

2.1 NATIONAL ASSOCIATION OF COUNCILLORS CONFERENCE - 7-9 FEBRUARY 2003, AYR

There was submitted a report dated 9 January 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which advised of an invitation received to attend the National Association of Councillors Conference.

It was agreed to authorise attendance at the above Conference by one member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

2.2 CoSLA ANNUAL CONFERENCE - 26-28 MARCH 2003 - ST ANDREWS BAY HOTEL, ST ANDREWS, FIFE

There was submitted a report dated 22 January 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which advised of an invitation received from CoSLA to attend the CoSLA Annual Conference.

It was agreed to authorise attendance by three members of the Administration and one of the Opposition, namely Councillors McIntyre, Jackson, Farrell and Reid, the Council's Delegates to CoSLA, subject to the availability of the individual Members.

2.3 APSE BUILDING SERVICES ANNUAL SEMINAR - 4-6 FEBRUARY 2003, PEEBLES

There was submitted a report dated 6 January 2003 (circulated) by the Director of Homes and Technical Services which requested that the Sub-Committee consider attendance at the Annual Conference of the Scottish Association for Public Service Excellence (formerly ADLO) Building Services.

It was agreed that there be no Elected Member representation at the Conference.

2.4 CHARTERED INSTITUTE OF HOUSING CONFERENCE - 17-20 JUNE 2003, HARROGATE

There was submitted a report dated 6 January 2003 (circulated) by the Director of Homes and Technical Services which requested that the Sub-Committee consider attendance at the Annual Conference of the Chartered Institute of Housing.

It was agreed to authorise the attendance at the above Conference by one member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

CIVIC CEREMONIAL BUDGETARY UPDATE

3. There was submitted and noted the Civic Ceremonial budget for the financial year 2002/2003 which was £2,924.40.

It was reported and noted that the balance included £2,000 which had been vired, to the Civic Ceremonial budget to meet the costs of forthcoming events, by the Depute Chief Executive/Director of Corporate Resources in terms of her delegated authority.

CIVIC CEREMONIAL APPLICATIONS

4.1 AYRSHIRE AND ARRAN NHS BOARD - REQUEST FOR CIVIC RECEPTION

4.1.1 Declaration of Interest

Councillors Douglas Reid and Daniel Coffey declared a non-pecuniary interest in this item.

4.1.2 Consideration of Item

There was submitted a report dated 17 December 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which advised of "A Bridge to Vision" Conference, which is to take place on 18 and 19 March 2003 in the Park Hotel, Kilmarnock, and which requested that the Sub-Committee consider hosting a Civic Reception prior to the Conference Dinner on 18 March 2003 in the Park Hotel, Kilmarnock.

It was agreed:-

- (i) to approve the request from Ayrshire and Arran NHS Board to host a Civic Reception on 18 March 2003 in the Park Hotel, Kilmarnock at a cost of approximately £400; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

4.2 CUMNOCK COMMUNITY COUNCIL

There was submitted a report dated 9 January 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which requested that the Sub-Committee consider an application from Cumnock Community Council for a contribution towards their event in celebration of the Queen's Coronation to be held in Cumnock Town Hall on 5 April 2003.

Councillor McIntyre, seconded by Councillor Knapp, moved:-

- (i) to approve the request from Cumnock Community Council for a contribution of £350.00 towards the cost of the event; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

Councillor D Coffey, seconded by Councillor Reid, moved as an amendment that the application be submitted to the Cumnock Area Local Committee to be considered under the Community Grants Scheme.

On a division by a show of hands, there were 3 votes for the motion and 3 votes for the amendment. There being an equality of votes, the Chair exercised his casting vote in favour of the motion.

4.3 GLENFIELD BOWLING CLUB, KILMARNOCK

There was submitted a report dated 9 January 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which requested that the Sub-Committee consider an application from Glenfield Bowling Club, Queen's Drive, Kilmarnock, for a contribution towards their 75th anniversary celebrations to take place on 12 April 2003.

It was agreed:-

- (i) to approve the request from Glenfield Bowling Club for a contribution of £225.00 towards the cost of the 75th anniversary celebrations; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

4.4 SCOTTISH COMMUNITY DRAMA ASSOCIATION - AYRSHIRE DISTRICT

There was submitted a report dated 3 December 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which requested that the Sub-Committee consider an application received from the Scottish Community Drama Association (SCDA) - Ayrshire District asking the Council to host a Civic Reception, to take place on 26 April 2003, to celebrate the National Final of the SCDA One Act Play Festival.

It was agreed:-

- (i) to approve the request from the SCDA to host a Civic Reception to celebrate the National Final of the SCDA One Act Play Festival at a cost of £750; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

KIRKIN' OF THE COUNCIL

5. There was submitted a report dated 9 January 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which requested that the Sub-Committee consider arrangements for the Kirkin' of the Council ceremony.

It was agreed:-

- (i) that the Kirkin' of the Council take place on Sunday 1 June 2003 at Cumnock Congregational Church;
- (ii) that the service be ecumenical in nature and that minority faiths continue to be invited to be represented;
- (iii) that arrangements be remitted to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair; and
- (iv) otherwise, to note the contents of the report.

REQUEST FROM JOUÉ-LÈS-TOURS FOR EXCHANGE VISITS

6. There was submitted a report dated 7 January 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which requested that the Sub-Committee consider requests from Joué-lès-Tours for two exchange visits to take place this year.

It was agreed:-

- (i) to welcome the request from Officers from Joué-lès-Tours to visit East Ayrshire;
- (ii) to remit to the Depute Chief Executive/Director of Corporate Resources to investigate the possibility of Provost Boyd visiting Joué to take part in their celebrations to mark their 30th anniversary twinning with Hechingen;
- (iii) to remit to appropriate Officers to liaise with Officers from Joué-lès-Tours to progress arrangements; and
- (iv) that a further report on the outcome of the exchange be submitted to the Sub-Committee in due course.

The meeting terminated at 1143 hours.