

EAST AYRSHIRE COUNCIL

COUNCIL MEETING - 26 JUNE 2003

MEETING ARRANGEMENTS/ APPOINTMENTS TO OUTSIDE ORGANISATIONS

Report by Depute Chief Executive/Director of Corporate Resources

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is (i) to note the membership details of the existing Committees, Sub-Committees and Member/Officer Working Groups following the Statutory Meeting held on 8 May 2003; (ii) to consider outstanding nominations to various Sub-Committees and Member/Officer Groups; (iii) to note nominations to outside organisations following the statutory Council meeting held on 8 May 2003; and (iv) to consider outstanding Member appointments to outside organisations.

2. BACKGROUND

- 2.1 The Statutory Council meeting held on 8 May 2003, agreed to remit various appointments to Committees, Sub-Committees, Forums and Member/Officer Groups and outside organisations to the Chief Executive. This report gives details, for noting only, of those appointments
- 2.2 This report also requests Council to make nominations to various Sub-Committees and Member/Officer Groups which remain outstanding.
- 2.3 The report further requests Council to consider various Member appointments to outside organisations who have requested Council representation to their organisation.

3. MEETING ARRANGEMENTS

- 3.1 Appendix I gives full details of the existing membership for Committees/Sub-Committees/Forums and Member/Officer Working Groups.

- 3.2 The following matters now require consideration, viz:-

3.2.1 Appeals Sub-Committee of the Policy and Resources Committee

- (i) The Chair of the Appeals Sub-Committee is Councillor Knapp.
- (ii) However, the Scheme of Delegation gives scope for two other Members to be appointed to serve as potential Chairs.
- (iii) **Recommendation - Council is asked to nominate two other Members to serve as potential Chairs on the Appeals Sub-Committee of the Policy and Resources Committee.**

3.2.2 Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee

- (i) At the Statutory Council meeting held on 8 May 2003, Councillor McIntyre was appointed as Chair until this meeting of Council when the membership of the Policy and Resources Committee would be known.
- (ii) **Recommendation - Council is asked to appoint a Member as Chair of the Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee from the membership of the Policy and Resources Committee (Appendix I).**

3.2.3 Education Appeals Sub-Committee of the Education Committee

- (i) Membership of the above Sub-Committee is now known.
- (ii) **Recommendation - Council is asked to appoint a Member as Chair of the Education Appeals Sub-Committee from the membership of the Sub-Committee (Appendix I).**

3.2.4 Education Joint Appeals & Bursaries Sub-Committee of the Education Committee

- (i) Membership of the above Sub-Committee is now known.
- (ii) **Recommendation - Council is asked to appoint a Member as Chair of the Education Joint Appeals & Bursaries Sub-Committee of the Education Committee from the membership of the Sub-Committee (Appendix I).**

3.2.5 Appeals Sub-Committee of the Housing Committee

- (i) Membership of the above Sub-Committee is now known.
- (ii) **Recommendation - Council is asked to appoint a Member as Chair of the Appeals Sub-Committee of the Housing Committee from the membership of the Sub-Committee (Appendix I).**

3.2.6 Review of Repairs and Maintenance of Community Centres

- (i) There is a requirement to appoint Members to this Working Group (five from the Administration and two from the Opposition) previous Members being Chair of the Education Committee, Chair of the Housing Committee, Chair of the Community Services Committee and Councillors Macrae, Walsh, F MacLean and L MacLean.
- (ii) **Recommendation - Council is asked to appoint seven Members (five from the Administration and two from the Opposition) to the Member/Officer Group.**

4. APPOINTMENTS TO OUTSIDE ORGANISATIONS

4.1 Appendix II details appointments to outside organisations which were remitted to the Chief Executive at the Statutory Council meeting on 8 May 2003.

4.2 The following nominations to outside organisations now require to be considered.

4.2.1 Borderline Theatre

- (i) The Producer from Borderline Theatre has written to the Council requesting the nomination of one Elected Member or Officer to represent the Council on Borderline's Board of Directors, as the theatre company has a relationship with the Council through working in partnership with Education and regularly presenting productions at the Palace Theatre. The Board of Directors meet on a monthly basis.
- (ii) **Recommendation - Council is asked to nominate one Elected Member or Officer to represent the Council on Borderline's Board of Directors.**

4.2.2 CoSLA - Appointments to the Employers' Side of the Negotiating Bodies

- (i) CoSLA are now approaching Councils to request them to appoint representatives to the employers' side of the negotiating bodies which are responsible for pay and conditions of service negotiations for Council employees in Scotland.

