

**APPENDIX VI**

**EAST AYRSHIRE COUNCIL**

**CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 5 FEBRUARY 2003 AT  
1330 HRS IN THE MEETING ROOM COUNCIL HEADQUARTERS,  
LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Drew McIntyre and Eric Jackson.

**ATTENDING:** William Stafford, Director of Community Services; Graham Haugh, Head of Personnel; and Julie Armstrong, Assistant Administration Manager.

**CHAIR:** Councillor Drew McIntyre, Chair.

**EXCLUSION OF PRESS AND PUBLIC**

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act.

**REQUEST FOR VOLUNTARY SEVERANCE**

2. There was submitted a report dated 31 January 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which sought approval of a request for early retirement which would facilitate amendments to the staffing structure in the Recreation Section of the Department of Community Services.

It was agreed to approve the early retirement application as detailed in Appendix A to the report, subject to a report being submitted to the Corporate Sub-Committee of the Policy and Resources Committee on 11 February 2003 on a proposed management restructure.

The meeting terminated at 1335 hrs.