The negotiating bodies are as follows:

- Scottish Negotiating Committee for Teachers (SNCT)
 - Scottish Joint Council for Local Government Employees (SJC)
 - Scottish Joint Negotiating Committee for Craft Operatives
 - Joint Negotiating Committee for Chief Officers
- (ii) There are currently eight Elected Members on the employers' side of the Scottish Negotiating Committee for Teachers and these members are selected from the nominations made by the 32 Councils in Scotland.
 - (iii) In respect of the Scottish Joint Council for Local Government Employees, all 32 Councils have a representative on it and there are eight Elected Members on the SJNC for Craft Operatives and eight Elected Members on the JNC for Chief Officers and they are selected from the Elected Members who represent Councils on the SJC for Local Government Employees.
 - (iv) **Recommendation - Council is invited to nominate its representative to serve (i) on the Scottish Joint Council for Local Government Employees; and (ii) to nominate a representative who**

may be selected to serve on the employers' side of the Scottish Negotiating Committee for Teachers.

4.2.3 East Ayrshire Sports Council

- (i) A request has been received from the Administration that Councillor Macrae replace Councillor Carmichael on the East Ayrshire Sports Council.
- (ii) **Recommendation - Council is asked (i) to agree in terms of Standing Order 40 to reconsider the matter; and (ii) thereafter, to agree to the request that Councillor Macrae replace Councillor Carmichael on the East Ayrshire Sports Council.**

4.2.4 Kilmarnock and Loudoun Emergency Relief Trust

- (i) As part of Trust administrative arrangements there is a requirement to appoint a Kilmarnock and Loudoun Emergency Relief Trust. The Kilmarnock and Loudoun Emergency Relief Trust will be consulted in regard to the establishment of an East Ayrshire wide Trust Fund. The former membership of the Kilmarnock and Loudoun Trust was the Provost (ex officio) and Councillors McIntyre, Darnbrough and D Coffey together with the Chief Executive and Director of Finance.
- (ii) **Recommendation - Council is asked to nominate the Provost ex officio and three other Members together with the Chief Executive and Director of Finance to the Kilmarnock and Loudoun Emergency Relief Trust in order that they may consider the modification to the Trust Deed to encompass the area of East Ayrshire.**

4.2.5 Licensing Board

- (i) It was noted at the Statutory Council meeting that the Licensing Board at their first meeting in June, would elect a Chair and that the outcome would be reported to this Council meeting.
- (ii) **Recommendation - Council is asked to note that the Chair of the Licensing Board is Councillor Dinwoodie.**

4.2.6 Scottish Local Government Information Unit

- (i) At the Statutory Council meeting, Councillors Knapp and Cree were nominated to serve on the Scottish Local Government Information Unit Joint Committee.
- (ii) Correspondence has now been received from CoSLA that due to the merger with CoSLA and the Scottish Local Government Information Unit they do not require separate Council representatives.

- (iii) **Recommendation - Council is asked to note that the nominations of Councillors Knapp and Cree to the Scottish Local Government Information Unit Joint Committee are no longer required.**

4.2.7 Strathclyde Concessionary Travel Scheme Joint Committee

- (i) Glasgow City Council, who provide the secretariat to the Committee, have requested Member Councils to consider a change to the Minute of Agreement to nominate a representative other than the Leader of the Council. At present the Minute includes a provision that "the Joint Committee shall comprise one Member from each of the Councils, being the Leader for the time being of that Council". It is proposed to delete the words "being the Leader for the time being of that Council".
- (ii) The Standing Orders for the Committee permit substitutes to represent the Leader. It has been the practice of East Ayrshire Council for the Depute Leader to substitute for the Leader.
- (iii) The change is proposed to enable Councils to nominate, if they wish, representatives who are involved within their Council in relevant Council Services, and to avoid the regular substitution of representatives.
- (v) **Recommendation - Council is asked to (a) agree to the proposed change in the Minute of Agreement for the Strathclyde Concessionary Travel Scheme; (b) nominate a representative of the Council in accordance with the Minute of Agreement as proposed to be revised; and (c) agree that until the Council is notified that the Minute has been revised the Council will be represented by the Leader, or nominated substitute in accordance with the Standing Orders of the Joint Committee.**

5. FINANCIAL IMPLICATIONS - Nil.

6. LEGAL IMPLICATIONS

6.1 Under Section 56(i) of the Local Government (Scotland) Act 1973, as amended, a Local Authority is empowered to discharge its functions through the use of Committees and Sub-Committees.

6.2 In terms of appointments to outside organisations, organisations will be asked to confirm that appropriate Corporate Liability, Directors and Officers Indemnity/Fidelity Insurance is in place and that such insurance is adequate and covers the extent of the relevant risks involved in a Member being appointed to the organisation.

7. POLICY IMPLICATIONS - Nil.

8. RECOMMENDATIONS

8.1 Council is asked to consider the recommendations contained at paragraph 3.2.1(iii), 3.2.2(ii), 3.2.3(ii), 3.2.4(ii), 3.2.5(ii), 3.2.6(ii), 4.2.1(ii), 4.2.2(iv), 4.2.3(ii), 4.2.4(ii), 4.2.5(ii), 4.2.6(iii) and 4.2.7(vi) of the report.

Fiona Lees
Depute Chief Executive/
Director of Corporate Resources

17 June 2003

JA/FM

BACKGROUND PAPERS

1. Letter dated 23 May 2003 from Borderline Theatre.
2. Letter dated 16 May 2003 from CoSLA.
3. Letter dated 14 May 2003 from Secretary of Strathclyde Concessionary Travel Scheme Joint Committee.

Any person wishing to inspect the background papers relative to this report should contact Julie Armstrong, Assistant Administration Manager on 01563 576147. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on 01563 576135.

Implementation Officer - Julie Armstrong, Assistant Administration Manager.

APPENDIX I

POLICY AND RESOURCES COMMITTEE

Andrew McIntyre (Chair), Brian Reeves (Vice-Chair), Maureen McKay, James O'Neill, Stephanie Young, Daniel Coffey, William Coffey, Douglas Reid, Gordon Cree, John Weir, Harry Wilson, Jane Darnbrough, John Knapp, Stuart Finlayson, Eric Jackson, James Kelly, Thomas Farrell, William Menzies, Eric Ross, Elaine Dinwoodie, James Carmichael.

Appeals Sub-Committee

John Knapp (Chair). Any five available Members of Corporate Governance Committee in the first instance.

Members' Services and Civic Ceremonial Sub-Committee

Andrew McIntyre (Chair), James O'Neill, Brian Reeves, Daniel Coffey, Douglas Reid, Harry Wilson, Jane Darnbrough, Thomas Farrell, Eric Ross, James Carmichael.

Recruitment Sub-Committee

Leader, Depute Leader, Chair and Vice-Chair of responsible Service Committee, one Member of Administration to be nominated as required, and William Coffey and John Weir. For Chief Officer's posts within remit of Policy and Resources - Leader, Depute Leader, three Members of Administration and William Coffey and John Weir.

EMERGENCY POWERS COMMITTEE

Andrew McIntyre (Chair), Daniel Coffey, Douglas Reid, John Knapp, Brian Reeves, James Kelly, Elaine Dinwoodie.

CORPORATE GOVERNANCE COMMITTEE

John Knapp (Chair), William Crawford (Vice-Chair), Maureen McKay, James O'Neill, Stephanie Young, Brian Reeves, Daniel Coffey, Douglas Reid, Gordon Cree, John Weir, Andrew McIntyre, Iain Linton, Stuart Finlayson, Robert McDill, Eric Jackson, George Smith, Thomas Farrell, William Menzies, Eric Ross, Elaine Dinwoodie, James Carmichael.

COMMUNITY SERVICES COMMITTEE

James Carmichael (Chair), James Raymond (Vice-Chair), John McGhee, Stephanie Young, Daniel Coffey, Gordon Cree, John Weir, Andrew McIntyre, Isabella Macrae, Harry Wilson, Iain Linton, John Campbell, Ray Murray, John Knapp, George Smith, Thomas Farrell, William Menzies, Neil McGhee, William Crawford, Elaine Dinwoodie, Elaine Stewart .

LOCAL GOVERNMENT LICENSING PANEL

James Raymond (Chair), Daniel Coffey, Gordon Cree, John Weir, Isabella Macrae, Harry Wilson, George Smith, William Menzies, Neil McGhee, Elaine Stewart, James Carmichael.

DEVELOPMENT SERVICES COMMITTEE (AND SITTING AS A PLANNING COMMITTEE)

Eric Ross (Chair), George Smith (Vice-Chair), Maureen McKay, James O'Neill, John McGhee, Stephanie Young, Brian Reeves, Daniel Coffey, Douglas Reid, Andrew McIntyre, Isabella Macrae, Iain Linton, John Campbell, Ray Murray, Stuart Finlayson, Robert McDill, Eric Jackson, James Kelly, Thomas Farrell, Elaine Dinwoodie, James Carmichael.

EDUCATION COMMITTEE

Thomas Farrell (Chair), Elaine Stewart (Vice-Chair), Maureen McKay, James O'Neill, Stephanie Young, Brian Reeves, Daniel Coffey, William Coffey, Andrew McIntyre, Iain Linton, John Campbell, Jane Darnbrough, John Knapp, Robert McDill, Eric Jackson, George Smith, James Kelly, Neil McGhee, Eric Ross, Elaine Dinwoodie, James Carmichael.

Education (Appeals) Sub-Committee

John Knapp, Maureen McKay, Iain Linton, George Smith, Elaine Dinwoodie.

Education (Joint Appeals and Bursaries) Sub-Committee

Elaine Stewart, Brian Reeves, Iain Linton, James Kelly, Eric Ross.

HOUSING COMMITTEE

James Kelly (Chair), Gordon Cree (Vice-Chair), Maureen McKay, Stephanie Young, Daniel Coffey, William Coffey, Douglas Reid, John Weir, Andrew McIntyre, Isabella Macrae, John Campbell, John Knapp, James Raymond, Stuart Finlayson, Eric Jackson, George Smith, Thomas Farrell, William Menzies, Neil McGhee, Eric Ross, Elaine Stewart.

Appeals Sub-Committee

Gordon Cree, Maureen McKay, William Coffey, Eric Jackson, William Menzies.

SOCIAL WORK COMMITTEE

Eric Jackson (Chair), Ray Murray (Vice-Chair), James O'Neill, Stephanie Young, Douglas Reid, Gordon Cree, John Weir, Andrew McIntyre, Isabella Macrae, Harry Wilson, Iain Linton, John Knapp, James Raymond, Stuart Finlayson, Robert McDill, James Kelly, Thomas Farrell, William Menzies, Neil McGhee, William Crawford, Elaine Stewart.

Chair's Sub-Committee for each Committee

Chair and Vice-Chair of relevant parent Committee with in addition the Leader and Depute Leader of the Council so far as necessary to make up the quorum.

LOCAL COMMITTEES

Cumnock Area Local Committee

William Menzies (Chair), William Crawford (Vice-Chair), Eric Jackson, George Smith, James Kelly, Neil McGhee, Eric Ross, James Carmichael.

Doon Valley Local Committee

Elaine Stewart (Chair), Elaine Dinwoodie (Vice-Chair), Thomas Farrell.

Irvine Valley Local Committee

Isabella Macrae (Chair), Stuart Finlayson (Vice-Chair), Harry Wilson, James Raymond, Robert McDill.

Kilmarnock Central Local Committee

Brian Reeves (Chair), Gordon Cree (Vice-Chair), Douglas Reid, Iain Linton, John Campbell.

Kilmarnock North Local Committee

Andrew McIntyre (Chair), Daniel Coffey, William Coffey, John Weir.

Kilmarnock South Local Committee

Ray Murray (Chair), John Knapp (Vice-Chair), Jane Darnbrough

Northern Area Local Committee

John McGhee (Chair), James O'Neill (Vice-Chair), Stephanie Young, Maureen McKay.

LOCAL PLANNING COMMITTEES

Central Local Planning Committee

Gordon Cree (Chair), John Knapp (Vice-Chair), Brian Reeves, Daniel Coffey, William Coffey, Douglas Reid, John Weir, Andrew McIntyre, Iain Linton, John Campbell, Ray Murray, Jane Darnbrough

Northern Area Local Planning Committee

Maureen McKay (Chair), Stuart Finlayson (Vice-Chair), James O'Neill, John McGhee, Stephanie Young, Isabella Macrae, Harry Wilson, James Raymond, Robert McDill.

Southern Local Planning Committee

Neil McGhee (Chair), James Kelly (Vice-Chair), Eric Jackson, George Smith, Thomas Farrell, William Menzies, William Crawford, Eric Ross, Elaine Dinwoodie, Elaine Stewart, James Carmichael

CENTRAL JOINT CONSULTATIVE COMMITTEE

Daniel Coffey, Douglas Reid, John Weir, Andrew McIntyre, Harry Wilson, Jane Darnbrough, John Knapp, James Kelly.

EAC JOINT NEGOTIATING COMMITTEE FOR TEACHING STAFF

Iain Linton, John Knapp, Thomas Farrell, Elaine Stewart

EAST AYRSHIRE COALFIELD SOCIAL INCLUSION PARTNERSHIP BOARD

William Menzies (Chair), William Coffey, William Crawford

EAST AYRSHIRE NORTH SOCIAL INCLUSION PARTNERSHIP BOARD

William Menzies (Chair), Daniel Coffey, Jane Darnbrough

LIAISON MEETING WITH EAST AYRSHIRE COUNCIL OF VOLUNTARY ORGANISATIONS

Andrew McIntyre

EAST AYRSHIRE WOMEN'S FORUM

William Menzies (Chair), Douglas Reid, John Weir, Ray Murray, Jane Darnbrough, Eric Jackson, Elaine Dinwoodie

EAST AYRSHIRE ETHNIC MINORITIES FORUM

William Menzies (Chair), Maureen McKay, Daniel Coffey, Andrew McIntyre, Harry Wilson, Thomas Farrell, Neil McGhee.

COMMUNITY SAFETY FORUM

Chair, Community Services Committee (James Carmichael) and Vice-Chair, Community Services Committee (James Raymond), Brian Reeves, Daniel Coffey, Gordon Cree, Harry Wilson, John Campbell, George Smith, William Menzies, Elaine Dinwoodie

DISABILITY FORUM

William Menzies (Chair), Daniel Coffey, Gordon Cree, Andrew McIntyre, Harry Wilson, Jane Darnbrough, Eric Jackson

ENVIRONMENTAL FORUM

William Menzies (Chair), John Weir, Isabella Macrae, Iain Linton, Ray Murray, Elaine Dinwoodie, James Carmichael.

BUDGET SCRUTINY GROUP

Andrew McIntyre (Chair), William Coffey, Douglas Reid, John Knapp, Stuart Finlayson, Eric Jackson, Elaine Dinwoodie

PROPERTY MONITORING GROUP

John Knapp (Chair), James O'Neill, Daniel Coffey, Stuart Finlayson.

PERSONNEL ISSUES MONITORING GROUP

John Knapp (Chair), Daniel Coffey, Andrew McIntyre, James Kelly

POLITICAL LEADERSHIP STRUCTURES WORKING GROUP

Andrew McIntyre (Chair), Daniel Coffey, Douglas Reid, John Knapp, James Raymond, Thomas Farrell, Elaine Dinwoodie.

ROAD SAFETY MEMBER/OFFICER WORKING GROUP

James Carmichael (Chair), John Campbell, Robert McDill, John McGhee, William Crawford, Elaine Stewart

BETTER GOVERNMENT FOR OLDER PEOPLE

William Menzies (Chair)

SUPPORTING PEOPLE PROGRAMME

Vice-Chair of Housing (ex officio) Gordon Cree

JOINT FUTURE AGENDA: A PARTNERSHIP APPROACH

Chair of Social Work, Vice-Chair of Social Work, Chair of Housing, Iain Linton

BEST VALUE SERVICES REVIEW MEMBER/OFFICER WORKING GROUP

Nominations will be made as and when Service Review required.

APPENDIX II

APPOINTMENTS TO EXTERNAL ORGANISATIONS

Organisation	Council Representatives
Ayrshire Educational Trust	Councillors Linton, Knapp, Smith, Dinwoodie and Stewart
East Ayrshire Sports Council	Councillors Raymond, Campbell, Menzies and Carmichael.
Joint Negotiating Committee for Teaching Staff	Chair of Education Committee (Councillor Farrell), Vice-Chair of Education Committee (Councillor Stewart) and Councillors Linton and Knapp.
Yipworld.com	Councillors W Coffey, Menzies, Crawford and Dinwoodie